E.A.R.N
Early Alert Retention Network

UTSA’s Academic Early Alert System

Powered by:
Starfish retention solutions
Who is Starfish?

They help academic institutions.

- **Identify.** Which students are at risk now?
- **Guide.** Where do I go to get/offer help?
- **Connect.** When can I get help?
- **Optimize.** How are services performing?

“I made a difference for that one.”

A collaborative effort between the Faculty and Advisors at UTSA to ensure student success and persistence.
Early Warning & Student Tracking System

• Student concerns can be manually flagged when observed or through periodic surveys.

• Automatic flags are raised based on online grade book data.

• Recommendations can be communicated to the student.

• Appropriate personnel are informed of flags raised and cleared.

• Close the loop with faculty when progress is made.
Flags for Fall 2013

<table>
<thead>
<tr>
<th>Flag Name</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Midterm Grade</td>
<td>A flag will be raised on any student that has a grade below a 70 recorded in Blackboard.</td>
</tr>
<tr>
<td>Advising Hold</td>
<td>A flag will be raised on any student who has a 45 hour or 90 hour advising hold placed on their student record in Banner. This will allow students to remedy the hold by meeting with their advisor before the start of Spring 2014 registration.</td>
</tr>
<tr>
<td>Faculty Raised</td>
<td>Faculty can raise a manual flag on any student for concerns including attendance, participation, low grades, or behavior as an example. Every faculty raised flag will be closed thus activating the close loop feature which will notify the faculty member that their concern was addressed.</td>
</tr>
</tbody>
</table>

These initial flags are set for this pilot semester of the Starfish Early Alert system. Future semesters will have more automated flags programmed based on student and faculty needs.
Accessible from Blackboard Learn
Flag Surveys

• You will receive an email reminding you to complete a flag survey for your pilot courses.
• Simply check the appropriate boxes and click *Submit* to raise flags. This is optional, it is available for your convenience.
Expectations

Instructors
• Raise flags when appropriate.
• Submit flag survey when emailed.

Academic Advisors
• Receive email notifications from Starfish.
• Record follow up actions in Starfish:
  • Add notes
  • Schedule appointments
  • Clear flags

Students
• Receive email notifications when flagged.
• Contact appropriate support office.

Everyone
• Complete your Profile so students know more about you.