



The University of Texas at San Antonio

PREREQUISITE OVERRIDE REQUEST

To request to waive prerequisite and/or to request consideration of course(s) not yet listed in Banner. Once all approvals are received permission will be set for the student to register.

Date of request _____ For Semester/Yr: _____

Name: _____ Banner ID: @ _____

Degree/Major: _____ Minor: _____ Catalog: _____

Daytime phone: (_____) _____ Email: _____

Student Request

Requested Course: _____ Prerequisite(s) Missing: _____
CALL # DISC CRSE SEC

Students must attach a letter with justification or indicate their reasons for the request below.

Three horizontal lines for student justification.

NOTE: Students must attach a copy of an updated degree plan signed by an advisor.

All students seeking enrollment in COB courses must start with the COB advising center and students seeking enrollment in COE courses must start with the COE advising center regardless of their major.

Advisor Signature: _____

Approval checkboxes: Approved, Disapproved, Approved with conditions.

Signature: _____ Date: _____
Faculty/Instructor

Approval checkboxes: Approved, Disapproved, Approved with conditions.

Signature: _____ Date: _____
Department Chair

For COB and COE the Associate Dean must also review and approve.

Approval checkboxes: Approved, Disapproved, Approved with conditions.

Signature: _____ Date: _____
Associate Dean

For all courses, except COB and COE, please return the form to MS 2.02.18Y at the Main Campus or BV 1.304 at the Downtown Campus for processing. For COB and COE courses return the approved form to the respective advising center.

For Front Desk use only: Received date _____ time _____