Message from Kathy

Business Affairs Structural Reorganization Announced

Business Affairs is undertaking a restructuring, designed to allow Business Affairs to be more nimble, supportive and collaborative in meeting the university’s mission. While changes have been occurring over the past few months, we wanted to share the details with you now.

Barbara Centeno has been promoted to the role of Deputy Officer for Business Affairs. She will oversee our Administrative and Facilities Support areas, which include Human Resources, Facilities, Real Estate, Business Contracts and Purchasing.

Dave Riker will assist Barbara and support these changes in his role as Interim Senior Associate Vice President for Business Affairs. He will oversee Facilities, Business Contracts, Purchasing, and Real Estate. Paul Goodman will serve as Interim Associate Vice President for Facilities.

Campus Services will now become part of the Student Affairs Division, beginning April 1. This shift will consolidate, under Student Affairs, the departments providing student-focused auxiliary services. Effective February 1, Distribution Services joined the Campus Services team. This includes Central Receiving, Mail Services, General Stores, and Records Storage that were formerly under Financial Affairs. We expect these changes to be transparent to the end users of these services. Business Affairs expects to continue to collaborate with Campus Services on numerous projects.

To better understand our new structure, you can view our updated organization chart.

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VPBA Kathryn Funk-Baxter has the following direct reports:

- Deputy Officer for Business Affairs Barbara Centeno
- Associate VP for Public Safety and Chief of Police Gerald Lewis
- Assistant VP for Budget and Financial Planning Tammy Anthony
- Associate VP for Financial Affairs (now vacant). In the interim, the following leaders report to VPBA:
  - Assistant Vice President, Financial Affairs, Controller Sheri Hardison
  - Director of Financial Services and University Bursar Gary Lott
- Director for Business Information Services Carlos Gonzales
- Director of Communications for Business Affairs Melissa May
- Director of Budgets for Business Affairs Jacqueline Ortiz
- Executive Assistant Heather Foster

AT A GLANCE: Leadership changes made

- Barbara Centeno as Deputy Officer for Business Affairs
  - HR and Interim SVP for Business Affairs report to her
- Dave Riker as Interim Sr. Associate VP for Business Affairs
  - Facilities, Business Contracts, Real Estate, and Purchasing report to him
  - Paul Goodman is now Interim Associate Vice President for Facilities
  - Robert Dickens remains Director for Business Contracts
  - John Clifford, Director of Purchasing, moves from Financial Affairs
Other major changes that have taken place in the past six months include:

- Lab Safety moved from EHSRM and Public Safety to the Research Division.
- Budget and Financial Planning moved from Financial Affairs to directly report to VPBA as a new department. The Assistant Vice President for Budget and Financial Planning position was created in December 2017.
- Distribution Services moved from Purchasing in Financial Affairs to Campus Services.
- PeopleSoft Service and Support Center was renamed and became Business Information Services.

Business Affairs makes success happen at UTSA, with every one of our staff members committed to satisfying the campus community every day on every job. We are updating our organizational structure to support UTSA’s next 50 years and to continue to be effective. We are instituting these changes for several reasons, including the establishment of a second in command for the division who will provide support for a broad scope of Business Affairs work.

These moves help strengthen our focus on our customers in the UTSA campus community and beyond. This structure also helps prepare our administrative, university support, and financial service functions for the foreseeable future.

We will continue to be guided by our Business Affairs Guiding Principles and UTSA’s Strategic Plan. We remain focused on delivering the highest quality customer service.

I encourage you to meet with your supervisor and members of the leadership team to discuss these changes. If they cannot answer them to your satisfaction, please email my office for more information at vpbaoffice@utsa.edu.

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**BA Staff Supports Diploma Dash**

Congrats to everyone who participated in and completed the Diploma Dash February 24.

The following BA Rowdy New U members were reported as placing in the top 10 of their age group: Facilities’ Andrew Goodenough (right) finished 4th and Juan Sandoval 6th. VPBA’s Melissa May 6th, and Financial Affairs’ Rosa Varela (bottom left) finished 9th.

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**Give your time to help others**

Be a part of UTSA’s Day of Service. Help with one of the many service projects offered that day

- **Saturday, March 24th, 2018**
- **8:30 AM** Kick-Off Breakfast at UTSA Downtown Campus, Bill Miller Plaza

Read about it and sign up at www.utsa.edu/dayofservice

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**Retirement Fairs April 10 & 11**

Learn how to identify your future financial goals, track progress, and make the most of the UT Retirement Programs at our upcoming Retirement Fair. Updates will be added to this webpage soon http://www.utsa.edu/hr/YourPlan/index.html
Campus Services Joins the Division of Student Affairs

Effective April 1, 2018, Campus Services departs the Division of Business Affairs and joins the Division of Student Affairs. As a department, Campus Services embraces this change and looks forward to the opportunity to enhance the campus experience for UTSA’s students through new opportunities and an increased focus on student-centered services. More information about this transition will be distributed next week.

Transit Driver Appreciation Day

Transit Driver Appreciation Day is Sunday, March 18; it will be celebrated nationally on Friday, March 16.

Help Campus Services recognize our hard-working bus drivers. Encourage students to share reasons why they love our drivers by tweeting @UTSATheRunner with hashtag #TDAD.

Visit transitdriverday.org for more information.

#UDesign2018

The #UDesign2018 Parking Permit Design Contest was a success! Campus Services received outstanding submissions that demonstrate the creativity of our Roadrunners. We will announce the winners at the 2018 COMweek award ceremony on March 29. Follow us on Facebook and Twitter to learn more about the finalists, the winning design, and upcoming permit sales for the 2018-19 academic year.

Diploma Dash

Campus Services had a great time participating in the 2018 Diploma Dash February 24. Through wind, rain, and even a little sunshine, everyone celebrated as they crossed the finish line.

Thank you to everyone who joined our team!

Save it for a Rainy Day: Buy a FastPass

Spring is almost here, which means more rain is on the way. Stay dry and save time parking by using a FastPass during inclement weather. FastPass is a preloaded card for hourly parking you can use anytime at the Main Campus garages.

No need to spend time pulling a ticket or paying at the cashier window. Simply swipe your FastPass at the gate when you arrive and when you leave. For more information, click here.

Making Success Happen

The Event Parking Team (Event Services Specialist Vincent Genco, Student Clerk Fabian Aguirre, and Senior Parking Assistant Sandra Sanchez) participated in the parking phase of the race.

On Friday morning, Feb. 23, Vincent placed directional parking signage along the entrances to the university to channel participants, fans, and sponsors to the race parking lots and registration area. He reserved 32 spaces for race sponsors/vendors at 4:30 a.m. Friday morning. Starting at 6 a.m. on race day, student clerk Fabian Aguirre and Vincent directed sponsors to their assigned parking spaces. Sandra Sanchez pitched in by removing the 32 parking cones, allowing students to again use those spaces.

It was a great day, and we look forward to next year!
### Financial Affairs
- Elizabeth Garcia
  Admin Assoc. II, Purchasing
- Aaron Matthew Avalos
  Accountant II
- Teresa Dion
  Disbursements/Travel Specialist II

### Facilities
- Kendall Fenner
  Physical Plant Service Worker I
- Christopher McMurray
  Refrigeration Mechanic
- Jamie F De Hoyos
  Utilities Stations Operator II

### Campus Services
- Danvis Bryan
  Asst. Director, Transportation

### Public Safety
- Elroy Montgomery
  Police Officer IV

### Human Resources
- Angela Walker
  HR Project Analyst

## Kudos and GPCC to HR’s Cheryl Huguley

**P** Cheryl always “Partners to deliver excellent service.” When technology and processes can be overwhelming, Cheryl steps in to calm the seas and help steer her customers safely to shore.

- Ron Fosmire, Human Resources Advisor

**R** Cheryl’s military background as well as her treatment of others exemplifies the word Respect. Cheryl is considerate, courteous and treats others with a great deal of respect...including other departments and her fellow workers. I feel fortunate to work with Cheryl!

- Karen Collins, HR Compensation Analyst II

## More Kudos to Cheryl Huguley
Cheryl provided substantial help to me in navigating STARS system and assisting me with applicant files. She went out of her way to provide me the information I needed in a timely and efficient processes. As a faculty member on a search committee, I am not particularly familiar with the STARS system, and she was a huge help. Her work allowed me to get through in a large group of applicants in an efficient manner.

- Robert J Hard
  COLFA: Professor of Anthropology

## Kudos and GPCC to...

### Patty Martinez, HR Compensation Specialist
- Thank you for all you do to support UTSA Libraries!
- With appreciation,
  Marcela Summerville, Admin Services Officer I, UTSA Libraries

### Judy Verdon
(left), Lead Training/Development Specialist, received a Guiding Principles Card for demonstrating that she “Cares and Respects Each Other” as she continually supports her team members in HR by encouraging and comforting them as they face heavy workloads, constant change, and loss of teammates who are moving on through retirement, promotions and professional opportunities. We appreciate Judy!

### Karen Collins, HR Compensation Analyst II
- OIT values all the work and support Karen provides.
- She is fantastic!

### Jennifer Evetts, HR Specialist II
- Jennifer does a fabulous job of partnering with the Compensation Unit to ensure job descriptions are correct. Jennifer doesn’t just make changes submitted by departments, she questions, she partners with Compensation and she provides quality service to departments. Jennifer makes it easy to work together on solutions!

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The University of Texas at San Antonio
College of Liberal and Fine Arts
Facilities Employee Nominated for Regents’ Outstanding Employee Award

Four UTSA employees have been selected for consideration for the 2018 UT System Regents’ Outstanding Employee Award (ROEA). The award recognizes full-time, benefits-eligible, non-faculty employees across the UT System who have shown outstanding performance, innovation, enthusiasm and dedication in their job.

One nominee is Brent Tyroff, electrician III in the Facilities Operations and Maintenance Department. Among his many contributions to UTSA, he was nominated for his display of customer service, partnership, technical acumen and compassion through his efforts to assist a Ph.D. student in setting up a weather station, giving the student hope and ensuring a successful project.

THEME 4: UTSA will Foster Exceptional Student Experiences

Brent has regularly been recognized for his collegiality and ingenuity. In July, he and fellow master electrician Matt May received the 2017 APPA Effective & Innovative Practices Award for their development and use of portable variable frequency drives project.

Good luck, Brent!

Kudos to Fred Wiedner & team

Thanks for the excellent job Fred Wiedner and his team did in moving my furniture to my new office in NPB. They took the time to understand the scope of the move and then on moving day were on time and moved quickly to get the job done. Everything was set up perfectly in the new office.

Fred’s team also did a stellar job of setting up the Roadrunner Memorial Garden event.

What a great group of pros! Thanks!

Melissa May
Director of Communications for Business Affairs

Kudos to the Facilities/P-20 Mobile Go Center Team

Working with this team has allowed us to significantly increase the number of students we are able to serve in our community. In addition, we are able to reach many more younger children than we ever have before. Together we are helping many elementary and middle school children to begin to explore careers and begin to dream about higher education.

I also want to say "Thank You" on behalf of The Institute for P-20 Initiatives for sponsoring and installing the running boards on the Mobile Go Center, which makes it much easier for those using the truck.

President Eighmy declares that this is "A Year of Service." This team is an excellent example of service in action. We appreciate all you do!

Belinda Saldana Harmon
Institute for P-20 Initiatives

The Honors College at UTSA intends to communicate the fundamentals of sustainability by starting with our regional community in south Texas. Their model focuses on social, economic, and environmental principles to convey the penultimate idea of sustainability, powered by student leadership.

Their Sustenance & Sustainability Exposition is slated for Friday, April 13, 10 a.m. to 2 p.m. at UTSA’s Main Campus on the UC Paseo and the Rowdy Lawn. Please come by and learn more about sustainability and how to act on the many issues it encompasses in San Antonio.

Kudos and a GPCC to Lani Cabico May, Sr. Environmental/Real Estate Planner, for having a holistic perspective with regards to how grants from multiple agencies can assist UTSA Facilities to complete projects for sustainability and transportation at a lower cost. Assistant VP Facilities Planning and Development Benjamin Perry awarded the card to Lani (right).

Improving Safety

Lani Cabico May (above, right) has been appointed UTSA’s representative for the City of San Antonio’s Vision Zero stakeholder group. Vision Zero is a City initiative through the Transportation and Capital Improvements Department. Its goal is to eliminate traffic fatalities and injuries. “We want to be engaged with the City’s efforts to end traffic-related deaths and injuries and participate in a collaborative way,” said May. “Many students are traveling to campus as pedestrians or by other non-vehicular transportation modes, using city streets and sidewalks. We want to explore ways to improve connectivity and walkability on all our campuses. We need to work in conjunction with the City’s and TXDOT’s efforts, so together we can end transportation-related accidents.”
KUDOS TO:

Roger Pereida for work performed on a locking mechanism at Institute of Texan Cultures. “I am very satisfied with the professional responses and team efforts. You make our organization and our teams work like clockwork. Our projects are moving easily and effortlessly, instead of getting mired down in delays. Awesome work!”

Juan Sandoval and Arthur Perez for work done at JPL 2.01.16. “Juan and Art did an excellent job in every step of this complicated install. Juan kept me informed on every step in the process and was diligent in finding the best way to get this job done. While the total bill was expensive, it was worth the expense as I know how much effort Juan and Art put into the work. Great Job!!”

“Abel Perez did a great job on this project (Roadrunner Café Maintenance Work). Everything is exactly how we discussed it should be. Robert De Hoyos kept us well informed and went above and beyond to make sure this project was completed within the strict deadline.”

Arnold Villafranco and James Pendleton for electrical work done at JPL 2.01.01. “Thank you to Arnold and James for installing these outlets over winter break. The students began using them immediately and are very appreciative!”

-Candy Bass, UTSA Libraries

JPL Housekeeping team “The JPL Housekeepers are the best! They are very responsive to our requests—some that are short notice— which is greatly appreciated.”

-Joshua Cox, UTSA Libraries

Freddie Robinson for rooms painted in JPL. “Thank you to Freddie for painting 16 group study rooms over winter break. Only the back wall of each room has white board wall paint. The other three walls have standard paint. Unfortunately, students still wrote on the three walls which necessitated repainting. I could not close all of the rooms at the same time as there were still students using the library. Freddie worked with me to schedule the painting in two phases so only eight rooms were closed at a time. I appreciate how closely the E&G Zone works with us to schedule projects so they cause minimal disruption to library patrons.

JPL Housekeeping group – Myrtle (Macdonald), Henrietta (Vasquez) and Julio (Guzman) are our heroes! Responding quickly to all requests for assistance. We had multiple projects ongoing in GroupSpot over Winter Break—painting and glass board installations. Myrtle, Henrietta, and Julio worked closely with me to schedule upholstery cleaning of 120 chairs around the work and then scheduled carpet cleaning to ensure the room was ready for returning students. Thank you for all your efforts on behalf of the Libraries.

Vladimir Andzic

I would like to commend Vladimir for his great customer service. He was very attentive to our needs and worked around our scheduling needs. When the temperature in the offices was giving us problems, he personally came to our office to take care of the problem and apologized for the inconvenience. He seems to be a great asset to your team.

-Marcela Cabello, University Career Center

I appreciated the effort that Valdimir Andzic put into the facilities project on with our AC/heat issue in the University Center/Student Union. We see students in private career counseling sessions daily and need to have a comfortable environment for the staff and student to engage for an effective career counseling sessions. We were having significant swings in the room temperatures, which was escalated through the University Center and brought to Vladimir’s attention. He personally came to our office to investigate and listen to our concerns. His level of professionalism and customer care was exceptional and instilled confidence in us that he would personally address the problem and take the necessary steps to fix it.

Vladimir came by daily to ascertain the status of corrective actions and kept us informed of the situation and the progress towards its resolution. He followed through by making sure we had his contact information and could reach him if needed and sent emails of any changes we should expect.

As a director responsible for the delivery of quality student services, it was important and reassuring to know that there was a true professional working with us to support our operations. I want personally recognize Vladimir Andzic for his commitment to excellence and quality customer service. He is a true asset to UTSA and to the UTSA Facilities office!

-Audrey Magnuson, Director, The University Career Center
A Drive for Successful Collaboration

Staff from UTSA PD’s Security Services and Dispatch, Facilities, VPBA, and others from throughout the university had a role in improving security on campus this month. The gates guarding the service drive under the core buildings on Main Campus, which had not been operating for the past few years, began limiting access to vehicle traffic on March 5. In a project under way since late 2017, Facilities installed new gates, cameras, call buttons, and card and RFID readers. Security Services worked with Fleet Management to apply RFID stickers to all official UTSA vehicles. Vehicles from outside the university will now have to push the call button and request access from the PD’s Dispatch team.

Throughout the project, communication was critical. Purchasing and Distribution Services informed vendors about these changes. Campus Services’ vendors learned how the safety measure would impact their deliveries. Staff in the offices in the nearby buildings received a number of messages since January. Signs by the gates went up more than a month in advance. “We wanted to ensure that no one would be surprised when they drove up to the gates in early March,” said Jessica Skelton, Director of Security Services, who served with Facilities’ Vladimir Andzic (pictured right) as lead project managers.

Two other changes have accompanied the effort: parking in the service drive is now limited to 30 minutes unless vendors or users are actively unloading. UTSA PD will enforce this limit. Access to and from the service drive from the ART Building is closed until the SEB Building is near completion, likely in 2020. Occupants of that building were informed well in advance and had an opportunity to voice their concerns and ideas.

Thanks to all of the many staff members who played a part of making this change to restrict traffic in the service drive to maintenance, emergency, and essential business purposes.

Get Prepared, Stay Prepared

The UTSA Office of Emergency Management would like to remind you of a few simple ways you can engage yourself in emergency preparedness. This time of year is a great time to get everything in order so you and your family can be ready when seconds count! If you follow the simple measures outlined in this article, you’ll be prepared to act when disaster strikes.

First things first: prepare an emergency kit! In order to respond to any type of emergency, you are advised to put together an emergency kit for your home, car, and office/workplace. Items to include in your kit include water/sports drink, snacks, medications, first-aid kit, important documents, clothes, flashlight, batteries, cell phone charger, and personal hygiene products. A list of preferred items is available on the UTSA Campus Alerts website.

Next on the path to preparedness is to develop an emergency plan. Preparing a plan ahead of time will assist you during an emergency and lessen the stress of figuring out what to do and who to contact. Your plan should include emergency contact information, phone numbers of emergency services, important personal information for emergency responders (medical allergies, doctors, etc.), and other basic preparedness information. Make your family plan by visiting the Texas Prepares website at www.texasprepares.org.

Lastly, stay informed! Know the hazards that surround you at all times, and learn about how you can respond to different types of emergencies. Listen to the news, monitor weather conditions, research local threats, and most importantly, share this information with your family, friends, and coworkers. Verify your contact information in the UTSA Alerts system (through ASAP) to ensure you receive text (or voice) and email messages during campus emergencies. Also, download the UTSA app which has emergency information and phone number pre-programmed for you!

Together, we can build and sustain a safe campus community. For more information on emergency preparedness, visit our website the UTSA Campus Alerts website at www.alerts.utsa.edu. Have a question? Email BePrepared@utsa.edu or call the UTSA Office of Emergency Management at (210) 458-6851.
Budget Redesign Town Halls

You can learn more about budgeting at UTSA and how we may be managing our budgets in the future. Attend a Budget Redesign Town Hall, presented by the Finance and Budget Modeling Task Force.

Learn and ask questions about:
- Why UTSA is undertaking a budget redesign
- What considerations have been part of the process
- Where our path is headed

Tuesday, March 27 | 1:30 – 3:00 p.m. | Retama Auditorium, UC 2.02.02 | Main Campus

Wednesday, March 28 | 3:00 – 4:30 p.m. | Frio Street Building, FS 1.512 | Downtown Campus

Please attend and urge colleagues involved in the budgeting process to join us as well. Find out what has been going on with the task force, steering committee, and hear from our consultants about best practices with budget redesign.

Kudos to Tomichan Johny, who was recognized for his diligence, empowered behavior and trust as he took correct action on requests by expeditiously responding and providing reports/queries for the audit report and executive travel audit.

Kudos to Priscilla Ybarra, who “did the right thing” when she recently went “above and beyond” on two separate occasions to help with assignments only indirectly related to her.

Kudos to Ashley Zaldivar (left) and Becky Sanchez (right) were empowered to come up with a new format for the Cost Study, including several different methods for calculation. The project had little lead time and was new to our area.

Kudos to Pete Vasquez, Alberto Flores and Angel Garza who partnered with Facilities staff on an unscheduled personnel move from president to VPBA offices that required disassembly and move of existing office furniture with no notice. Surplus and Facilities came together to complete the move at a moment’s notice.
**Keep UT System Active challenge begins April 2**

This engaging new health challenge encourages participants to combine healthy habits while drawing on the excitement of learning about UT System Institutions. By tracking your nutrition and physical activity, your progression advances as you virtually visit key landmarks at each UT campus.

**Goal:** To earn 100 points in 4 weeks by logging your steps, sleep hours, amount of water consumed.

**Registration Period:** March 19 to April 9  
**Challenge Period:** April 2 to April 29  

The Keep UT System Active challenge is available to all UT SELECT Medical Plan members age 18 and above, including employees, retirees, spouses and dependents.

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**LOSE WEIGHT. NOT PLEASURE.**

Naturally Slim is an online program that helps you change **how** you eat instead of **what** you eat. Learn the skills to lose weight and keep it off forever while still eating your favorite foods. Plus, you will improve your health and reduce your chance of developing a serious, chronic disease, like diabetes or heart disease. And, it's **free** to you.

**Apply March 1–16** www.naturalslim.com/LivingWell

**Program starts April 2**

Naturally Slim is **offered at no cost** to UT SELECT Medical Plan members age 18 and above, including employees, retirees, spouses and dependents.

**8.80 lbs. was the average weight loss for active UT System participants at week 10 of Naturally Slim**

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**TxDOT Survey on UTSA Main Campus March 22**

Two dozen interviewers from Gram Traffic Counting will be on campus Thursday, March 22 to conduct a short interview for TxDOT. They will each be wearing a Gram ID badge (right) attached to their reflective vests. We encourage everyone to take the one-to-two minute survey. The results of this research will be used in planning and prioritizing transportation improvement projects in the San Antonio area.

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**Shredding Sensitive Documents**

As part of Recyclemania, EHSRM offered sensitive-document shredding services for the UTSA community on Feb. 28.

8,780 pounds of recycled paper were taken to GP Harmon paper mill to be made back into tissue or other paper products. Due to the popularity of the event, ESHRM is considering holding another shredding day in conjunction with Earth Week in April.

Great work recyclers! Please keep a careful aim at where you dispose of your recyclables and trash.

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**Kudos to EHSRM**

I called Safety the morning of February 13 to make an inquiry about relocating two sets of trash/recycling cans at the MH Building. Rich Garza pulled some of his staff members together and called me back the same day to ask me questions about the project and make sure they understood what needed to be done. He explained that the receptacles are strategically placed based on foot traffic, so I think they were reassured that I was only asking if the receptacles could be moved to a different side of the same pillars. A short time later, a colleague texted me the attached photo, and I received a confirmation email from Rich right after that.

I was amazed that they were able to jump on this and complete the work the same day I made the request. And so grateful for their support, too.

Rebecca Luther, Director of Communications, Office of the Provost and Vice President for Academic Affairs
BA Staff Supports Major University Events

**Diploma Dash**

BA staff were out in force helping the Alumni Association—and ultimately students—at this annual fundraiser. The Facilities O&M team—Ramon Rios, Arthur Speer, Rick Taylor, and Arturo Rojas—worked with Alumni coordinators in selecting the route for the race. They set up electrical power from the Convocation Center to various locations along the route and lighting for the DJ Equipment. They worked the Friday before the event (set up), Saturday during the event and the following Monday (tear down). The Movers team—Eddy Baggerman, Eric Fernandez, Kendall Fenner and James Villanueva—set up a stage and tables and chairs throughout the event route.

UTSA PD provided a safe environment for participants. They provided a vehicle escort for the runners, closed areas of campus for safety purposes and stopped traffic at all intersections on campus while the runners proceeded through campus streets.

EHSRM placed recycling bins along the route and at the Convocation Center.

**Asian Festival**

JoAnn Andera, Director of Special Events at ITC, lauded BA for the extensive support necessary for hosting this highly successful event. Public Safety Officers provided security at gates throughout the ITC grounds. They assisted ITC staff and visitors by answering service requests before, during and after the Asian Festival, making sure it was a wonderful safe family event for 14,000 friends of the Asian Festival.

EHSRM (pictured) set up and maintained the recycling bins throughout the event, helping to keep the festival green. Safety team members conducted inspections of the festival food vendors, ensuring compliance with standards.

Campus Services ran shuttles for volunteers and participants. Financial Affairs’ Nora Compean, Kelly Rock, Priscilla Ybarra and Arturo BocaNegra worked their magic to make sure the vendors were paid in a timely fashion. Budget and Financial Planning’s Elizabeth Bay and Jimmy Villanueva provided the fiscal support for this this event.

The Facilities DTC team—Roger Pereida, Gilberto Perez, George Wurth, Rock Whitney, Matt Ruiz, Raul Garcia, Michael Tillman and Ruben Cavazos—assisted with the set up and tear down of the Asian Festival theater, stages, tents, electrical, lighting and ticket booths. Way to go BA!

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**Lean and Effective**

Learn about practical Lean Management tools and techniques office process improvement from UTSA’s Center for Advanced Manufacturing and Lean Systems. Workshop instructors are Dr. F. Frank Chen, Professor of Mechanical Engineering and Dr. Hung-Da Wan, Associate Professor of Mechanical Engineering, who will share their 20+ years of experiences in facilitating Lean implementation in both manufacturing and service industries. UTSA employees qualify for special discounted rate of $250/person for all three sessions, offered March 26, 28, and April 2 from 1 to 4:30 p.m. Enroll at www.training.utsa.edu

**Lean Services and Office Process Improvement: The Lean Management System**

Brought to you by: UTSA Training & Development

To enroll visit: www.training.utsa.edu
For payment information email Dr. Hung-da Wan hungdo.wan@utsa.edu

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**Tree Campus USA**

Congratulations to UTSA’s Tree Committee and Sustainability Council for their work in achieving this status.

Your application for 2017 certification as a Tree Campus USA has been approved! A lot of work goes into seeking and maintaining the designation, and we applaud your effort. Recognizing and encouraging the benefits of trees makes your campus a better community for learning. Thank you! You will receive your certificate and ceremonial materials directly from the Arbor Day Foundation.

Again, congratulations to the University of Texas at San Antonio in achieving this designation,

Gretchen Riley, Partnership Coordinator, Texas A&M Forest Service

“This is great news!” said AVP for Business Affairs Dave Riker. “Thanks to all the folks who have worked to make UTSA a tree-friendly campus over the years.”
Congratulations to Lane Brinson on his promotion from assistant director to associate director of Purchasing. Lane started his career at UTSA as Purchasing manager in June 2007. He received a Bachelor's in Business Administration (marketing) from Angelo State University and is a Certified Purchasing Manager (CPM).

**KUDOS** to Sheri Hardison (left), Assistant Vice President for Financial Affairs and Tammy Anthony (right), Assistant Vice President for Budget and Financial Planning

Sheri and Tammy are a true blessing and always available to help. When asked for guidance, they do not just bounce you around from person to person but rather invest time in finding a solution.

Rubina Saya, CPA  
Assistant Dean of Fiscal Administration, College of Business

Sigma Pi fraternity delivered a much-appreciated taco breakfast to our women and men in blue on February 23.

UTSA PD Community Affairs hosted a Spring Break Safety Awareness event on March 6. Students and staff stopped by to learn about sexual assault prevention, moderating drug and alcohol consumption, and other ways to stay safe while on break.

**A Navy Riverine Craft Simulator** was on UTSA’s Main Campus during Navy Week, exhibiting Navy SEAL Team rescue operations. **Kudos** to the Facilities staff members who supported the set-up of the exhibit.

I wanted to extend a most sincere thank you for having the Navy virtual reality trucks on campus on Sunday/Monday. Thank you Lisa (Firmin) for hosting us and for all of the help from you and your team in planning the day’s festivities.

Once we arrived, we were treated with such kindness and hospitality, particularly from Luis (Borrero) and his team who assisted us on set-up day (a Sunday) and who came to check on us repeatedly throughout our stay.

Thank you all for accommodating our rather large set-up! I’m sorry for any trouble caused with the lighting and pray it was resolved once we pulled out!

I hope the rest of the Navy Week festivities go well, including the visit from Vice Admiral Luke McCollum. I hope our paths cross again in the future!

Timorie Belk  
Wunderman Account Executive; The Navy Partnership

The 24th annual Basura Bash was held February 28 at 21 locations with 2100 volunteers county-wide. At UTSA’s Maverick Creek 42 volunteers collected 45 tires, 1 ton of trash, and a half ton of steel recycling. That contributed to the overall amounts of 27.55 tons of trash, 1.7 tons of metal, and 259 tires. Thanks to the students and BA staff who supported the event and helped prevent trash from going downstream into our precious rivers, creeks, and waterways.

Focusing on the environment, preparing for the future.