



Access DegreeWorks:



1. Log into



2. Click

Student Records
View your holds; Display your grades and transcripts;

3. Go to

DegreeWorks
Student Planning, What if, GPA Calculator and Degree Audits.

4. Click on

Reviewing Worksheets*: Allows students to view their Degree Audit. This tool helps students understand the requirements of their degree and what courses they have left. It is specific to their major, catalog year and progress toward degree completion. Areas highlighted- in **RED** are not complete, in **YELLOW** are in progress and in **GREEN** are complete.

See an example Core Curriculum Below:

Core Curriculum Requirements					
Double-dipping occurs when a course that is required in the major is also listed and used as a core requirement. While this is a recommended practice, students who double dip may have to take additional hours, typically free electives, to satisfy the minimum hour requirement to earn an undergraduate degree.					
<input checked="" type="checkbox"/> Communications - Freshman Composition I	WRC 1013 Satisfied by	Freshman Composition I ENGL1301 - Comp & Rhetoric I - Lone Star College System	DB	3	Fall 2017
<input checked="" type="checkbox"/> Communications - Freshman Composition II	WRC 1023 Satisfied by	Freshman Composition II ENGL1302 - Comp & Rhetoric II - Lone Star College System	DB	3	Fall 2017
<input checked="" type="checkbox"/> Mathematics	MAT 1033	Algebra w Calculus for Bus(Q)	B	3	Fall 2017
*** The preceding course is a Gateway course for your major. Click this link for more information. ***					
<input type="checkbox"/> Life and Physical Sciences	GEO 1013 Still Needed:	The Third Planet(Q) 3 Credits in ANT 2033 or AST 1013 or 1033 or BIO 1233 or 1243 or 1404 or 1414 or ES 1113 or 1123 or 1213 or 2013 or 2023 or GEO 1123 or GES 2613 or GRG 2613 or PHY 1013 or 1943 or 1963	A	3	Fall 2017
<input type="checkbox"/> Language, Philosophy, and Culture	Still Needed:	3 Credits in AAS 2013 or 2113 or ANT 2063 or ARA 1014 or ARC 1113 or 1413 or CHN 1014 or CLA 2013 or 2023 or 2323 or CSH 1103 or 1113 or 1213 or 2113 or ENG 2013 or 2213 or 2383 or 2423 or FRN 1014 or 2333 or GER 1014 or 2333 or GLA 1013 or GES 1023 or GRG 1023 or GRK 1114 or HIS 2123 or 2133 or 2533 or 2543 or 2553 or 2573 or 2583 or HUM 2093 or ITL 1014 or 2333 or JPN 1014 or LAT 1114 or MAS 2013 or PHI 1043 or 2023 or 2033 or 2123 or RUS 1014 or 2333 or SPN 1014 or 2333 or WS 2013 or 2023			
<input checked="" type="checkbox"/> Creative Arts	MUS 2743	Music and Film	C	3	Fall 2017
<input checked="" type="checkbox"/> American History	HIS 1043 Satisfied by HIS 1053 Satisfied by	Us His:Pre Columbus-Civil War HIST1301 - US History to 1877 - Lone Star College System Us His: Civil War-Present HIST1302 - US History Since 1877 - Lone Star College System	DB	3	Fall 2017
<input checked="" type="checkbox"/> Introduction to American Politics	POL 1013	Intro to American Politics	IP	(3)	Spring 2018
<input type="checkbox"/> Texas Politics & Society	Still Needed:	3 Credits in POL 1133 or 1213			
<input checked="" type="checkbox"/> Social and Behavioral Science	ECO 2023	Introductory Microeconomics(Q)	IP	(3)	Spring 2018
<input checked="" type="checkbox"/> Academic Inquiry	AIS 1203	Academic Inquiry	IP	(3)	Spring 2018
<input type="checkbox"/> Component Area Option	Still Needed:	3 Credits in STA 1053 or AAS 2013 or 2113 or AHC 1113 or 1123 or 1133 or AMS 2043 or ANT 1013 or 2033 or 2043 or 2053 or 2063 or ARA 1014 or ARC 1113 or 1213 or 1413 or 1513 or ART 1103 or 1143 or AST 1013 or 1033 or BBL 2003 or 2023 or 2043 or BIO 1033 or 1233 or 1243 or CHN 1014 or CLA 2013 or 2023 or 2033 or 2323 or CRJ 1113 or CS 1173 or CSH 1103 or 1113 or 1213 or 2113 or EGR 1403 or 1343 or ENG 2413 or 1113 or 2013 or 2213 or 2383 or 2423 or ES 1113 or 1123 or 2013 or 2023 or FRN 1014 or 2333 or GEO 1013 or 1123 or GER 1014 or 2333 or GES 1013 or 1023 or 2613 or 2623 or GLA 1013 or GRK 1114 or HIS 2053 or 2123 or 2133 or 2533 or 2543 or 2553 or 2573 or 2583 or HTH 2413 or 2513 or HUM 2023 or 2033 or 2093 or 2053 or IDS 2113 or ITL 1014 or 2333 or JPN 1014 or LAT 1114 or MAS 2013 or 2023 or MAT 1023 or 1043 or 1073 or 1093 or 1193 or 1214 or MTC 1000 through 2999 or MUS 2243 or 2623 through 2693 or 2743 or PAD 1113 or PHI 2043 or 2073 or 1043 or 2023 or 2033 or 2123 or PHY 1013 or 1943 or 1963 or PSY 1013 or RUS 1014 or 2333 or SOC 1013 or 2013 or 2023 or SPN 1014 or 2333 or WS 2013			

*Each time a student logs into DegreeWorks, their most recent Worksheet automatically loads.



Viewing Plans: Allows students to track the courses they need to take and in what order they should complete them. Semester x Semester (SxS) plans can be created by advisors or students and are a way to help keep students on a trajectory for a timely graduation.

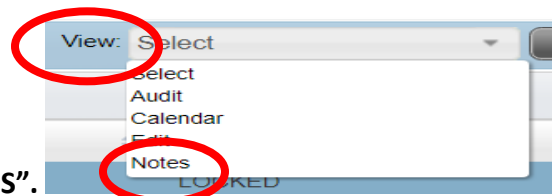


1. While in DegreeWorks choose **“PLANS”** tab.

2. Select Appropriate Plan*.

List of plans

Description:	Active	Modified	Who	Degree:
17-18 PRB MKT-SET trk	Y	09/12/2017	Johnson, Kendall	BBA



3. Using “View” drop down menu (Upper-Right), click **“NOTES”**.

4. Viewing the SxS plan in Notes view allows students to see their advisor suggested courses, along with important notes and cues related to their success such as; minimum grades needed, credit hours to be earned, essential comments and critical courses.

See example semester plan below:

Tracking	Critical	Course Requirement	Minimum Grade	Delivery	Credits
On-Track	*	<u>AIS 1203</u>	D		3.0
Take Business Pathway AIS 1203 Section Johnson, Kendall 2018-03-06 08:24:49					
On-Track	*	<u>MAT 1033</u>	C-		3.0
*Gateway Course, must earn a 'C-' or better in 2 attempts. Johnson, Kendall 2018-03-06 08:24:49					
On-Track	*	<u>IS 1403</u>	C-		3.0
On-Track		<u>MUS 2743</u>	D		3.0
On-Track		<u>GEO 1013</u>	D		3.0

*Locked Semester x Semester plans can be opened in “NOTES” and “CALENDAR” views.