



of San Antonio, Texas

UTSA Office of
Extended Education
 The University of Texas at San Antonio

**The University of Texas
 At San Antonio
 IT PROJECT MANAGEMENT**

**Tuition Assistance Breakdown for
 CompTIA A+, Microsoft MCP, PMP**

			TOTAL
Contact Hours	272	272	544
Semester Hours	18.14	18.14	36.28
Cost	\$4,500	\$4,500	\$9,000
Cost Per Semester Hour	\$248.07	\$248.07	
TA Authorized (100% of \$250 cap)	\$4,500	\$4,500	\$9,000
Student Cost	\$0	\$0	\$0

Additional questions regarding Tuition Assistance should be directed to the Base Education Office.

Authorized Microsoft training provided by New Horizons

Microsoft IT Project Management

IT Project Management Program

The IT Project Management Program provides students with the basic knowledge and skills necessary to successfully manage an IT project.

IT Project Management **\$4500**

Project Teams: Applying Team Building Techniques (OLA)	5 days 40 hours
Project Teams: Building a Project Team (OLA)	5 days 40 hours
Project Teams: Participating on a Project Team (OLA)	5 days 40 hours
IT Project Management	5 days 40 hours
Microsoft Project, Level 1 & 2	4 days 32 hours
A+ Core Hardware	5 days 40 hours
A+ Operating System	5 days 40 hours

Total 272 hours / Semester hours 18.14 / \$248.07 per semester hour

IT Project Management **\$4500**

Resolving Conflict in Teams (OLA)	3 days 24 hours
Team Communications (OLA)	3 days 24 hours
2151 Microsoft Windows 2000 Network & Operating Sys. Essentials (OLA)	OLA 40 hours
2152 Supporting Microsoft Windows 2000 Professional & Server (OLA)	OLA 32 hours
2274 Managing a Microsoft Windows Server 2003 Environment	5 days 40 hours
2275 Maintaining a Microsoft Windows Server 2003 Environment	3 days 24 hours
2276 Implementing a Microsoft Windows Server 2003 Network Infrastructure: Network Hosts	2 days 16 hours
Network +	5 days 40 hours
Visio Professional, Level 1 & 2 (OLA)	4 days 32 hours

Total 272 hours / Semester hours 18.14 / \$248.07 per semester hour

Total Program Hours: 544
Total Program Cost: \$9000

Project Management (5 Day Course)

IT Project+

This course delves into the unique challenges of managing IT projects, and offers a roadmap to success. It was specifically designed to address the skills inventory and performance outcomes that you need to be successful in today's volatile IT market.

Learn the Language	Present Project to Stakeholders
• What is a Project	• Printing views
• What is Project Management	• Generating Reports
• 4 Components of Project Management	• Exporting project information
• Terms & Definitions	Manage Project Progress
Life Cycle of a Project	• Establishing baselines
• Need & Feasibility	• Updating tasks
• Project Plan	• Updating schedule
• Deliverable Specification	• Setting Costs
• Deliverables	• Comparing your progress
• Test & Implement Deliverables	Communicate Project Status
Describe the Project	• Communicating via E-Mail
• Create a Project File	• Using project's web-based workgroups
• Setting Project start and finish dates	•
• Setting up calendar	•
Schedule Project Tasks	
• Creating a To-Do list	•
• Collecting Additional Information	•
• Fine-Tuning Duration Values	•
• Identifying Task Dependencies	•
• Adding Other Scheduling Goals	•
Identifying & Allocating Resources	
• Allocating Resources	•
• Fine-Tuning duration calculations	•
• Creating different calendars for Groups	•
• Editing Calendars for individual resources	•
• Reviewing Resources Allocations	•
• Leveling Resource	•
• Assigning Costs to Resources	•
• Sharing resources	•
Review Project Organization	
• Outlining your project	•
• Changing Timescale	•
• Using Filters	•
• Sorting Tasks & Resources	•
• Views	•

Microsoft Project

Students will learn how to use Microsoft Project 2000 to assist them with their project planning and project management. Students will also learn some advanced features of Microsoft Project 2000 and how to use Microsoft Project Central.

Visio Professional

In this course, you will learn fundamental skills while creating several types of diagrams using Visio Professional. You will create a directional map, a block diagram, a basic and a cross-functional flowchart.

2274 Managing a Microsoft Windows Server 2003 Environment

This course provides students with the knowledge and skills to manage accounts and resources in a Microsoft Windows Server™ 2003 environment. These tasks include managing user, computer, and group accounts; managing access to network resources; managing printers; managing an organizational unit in a network based on Active Directory® directory service; and implementing Group Policy to manage users and computers. This is an instructor led classroom course of instruction.

2275 Maintaining a Microsoft Windows Server 2003 Environment

This course provides students with the knowledge and skills that are needed to effectively maintain server resources, monitor server performance, and safeguard data on a computer running one of the operating systems in the Microsoft Windows Server™ 2003 family. This is an instructor led classroom course of instruction.

2276 Implementing a Microsoft Windows Server 2003 Network: Network Hosts.

This course provide students with the skills and knowledge necessary to configure a Windows-based computer to operate in a Microsoft Windows Server™ 2003 networking infrastructure. This is an instructor led classroom course of instruction.