PUBLIC SAFETY

Brought to you by The UTSA Police Department and the Office of Environmental Health, Safety and Risk Management.
The estimated time to review this lesson is 20 minutes.
The next scenario covers an active shooter video. Please have your headphones or speakers ready for audio.

Please be advised that some of the images shown are graphic in nature but unfortunately have become real occurrences across many academic campuses.

Two videos are available to view - one focused on an office setting, and one focused on a classroom setting. Please select the video you wish to view. (You may view both if desired.)
The UTSA Police Department is a full service Police Department. Officers are certified and licensed Texas Peace Officers and possess full arrest authority like all other Texas Law Enforcement Agencies.

The UTSA Police Department houses the Office of Emergency Management that coordinates emergency preparedness, response, recovery, and mitigation programs for university emergency incidents or situations.

The UTSA Police Department operates

24 hours-a-day
7 days-a-week
365 days-a-year
In the event of an emergency, UTSA will notify students, faculty and staff through the following methods.

Click on each button below to learn more.
Employees registered in the UTSA Emergency Notification System will receive an email, text or voice message in the event of a university-wide emergency.
Giant Voice is a mass notification system designed to interface with the fire alarm system and provide specific and tailored instructions for different types of emergency situations, including any protective actions for the UTSA community.

Main Campus (only) is equipped with five (5) outdoor siren towers to alert the UTSA community of an emergency situation. Many Main Campus facilities are equipped with indoor Giant Voice speakers as well.
To get updates on the status of UTSA operations, visit this website:

http://alerts.utsa.edu/
UTSA WEATHER INFORMATION LINE

Dial 458-7669 (SNOW) for information during inclement weather.
Many buildings at all three campuses are equipped with digital display boards (TV's) which will broadcast emergency alerts as determined by the UTSA Office of Emergency Management.
Hover over each box below for information about UTSA's role in an emergency.

EMERGENCY RESPONSE TEAM (ERT)

PRESIDENT’S EMERGENCY ADVISORY COUNCIL (PEAC)

INCIDENT COMMANDERS
Consists of Provost, VBPA, VPSA, AVP for Communications and the Chief of Police

Provides advice to the University President regarding leadership and management decisions during an emergency that will impact university operations.

Consists of representatives from critical university departments that coordinate the assessment of and response to a campus emergency.

Receives extensive training in emergency response procedures and strategies.


Provides an assessment of the emergency event and proposes strategies for management of the emergency.

Coordinates the procurement and allocation of resources to support emergency response actions.

Supports and implements the mitigation and recovery strategies.

Assists with transition to normal operations Incident Commander (IC).
What’s your role in an emergency?

Faculty and Staff Responsibilities

- Being prepared to direct students to safe assembly areas in the event of an emergency.
- Being familiar with applicable emergency plans, procedures and evacuation routes.
- Having a personal emergency preparedness plan for your workplace.
- Securing work areas in the event of an emergency.
- Assisting with accountability of students after an evacuation. All faculty members should point out their building emergency evacuation routes and emergency procedures to students at the beginning of each semester.

Floor Captain Safety Liaison program

Preparedness Checklist
What's your role in an emergency?

- Encourage staff and faculty to join the Floor Captain Safety Liaison (FCSL) program. The FCSL program trains staff and faculty how to assist building occupants in safely evacuating in an emergency, how to shelter-in-place, fire safety, emergency preparedness, and serve as the eyes and ears of our campuses to make us more resilient to disasters and local emergencies.

Contact the UTSA Office of Emergency Management at (210) 458-6851 to learn who your Floor Captain is or to join the program.
What's your role in an emergency?

- Faculty and Staff Responsibilities
- Floor Captain Safety Liaison program
- Preparedness Checklist

Click on the link provided below to view the UTSA Preparedness Checklist:
http://alerts.utsa.edu/community-emergency-preparedness/

Training opportunities are posted in the HR Training & Development catalog under class SA 485.
CONTACT INFORMATION

FOR EMERGENCIES:
Dial 458-4911 or 911 from a campus phone, which goes directly to the UTSA Police Dispatcher, allowing first responders to arrive at the scene quickly.

FOR NON-EMERGENCY:
Dial 458-4242 or 4242 from a campus phone, which goes to the UTSA Police Department's Mainline.

OTHER PHONES:
Dial 4242 for a security escort.

Blue courtesy phones are located in campus parking lots and along walkways.

CLICK HERE TO SEE LOCATIONS.
**MAIN CAMPUS:**
Bosque Street Building 1.106

**DOWNTOWN CAMPUS:**
Buena Vista building 1.303

**INSTITUTE OF TEXAN CULTURES:**
Security Desk on the first floor by loading dock.
PUBLIC SAFETY

WORKPLACE HEALTH AND SAFETY

UT System’s Environmental Health and Safety Policy (UTS174), which is applicable to UTSA and all other UT System institutions, states that UT System is committed to providing a safe and healthy educational and working environment. As such, UTSA is committed to providing a safe and healthy environment for all employees and campus visitors. All UTSA employees should perform their duties in compliance with all applicable institutional policies, federal, state and local laws, and standards relating to the environment and protection of worker health and safety.
Each employee should become familiar with and understand how these laws, standards and policies apply to their specific job responsibilities and seek advice from their supervisor and/or the UTSA Office of Environmental Health, Safety and Risk Management (EHSRM), as needed. Specialized training in office ergonomics, construction safety and laboratory/art studio/shop safety are offered by EHSRM, with many courses available online at the Human Resources Training & Development website.

Click here for UT System’s UTS174 – Environmental Health and Safety

Click here for UTSA’s Office of Environmental Health, Safety and Risk Management (EHSRM) website.

Click here for UTSA’s HOP 9.05 - Occupational Safety and Health and HOP 9.06 - Compliance with the Texas Hazard Communication Act
EHSRM staff members are also available to conduct job hazard assessments for new processes and equipment. Employees are responsible for advising their supervisor or EHSRM of any serious workplace injury or any situation presenting a danger of injury so that timely corrective action may be taken. A Worker’s Compensation Insurance online course (SA 542) is also available and is strongly advised for all supervisory personnel to understand their responsibilities in reporting workplace injuries or exposures.
I accidentally cut my finger on a paper cutter and will most likely need stitches. Do I need to report this to anyone?

- Yes, you must report all injuries to your health care provider and insurance company.
- No, there is no reason to report an injury unless a hospital stay is required.

Yes. You should always report any job-related injury, no matter how small, to your supervisor who will contact EHSRM. Your supervisor or department should complete the required Workers Compensation Insurance first report of injury / illness forms available on the EHSRM website.
YOU’RE RIGHT.

Yes. You should always report any job-related injury, no matter how small, to your supervisor who will contact EHSRM. Your supervisor or department should complete the required Workers Compensation Insurance first report of injury / illness forms available on the EHSRM website.
HAZARDOUS WASTE MANAGEMENT PROGRAM

The UTSA Hazardous Waste Management Program is administered by EHSRM. Each member of the University community, however, is responsible for the proper management of hazardous materials or wastes used or generated by that individual. This responsibility includes compliance with all applicable laws and regulations, including proper identification and labeling of all hazardous materials.

In addition to administering the Hazardous Waste Management Program, EHSRM also provides training for the proper handling of hazardous waste, and is responsible for regular pickup and disposal services of chemical, biological and radioactive waste that is generated by UTSA.
ENVIROMENTAL PROTECTION

EHSRM provides training courses via classroom or online at the Human Resources Training & Development website regarding the management and handling of chemical, radioactive, biological and other hazardous wastes. Many activities impacting our environment are regulated by federal and state law, as well as by permit and local/institutional policies and procedures. In addition to management of hazardous waste, EHSRM manages an active program for recycling used materials and also the collection and disposal of certain light bulbs and batteries regulated as universal waste (e.g., CFL bulbs). For guidance regarding your responsibilities or to report an activity that seems inconsistent with policy, please contact EHSRM.
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UTSA's Office of Environmental Health, Safety and Risk Management (EHSRM) website

UTSA's HOP 9.25 - Hazardous Waste Management Program

UT System's UTS174 - Environmental Health and Safety

UT System's UTS161 - Environmental Review for Acquisition of Real Property
May I pour waste chemicals down the sink drain if I feel that they are non-hazardous?

- No. Chemical waste should not be poured down the drain. EHSRM provides training for handling hazardous waste, as well as provides regular pickup and disposal services for chemical, biological and radioactive waste that is generated by UTSA. Contact EHSRM if you have any questions regarding this service.
- No, you should contact Housekeeping to determine whether or not the chemical is hazardous.
- Yes, if you believe the chemical to be non-hazardous you may pour it down the drain.
YOU’RE RIGHT.

Chemical waste should not be poured down the drain. EHSRM provides training for handling hazardous waste, as well as provides regular pickup and disposal services for chemical, biological and radioactive waste that is generated by UTSA. Contact EHSRM if you have any questions regarding this service.
UTSA is committed to a drug- and weapon-free environment. The possession, use, manufacture, distribution, transport or sale of illegal drugs or the unauthorized use or possession of alcohol in the workplace is prohibited. If an employee reports to work with a weapon, under the influence of an illegal drug or alcohol, or uses, possesses or sells alcohol or illegal drugs during working hours (day or evening, depending on your work schedule) or on UTSA property, that employee will be subject to disciplinary action. The disciplinary action can include termination or mandatory satisfactory participation in an approved drug assistance rehabilitation program or both. Additionally, an employee may be subject to criminal charges for violations of state and/or federal laws. The use of alcoholic beverages in UTSA facilities is forbidden; however, the President may waive this prohibition with respect to any event sponsored by UTSA.

Click here for UTSA’s HOP 9.18 - *Drugs and Alcohol*
You have completed the Public Safety lesson. What would you like to do next?

- e-mail UTSA Police Department
- Review lesson

Scroll up and click the orange EXIT ACTIVITY button above this lesson to return to the course homepage and click on the SERVICE ANIMALS lesson.