

**Texas State Auditor's Office**  
**Online Quarterly Data Entry - FTE System**

**743 - University of Texas at San Antonio**

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**Fiscal Year: 2015    Quarter: 4    Hours Per FTE: 528.0**

**I. Additional Federally Funded FTEs**

1. During this quarter, did your agency or higher education institution have any FTES that were 100 percent federally funded and paid from appropriated funds?  
No
  2. Were those federally funded FTEs associated with existing projects and included in your agency's or higher education institution's bill pattern for fiscal years 2014- 2015?  
N/A
  3. Were those federally funded FTEs used for the implementation of a new, unanticipated project that was 100 percent federally funded?  
N/A
  4. Were those federally funded FTEs used for the unanticipated expansion of an existing project that was 100 percent federally funded?  
N/A
- Description of project(s) meeting the criteria in Questions 3 or 4 listed above.  
N/A

**II. FTE and Headcount Information:**

	<u><b>A. Paid from Appropriated Funds (Excluding Contract Workers reported in C)</b></u>	<u><b>B. Paid from Non- Appropriated Funds</b></u>	<u><b>C. Paid for Contract Workers</b></u>	<u><b>D. 100% Federal Funded FTEs (Not included in agency's or higher education institution's bill pattern)</b></u>
5. Total number of FTEs paid in this quarter.	1,789.1	1,759.7	0.0	0.0
6. Total number of full-time employees (headcount) on last working day of this quarter.	1,437	1,199	Not Applicable	Not Applicable
7. Total number of part-time employees (headcount) on last working day of this quarter.	827	1,600	Not Applicable	Not Applicable
8. Total number of contract workers (headcount) performing services on last working day of this quarter.	2	140	Not Applicable	Not Applicable

**III. Comments:**

9. Comments regarding significant changes from previous year's corresponding quarter.  
Please refer to #15 below for explanation.

**FTE limitation: 2,402.5**

10. Explanation of Exceeding the Limitation on State Employment Levels.

The FTE for those paid from appropriations is within the FTE Limitation of 2,402.5

**IV. Management-to-staff Ratio:**

	<b>11. Headcount</b>	<b>12. Total FTEs Paid</b>
a. Executive Director or Agency Head	1	1.0
b. Managers	72	73.0
c. Supervisors	530	525.0
d. Non-supervisory Staff	4,460	2,949.7

**V. Detailed Higher Education Institution's FTE and Headcount Information:**

	<b>13. Headcount 2015 Quarter 4</b>	<b>14. Total FTEs Paid 2015 Quarter 4</b>
a. Administrators	73	74.0
b. Faculty	598	404.9
c. Other Staff	4,392	3,069.9

15. Comments regarding significant changes to the data reported above from previous year's corresponding quarter.

A large portion of the difference is in the faculty category. In the summer of FY 2014, UTSA paid the faculty who were working in the summer as "additional pay" rather than "contract pay" in PeopleSoft. For FY 2015, they were paid using "Contract Pay". This resulted in very little data available last summer from PeopleSoft related to hours or contract period for the quarter. We therefore estimated last year with limited information from the new PeopleSoft System. The estimate used in QTR 4 for FY 2014 appears overstated when you compare the previous two years of data.

16. Explanation regarding the variance of FTE's in question #5 and question #14.