FACULTY CAREER PORTFOLIO
BY DIGITAL MEASURES

FACULTY SENATE OVERVIEW
What happened to FAIR??

- Scheduled for revision
- Academic Technology Advisory Committee (“ATAC”)  
  - Knowledgeable users of FAIR from every college  
  - Identify needs and wishes from every college (Summer 2011)
- OIT response – “We can do this, but FAIR would require ‘complete rewrite’
Decision to change

- Explored options:
  - Begin rewrite of FAIR
    - Time-consuming
    - Limited personnel expertise
  - Consider a new system
    - Provost and I reluctant
    - OIT “Neutral”
Digital Measures selection

- Digital Measures
  - Expert programmers
  - Fast service
  - Widely used
- Demonstrated to ATAC with wide Q&A
- ATAC unanimously chose to change February 2012
Digital Measures information

- Information about the product can be found at:
  http://www.digitalmeasures.com/
- Some of their clients can be found at:
  http://www.digitalmeasures.com/clients.htm
- Texas clients include UTEP and TTU
Accessing Digital Measures

- Go to the UTSA Home Page
- Click on the myUTSA link near the top
- Click on “Faculty Career Portfolio (Digital Measures)
- Click on this button:
- Save the sign in page to your “Favorites: or “Bookmarks”!
- Sign in using your UTSA abc123 user name and passphrase.
Digital Measures features

- User Manual at top of page
- Organization familiar to faculty:
  - General information
  - Teaching information
  - Research/Creative Works information
  - Service information
- Vita and Annual Reports both generated from home screen
More Digital Measures information

- The User Manual (found in VPAIE DM link and top of home page in DM) identifies:
  - Activities each Vita category holds
  - Guidance to assist you with using the tool
  - Instructions for creating the Annual Report

- DM is user-friendly – add, edit, copy, and delete (asks if you’re sure)
Current status of vitas and annual report

- Faculty vitas imported from FAIR are currently being cleaned up and reformatted.
- Migration of information from the vitas to the annual report is in process:
  - Creating a complete map
  - Correcting errors
  - Importing course and evaluation data from Banner and Class Climate surveys
What should faculty do now?

- Familiarize themselves with DM and manual
- Enter 2012 information into their vitas (so that it can be moved to annual report)
- WAIT until notified to finish Annual Report
- Pre-2012 information and annual report are not properly formatted
  - OIT will notify them when their vitas are done
  - They will have 30 days to ask for corrections
Discussion/Questions

- Digital Measures sign in page:
  
  https://sso.it.utsa.edu/idp/Authn/UserPassword