Rebekah E. Smith, Ph.D.
Associate Professor of Psychology
Chair of the Faculty Senate
MARCH 21, 2013
Minutes

• Approval of minutes
  – Feb 21
  – March 7

• Welcome to guests
Changes to Bylaws Approved

1. Article II/1b – “Freshman Initiative” now “University College”
2. Article II/1c. – (previously approved) add chair of retired faculty association as ex-officio
3. Article II/3. – clarify requirement to serve on one standing committee
4. Article III/6-Elections of offices (other than chair) moved from Sept to May (term still begins in fall)
5. Article III/6 – remove requirement for two nominees for each position
6. Article VIII/1 – elections of committee members moved from Sept to May (term still begin in fall)

1, 2, 3, 5 – passed unanimously
4 and 6 – passed with 28 in favor, one opposed
GRIP Meetings

• Support work
  – Either justify and outline or eliminate

• Wait listing
  – Move to have wait listing default for all organized courses to improve planning, identify student demand
  – Discussion of implementation of questions to gather more specific data about why requesting waitlist status
  – 96 subject areas already use wait listing
Chair’s Council

• Hamid Beladi, Co-chair of RAB, Associate Dean for Research
  – Research and Tier One Status
    • Research Expenditures
    • Number of doctoral degrees
    • Recognition by societies
    • Faculty who publish in high quality journals, whose work is well cited
      – Publications and creative works matter! Regardless of funding
  • Cynthia McCowen, Director of Tutoring Service, TRC
    – Tutoring, jump start
  • Don Swinson, Academic Scheduling Coordinator and Joe DeCristoforo, Registrar
    – Waitlisting
System Visit

• March 21, 2013
• Member of Executive Committee met with Pedro Reyes, Executive Vice Chancellor of Academic Affairs
Learn forums

• Lots of suggestions for improvements
• Reminder about Blackboard FAQ
  – OITConnect@utsa.edu
  – Subject line: Blackboard FAQ
Conveying Information to Faculty

• Need to better convey information to members of your department
  – If do not have regular meetings, need to convey in some other way

• Suggestion that we send out regular communication to faculty
  – Email
  – Newsletter
Policy Stakeholder Review
Tobacco free campus

• Send feedback to Donovan Fogt by April 5.
• HOP committee report to Senate April 11.
How to find your workload assignment in Digital Measures

• Log into Digital Measures
  – Link can be found on myutsa page:
    • http://my.utsa.edu/
Determining Your Workload Distribution

Main menu page after logging into Digital Measures

Welcome, Rebekah Smith.

Watch a video or download a guide on how to manage your activities.

Activities Database Main Menu

Link to manual for assistance when working on vitas and annual reports (UTSA Faculty and Staff User Manual - Vita and Annual Report).

General Information

- Personal and Contact Information
- Administrative Data - Permanent Data | Yearly Data
- Academic, Government, Industry, Military and Professional Positions
- Administrative Assignments
- Awards, Honors, and Biographical Listings
- Consulting
- Education and Faculty Credentialing
- External Connections and Partnerships
- Faculty Development Activities Attended
Scroll down to Teaching section

Click on Annual Report – Chair/Dean Evaluations
Digital Measures will be performing scheduled maintenance beginning Saturday, March 23rd at 9:00pm CDT. We are making improvements to our software. The system will be ready again for use Saturday, March 23rd at 10:00pm CDT.

Click on icon to view
Digital Measures will be performing scheduled maintenance beginning Saturday, March 23rd at 9:00pm CDT. We are making improvements to our software. The system will be ready again for use Saturday, March 23rd at 10:00pm CDT.

Welcome, Rebekah Smith.

Thursday, March 21, 2013

Activities Database

Annual Report - Chair/Dean Evaluations

Note: You do not have access to modify one or more fields on this screen. If changes are needed to any fields you cannot modify, please contact your Digital Measures Administrator, UTSA Digital Measures Team, by clicking here.

Evaluator Rank

Note: Please enter the Workload Percentages on the Workload Information screen to allow calculation of the Overall Rating on the Annual Report. The calculation will appear on the Annual Report.

<table>
<thead>
<tr>
<th>Calendar Year</th>
<th>2012</th>
</tr>
</thead>
<tbody>
<tr>
<td>Teaching Workload Percentage</td>
<td>XX%</td>
</tr>
<tr>
<td>Scholarship Workload Percentage</td>
<td>XX%</td>
</tr>
<tr>
<td>Service Workload Percentage</td>
<td>XX%</td>
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<tr>
<td>Other Workload Percentage</td>
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<tr>
<td>Evaluation on Teaching Activities</td>
<td></td>
</tr>
<tr>
<td>Teaching Rating (0.000 - 5.000)</td>
<td></td>
</tr>
</tbody>
</table>
VPSA Review

• Outside team
• Visit by two members in April to meet with students
• Full team visit in late May or early April

• If you have suggestions for issues to be considered, please send to Rebekah.smith@utsa.edu
Rowdy Wellness Week

• April 2-4, 2013
• http://utsa.edu/recreation/wellnessweek.pdf

• Information sessions, food drive, blood drive and Step-A-Thon for SECC
  – http://www1.utsa.edu/secc/wordpress/step-a-thon/