Access DegreeWorks:

1. Log into

2. Click

3. Go to

4. Click on

Reviewing Worksheets*: Allows students to view their Degree Audit. This tool helps students understand the requirements of their degree and what courses they have left. It is specific to their major, catalog year and progress toward degree completion. Areas highlighted- in **RED** are not complete, in **YELLOW** are in progress and in **GREEN** are complete.

See an example Core Curriculum Below:

*Each time a student logs into DegreeWorks, their most recent Worksheet automatically loads.

---

**Core Curriculum Requirements**

<table>
<thead>
<tr>
<th>Requirement</th>
<th>Course</th>
<th>Credits</th>
<th>Year</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Communications - Freshman Composition I</strong></td>
<td>WRC 1013</td>
<td>Freshman Composition I</td>
<td>3</td>
</tr>
<tr>
<td><strong>Communications - Freshman Composition II</strong></td>
<td>WRC 1023</td>
<td>Freshman Composition II</td>
<td>3</td>
</tr>
<tr>
<td><strong>Mathematics</strong></td>
<td>MAT 1033</td>
<td>Algebra in Context with Emphasis on Technical Applications</td>
<td>3</td>
</tr>
</tbody>
</table>

**Life and Physical Sciences**

- **GEO 1013**
  - **The Third Planet**
  - Credits: 3
  - Year: Fall 2017

**Language, Philosophy, and Culture**

- **HIS 1043**
  - Credits: 3
  - Year: Fall 2017

**Creative Arts**

- **MUS 2343**
  - Credits: 3
  - Year: Fall 2017

**American History**

- **HIS 1053**
  - Credits: 3
  - Year: Fall 2017

**Introduction to American Politics**

- **POL 1013**
  - Credits: 3
  - Year: Spring 2018

**Social and Behavioral Science**

- **ECO 2023**
  - Credits: 3
  - Year: Spring 2018

**Academic Inquiry**

- **AIS 1203**
  - Credits: 3
  - Year: Spring 2018

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Created: 03/2018 by Kendall Johnson
Viewing Plans: Allows students to track the courses they need to take and in what order they should complete them. Semester x Semester (SxS) plans can be created by advisors or students and are a way to help keep students on a trajectory for a timely graduation.

1. While in DegreeWorks choose “PLANS” tab.

2. Select Appropriate Plan*.

3. Using “View” drop down menu (Upper-Right), click “NOTES”.

4. Viewing the SxS plan in Notes view allows students to see their advisor suggested courses, along with important notes and cues related to their success such as; minimum grades needed, credit hours to be earned, essential comments and critical courses.

See example semester plan below:

*Locked Semester x Semester plans can be opened in “NOTES” and “CALENDAR” views.