Rebekah E. Smith, Ph.D.
Associate Professor of Psychology
Chair of the Faculty Senate
Minutes

• Approval of minutes
The GRIP Meeting Structure

• Cross campus team meetings changed to once per month
• Thematic Team meetings bi-weekly
## GRIP Thematic Teams

<table>
<thead>
<tr>
<th>Team 1 - Enrollment Management</th>
<th>Team 2 - Transition and Advising</th>
<th>Team 3 - Curricula and Academic Planning</th>
</tr>
</thead>
<tbody>
<tr>
<td>Deans: Mauli Agrawal, Rich Diem, Dorothy Flannagan, John Murphy</td>
<td>Deans: Krisellen Maloney, Betty Merchant, Larry Williams</td>
<td>Deans: Dan Gelo, Dan Hollas, George Perry, Rogelio Saenz</td>
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<tr>
<td>Admissions - George Norton</td>
<td>University College - Larry Williams</td>
<td>Streamlining (pre-req) - Bridget Drinka/Edwin Barea-Rodriguez</td>
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<tr>
<td>Top Scholar - Lisa Firmin</td>
<td>Freshman Focus - Nancy Martin</td>
<td>TRC (tutoring, SI) - Margaret Floyd (delegate for Leticia Duncan)</td>
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<td>Prep of HS Student - Rachel Ruiz</td>
<td>Orientation - George Norton</td>
<td>Online Resources - Cynthia McCowen (delegate for Leticia Duncan)</td>
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<tr>
<td>Fresh/Soph Incentives - Lisa Blazer</td>
<td>Advising - Barbara Smith</td>
<td>MDS - Gabe Acevedo</td>
</tr>
<tr>
<td>Finish in Four - Kristi Meyer</td>
<td>Bridging Programs - Leticia Duncan (transferred from Rachel Ruiz)</td>
<td>4-year degree plans - Ken Pierce</td>
</tr>
<tr>
<td>On-campus employment - Audrey Magnuson</td>
<td>Early alert system - Ken Pierce</td>
<td>Advising - Barbara Smith</td>
</tr>
<tr>
<td>Four-Yr Completion Marketing - Rebecca Luther</td>
<td>Online degree audit - Ken Pierce</td>
<td>Course Availability - Joe DeCristoforo</td>
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<td></td>
<td>4-year degree plans - Ken Pierce</td>
<td>Alternative Course Delivery - Sunay Palsole</td>
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<td>Observer - Jamie Trevino</td>
<td>Summer School - Larry Williams</td>
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<td>Challenge and CLEP - Joleen Gould</td>
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<td>Waitlist - Ken Pierce</td>
</tr>
</tbody>
</table>
Survey of Senators

• Informal survey at Jan 31 Senate meeting
• $N = 27$ or $28$ depending on question
• Topics
  – HOP 2.11 Annual Review
    • Workload agreements and college workload policy
  – GRIP
    • Grade distributions
    • Curriculum streamlining
    • Use of online grade book in Learn
Survey Results:
Does your college have a workload policy?

- 78% aware of policy
  - but only 52% of responders had seen the policy
Survey Results:
Do you currently have a signed workload agreement in place for 2013?

- About half have a signed agreement
Survey Results:
Workload Agreements

• NTTs should also be aware of their workload distribution. From Hop 2.50 (still under review by OGC):
  – The standard distribution of workload responsibilities is as follows:
    • Full-Time Lecturer, Senior Lecturer, or Distinguished Senior Lecturer: 80% teaching, 0% research, and 20% service.
    • Professors in Practice: 80%, teaching, 0% research, and 20% service
    • Professors of Research: 0% teaching, 97.5% research. 2.5% service
  – Under certain circumstances, and with the chair or program director’s and dean’s approval, a different distribution may be assigned. Responsibilities are noted in the appointment contract and, where required by college policy, in an annual workload agreement.
Workload in Digital Measures

• Not yet entered for all faculty
  – To be entered by chairs
  – Working with vendor on customizing this section

• Once this is complete, faculty will need to verify that correct information has been entered
  – Faculty will be notified
Survey Results: Curriculum Streamlining
(for departments with undergraduate degrees)

- 42% not initiated process or faculty not aware
  - Faculty should be involved in process

- [Pie chart]
  - Yes, we have completed an evaluation and redesign process
  - Yes, we have an evaluation and redesign in process
  - No, as far as I know or department has not initiated this process
Survey Results: Grade distribution

- 60% reported that their department had expectations about grade distributions, either formal or informal
- 44% said taken into account for promotion and tenure
- GRIP relevance:
  - Maintain rigor, but focus should be on “facilitation of student success” more than on role as “gatekeepers”
Survey Results: Online grade book

- All but 26% have experience, but only about half are currently using.

- Yes, I currently use grade book in Learn
- I have previously, but am not currently using grade book in Learn
- I have never used grade book in online course management tool
Learn

• Report on selection process posted online
  – Substantial faculty involvement
Selection of Learn

- 48 faculty (TT/T and NTT) from 30 departments
Learn

• Two meetings with Sunay Palsole, Asst. Vice Provost & Director of Educational Technology
  – Conveyed faculty concerns
  – Executive Committee requested establishment of FAQ database
Learn FAQ Database Development

• Through the end of Spring 2013 semester

• Requests for help with Blackboard features
  – E.g., How to hide columns in the Gradebook?
  – Email oitconnect@utsa.edu with subject line Blackboard FAQ
  – OIT connect will direct email to the appropriate experts for help on a continuous basis.
  – Experts will provide answer to the faculty member and also generate a FAQ entry.
Blackboard Technical Issues

• Question for technical issues should be sent to oit using a different subject line describing specific problem
  – E.g. assistance with browser or java not enabled
• If you do not know whether your question is technical or about features, make your best guess
  – All help requests will receive a reply
Learn FAQ Database Development

• Through the end of Spring 2013 semester, send email requests for help with Blackboard Learn Features to:
  – oitconnect@utsa.edu
  – Subject line: Blackboard FAQ
Policy Development: Peer Observation of Teaching

• SYSFAC Committee on Academic Freedom and Faculty Quality
  – In Sept discussed report from working group on peer observation

• Appears to be move towards peer observation of teaching
Policy Development: Peer Observation of Teaching

- Senate Ad Hoc Committee on Peer Observation of Teaching
  - Donovan Fogt, Chair of Senate HOP Committee
  - Richard Lewis, Senate Executive Committee
  - Mary McNaughton-Cassill, Co-Chair of Instructional Advisory Board of the UTSA Distinguished Teaching Academy
  - Misty Sailors, Secretary of the General Faculty
  - Dan Sass, Chair of Senate Committee Course Surveys
  - Johnelle Sparks, Chair of Senate Committee on Academic Freedom and tenure

- Initial report and recommendations anticipated for April meeting of the Senate
Policy Development:
HOP 2.XX - Rehire of TT as NTT

• Assigned to Academic Freedom and Tenure Committee
  – Report to Senate in March meeting
Chair’s Council

- Margaret Floyd, Director - Supplement Instruction
- Jennifer Rames, Associate Director - Service Learning
  - [www.utsa.edu/ice/sl](http://www.utsa.edu/ice/sl)
  - Service Learning Symposium April 3, 2:00-4:00
- Pamela Pulido, Campus Manager, Kaplan Test Prep and Admissions
  - new MCAT format
  - can present to your department
Student Government Association

• Elections on ASAP March 5\textsuperscript{th} and 6\textsuperscript{th}
• Day at the Capitol, Feb 28\textsuperscript{th}
  – \url{http://utsa.edu/capitol/}
Bylaws

• Reminder to vote electronically
• March 1 – call for votes
• Please vote by March 6