Message from Kathy

As you may already know, I have announced that I will be stepping down this fall. My retirement date will be September 30. I have many things to be thankful for, including having spent more than three years working with the very talented and dedicated UTSA Business Affairs leaders and staff. I look forward to expressing my appreciation to all of you on Thursday morning at the Business Affairs Celebration.

We still have several months to accomplish great things in Business Affairs before I hit the road to retirement. And I know we will! I know that you will continue to thrive and move UTSA forward for many years to come.

One of our five Business Affairs Guiding Principles is Creating Positive Change. We have certainly seen a lot of positive change in the past year. A new president started last September, and a number of presidential initiatives and some new vice presidential appointments have already taken place in 2018.

While change can be unsettling, please know that you have many great leaders in Business Affairs. A new vice president will be selected who, I’m confident, will be a positive change agent for the division and all of UTSA. All of you will play important roles and will be integral in moving this university toward our status as a premier public research university. I’m certain you will continue to play a vital part in providing access to educational excellence and in preparing citizen leaders for the global environment.

As for me, after my final graduation ceremony this weekend, I will continue to cheer on this wonderful team. I look forward to remaining involved as a very proud UTSA alumna, to volunteering for my favorite charities and to spending time with my family.

Enjoy the newsletter and the great information about celebrations and award-winning employees within Business Affairs. Here’s to our next few months together!

Moving Forward

Calendar of Events

Great Staff Appreciation
May 16
3-5 p.m.

BA Celebration
May 17
9-11:30 a.m.

HUB Vendor Fair
June 7 & 8
10 a.m.–2 p.m.

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Award-winning BA Employees

Winners of University Excellence and Regents' Outstanding Employee awards. See p 2.

HUB Vendor Fair

Met vendors from historically underutilized businesses on June 7 and 8. See p 10.

Year-End Workshops


Mixed at Birth?

Read p 6 to find out the winner of the Chief Lewis look-alike contest.
Facilities Staff Recognized at University Excellence Awards

Dr. Taylor Eighmy presented Facilities’ Electrician Brent Tyroff with the UT System Regents’ Outstanding Employee Award at the 2018 University Excellence Award Ceremony on April 24. Brent was chosen for his display of customer service, partnership, technical acumen and, best of all, his compassion. Using his own personal tools, and much of his own time, Brent assisted a Ph.D. student in setting up a weather station, helping ensure a successful project outcome.

Brent Tyroff is known around the campus for his collegiality and ingenuity. “Brent is most deserving of this prestigious award,” said Dave Riker, UTSA Interim Senior Associate Vice President for Business Affairs. “He is first and foremost a good man, whose humility and selfless dedication to serving the students, faculty and staff of UTSA is unparalleled. He is an innovator, a caring individual, an incredibly talented electrician and a mentor to students and staff. We are fortunate and proud to have an individual of Brent’s caliber on the UTSA Facilities Team.”

That’s not all Brent has done. Last July, he and fellow master electrician Matt May received the 2017 APPA Effective and Innovative Practices Award for their development and use of Portable Variable Frequency Drives (VFDs). These devices allow for a near-continual operation of electric motors while failed equipment is being replaced, minimizing downtime while replacements are ordered. They keep buildings cool in the summer and warm in the winter: something we often take for granted. Brent and Matt began constructing portable VFDs back in 2011, recognizing the need to restore critical HVAC systems immediately. Their persistent efforts to hone their invention resulted in the patent-pending portable temporary variable-speed motor control units we now use—and other universities are exploring. Great job!

Facilities & P-20 Initiatives Program Earns UEA Team Spirit Award

Dave Holster, Maintenance Worker III, and Paul Lozano, Fire and Life Safety Systems Tech III, with Institute for P-20 Initiatives’ Lara Crouch, Erbey Garza, and Belinda Harmon, were awarded the UEA Team Spirit Award.

The Facilities/P-20 Mobile Go Center Team was recognized as the winner of the Team Spirit Award as part of the University Excellence Awards. I submitted the nomination because working together, the increased impact on our community has been astounding. We have been able to triple the number of students served because of our partnership. This means that we are able to help more future roadrunners and their families with Financial Aid Applications and Apply Texas Applications. We have even been able to increase middle school and elementary school career exploration in the unit because of this partnership. Lara Crouch directly oversees the P-20 Mobile Go Center and says, “Paul Lozano and Dave Holster truly go above and beyond.”

President Eighmy declares this year ”A Year of Service.” Facilities is an excellent example of service in action, and we appreciate all that they do.

-Belinda Saldana Harmon, Institute for P-20 Initiatives

Be There!

Great Staff Appreciation Event
Date: Wednesday, May 16, 2018
Time: 3 – 5 p.m.
Location: Sombrilla Open Area

Business Affairs Celebration
Date: Thursday, May 17, 2018
Time: 9 – 11:30 a.m.
Location: Main Bldg., Ground floor

Congraduations!

Lorenzo D. Sanchez:
PhD in Applied Demography (’18 – UTSA)
Master of Public Administration (’06 – UNT)
Bachelor of Arts in Political Science (’03 – UTSA)

Amanda Swane:
Bachelor of Business Administration in Accounting (’18 – UTSA)
Associate of Business Administration (’15 – Palo Alto)

PSO James Leach
Bachelor of Arts in Criminal Justice (’18 UTSA School of Public Policy)
Human Resources Staff Receive Graduate Excellence Award

On Friday, April 6, 2018, members of the Human Resources Department attended the Graduate Student Appreciation Week Awards Ceremony. There they each received a Graduate Excellence Award in recognition of their contributions to sustaining a level of excellence to the graduate school and the graduate student community. The Graduate Excellence Award is for individuals who go above and beyond expectations to ensure that our faculty, staff, and students are supported and excel at every level. The award recipients are:

- Anne Jett, Director of Training & Development
- David Díaz, Director of Employee Relations
- Kathleen Carter-Stiggers, Employee Relations Advisor
- Denise Moore, Compensation & Employment Manager
- Judy Verdon, Lead Training & Development Specialist

“These individuals have provided me with exceptional support and guidance as I worked to reorganize and assess the Graduate School,” said DeBrenna Agbényiga, Vice Provost and Dean of the UTSA Graduate School. “They are top quality professional who engage in their role with the highest level of integrity. UTSA is fortunate to have them, and I am honored that I have had the opportunity to interact with them on various levels.”

12th Annual Celebration of UTSA’s Administrative Support Toolbox Series

UTSA's Administrative Professionals were honored at the 12th Annual Celebration of the Administrative Support Toolbox Series training program on April 24 with keynote speaker Mary Larson Diaz (left), Chief of Staff for President Taylor Eighmy. This event, with the theme “Thanks a Latte – For All You Do,” was hosted by UTSA’s HR Training & Development department. It recognized 12 administrative staff who completed five courses representing more than 17 classroom training hours. The celebration, held in the UTSA Denman Ballroom and attended by 50 administrative staff and guests from the tri-campus community, coincided with National Administrative Professionals Day. Annually, this day recognizes the vital contributions of administrative professionals throughout the United States.

Mary Larson Diaz’s remarks focused on the key attributes of successful administrative professionals, including skills such as professionalism in handling tough situations and the ability to predict (be a “mind reader”) and anticipate the needs of the boss, the team and the office overall. Participants at the event submitted their own ideas about key attributes of the most successful administrative professionals and created a “word cloud.”

The Administrative Support Toolbox Training Series consists of five courses plus an orientation session that focus on key functional areas carried out by UTSA administrative staff. The courses provide a high level overview of the functions, services and resources of each area. More than 30 subject matter experts from around campus present important information to class participants. The series runs continually throughout the year, with one class offered each month. This allows UTSA administrative professionals to attend class when their schedules permit and to complete the series on their own timeline. Because class information is updated each time it is presented, graduates are encouraged to attend classes to stay up to date.

2018 Administrative Support Toolbox Series Graduates

- Diana V. Almaraz, Housing & Residence Life
- Sharon Cropper, Housing & Residence Life
- Priscilla Marquez, Office of Online Learning
- Yvonne Ann Reid, Ctr. for Archeological Research
- Melissa Lichtenberg, COEHD
- Lynn Simpson, Center for Innovative Drug Discovery/Dept. of Chemistry
- Patricia Tyler, Student Leadership Development
- Margaret Black, UTSA Student Health Services
- Anna M. Leos, Enrollment Services
- Quoc Nguyen, International Programs
- Kaye Steinhour, Financial Services & University Bursar
- Sharon Stevens, College of Business/Dept. of Accounting

For more information, contact HR Training & Development at www.training.utsa.edu or 210-458-4658. Read more on the HR website.
Facilities

Science and Engineering Building Update

The Science and Engineering Building (SEB) superstructure continues to rise on the campus skyline at a steady pace. Concrete pours are complete for level one and nearly complete for level two. The building is expected to be topped-out by end of summer 2018.

Utility infrastructure in the below-grade crawlspace is under way, signifying the beginning of building interior work and ramping up of project personnel. Underground exploration has started at the Paseo del Sur to coordinate future elevated walkway piers with existing campus infrastructure.

Submission of major mechanical, electrical, and plumbing building components has commenced, with campus stakeholders fully engaged. The project scope will be expanded to include the elevated walkway, connecting the campus’ upper plaza, south of the Engineering Building, with the SEB and a new 122-space surface parking lot.

Large-scale Structural Testing Facility Construction Update

At 15,000 square feet, this building is a game changer, transforming engineering education and research at UTSA. The laboratory will have dual cranes with 30-ton capacity to load, unload, and transport heavy specimens. Civil and Structural Engineering researchers will simulate a wide range of building- and bridge-related problems, including high cycle fatigue, earthquake, and blast loads.

The unique strong floor was successfully completed in February. Under the strong floor is a basement structure for researchers to perform their work from above and below the strong floor. Construction company Turner has focused its manpower on erecting the actual building, which is a pre-engineered steel structure. It is scheduled for completion in spring 2019.

Cool Fact: The facility’s hydraulic lines will be painted in UTSA blue and orange.

Annual Facilities’ Employee Recognition Celebration

The 12th annual Facilities Employee Recognition Celebration was held on April 20. This year’s “Spring Fling” included employees from Purchasing and Business Contracts, who are currently overseen by Dave Riker, Interim Senior Vice President for Business Affairs. Employees were treated to great music, food, team-building games and prizes.

Event DJ Sal Hernandez, HR’s Senior System Analyst, provided the entertainment. Team-building activities included a game of Family Feud along with volleyball, horseshoe, tug-of-war, and bag tossing. Two customized photo booths equipped with props and silly hats added to the fun. Photos of the event can be viewed on social media, courtesy of Sal, at #utsaspringfling.

Thanks to Patty C. Reyes, event committee chair, and all of the talented staff who helped make this a fun and enjoyable celebration.

Pictured (l to r) Vanessa Turner, Brian Montoya, Patty C. Reyes, Yolanda Ledesma, Vladimir Andzic, Andrew Goodenough, and Sal Hernandez. Not pictured: Paul Lozano, Ray Rios, David Toscano, Moses Gomez, Lani Cabico May, Jessica Sauceda, Gerry Valdez, Mary Alice Morizen, Andrea Chavez, Sharon Pawlik and Daniela Treviño.
Yolanda Ledesma to Retire

Congratulations and best wishes to Yolanda Ledesma, Administrative Services Officer in the Office of Facilities, who will be retiring May 31. She worked for nearly 11 years as a dedicated assistant to now-Interim Senior Associate Vice President for Business Affairs Dave Riker.

"Many times we came across ‘hair on fire’ situations—as Mr. Riker described them--but it has always been fun and exciting!” said Yolanda. "While our jobs are serious, we can’t take ourselves too seriously. We needed to have fun and we certainly did! I will definitely miss my UTSA family, and especially my stupendous boss, Dave Riker, but I also look forward to the new chapter in my life...working on home projects, relaxing, traveling, and spending more time with my family."

Prior to joining UTSA, Yolanda worked for the City of San Antonio for 35 years. She loves public service; she believes it was a privilege to serve through 15 terms of city councils and with eight mayors, from her first election in 1977. She witnessed the tremendous growth in the City of San Antonio. Yolanda always sees the big picture in all her opportunities to serve. "I have loved the ten plus years serving at UTSA. While it is different from municipal government, we are also serving another community of citizens: our UTSA Roadrunners, who are the future of our city and nation."

"Yolanda is one of those rare and wonderful individuals who can brighten your day just by walking in the room or saying ‘Good morning!’” said Dave. "She has been my outstanding assistant and confidant for more than a decade. She helped guide the Facilities organization through many challenges and adversity we have faced. I often used her as a sounding board for new initiatives and could readily tell what she thought of an idea by her enthusiastic response or the single raised eyebrow or quizzical look, as if to ask, ‘Are you serious about that?!’"

"Yolanda referred to herself as ‘Mama Caliche’ as she gave me the last of a series of her ‘friendly reminders’ when I needed to take care of something important. Her infectious laughter brought joy to the office and to everyone she interacted with. I have looked forward to working with Yolanda every single day because I knew no matter how difficult the path ahead, she helped make it smoother with her excellent work, great advice, and her smiles and laughter."

"I am going to miss Yolanda very much. I feel blessed to have worked with her for so many years and celebrate that she now has an opportunity to spend more of her life with her beloved Santiago. May God bless you, Yolanda, with continued prosperity, good health and joy! You have certainly earned it!"

We will miss Yolanda and her jovial spirit, and wish her the very best as she embarks on the next chapter of her life! We love you, Yolanda!

Facilities Kudos To:

Abel Perez, Plumber II. Work done at Roadrunner Café
This was a last-minute request from UTSA Dining. Abel did a great job and quickly hooked up the new appliance. Thank you.

James Pendleton and Arnold Villafranco, both Electrician II. Electrical work performed at the JPL 4.03.12c
James and Arnold are fantastic! They worked with me to schedule the installation over spring break week to avoid any disruptions to the students using this study room. And, they were very accommodating when I had to ask them to stop drilling for one hour due to a high level event in the JPL. Thank you for a job well done! Students have expressed appreciation for the new outlet in a location where there wasn’t one previously.

Henrietta Vasquez and Julio Guzman, Housekeepers. Service at JPL 4.04.08N
Thanks to Henrietta and Julio. They came to my office almost immediately, took the chair, cleaned it and returned it within a few hours. This was service beyond my expectations!

Carlos Morales, Chris McMurray and Robert De Hoyos. Work done in Business Building, Market Place
Carlos Morales and Chris McMurray went above and beyond the call of duty to document the installation of this device and share that information with our partners on the Downtown Campus. Robert De Hoyos was at the epicenter of this partnership. Send a big thank you to all of them for us.

Gilbert Perez, Ruben Cavazos and George Wurth. Work done Downtown at Durango Bldg, DBA 3.322
The Downtown Campus Facilities staff were very responsive and provided great customer service.
Public Safety

U in the Driver’s Seat Award

Texas Transportation Institute selected UTSA as 3rd place winners in the statewide U in the Driver Seat Cup program. This peer-to-peer education program aims to reduce college students’ number one killer—car crashes. UTSA was recognized for our National Night Out, Call to Action Day, Spring Break Safety, student housing and other tabling events throughout the year. UTSA PD continues to send the message of safe driving, related to alcohol, drugs, and drowsy or distracted driving.

The Institute’s Rubi Mares (second from right) handed a check for $250 and a plaque to Maranda Tupper, Taniesa Williams and Chief Lewis of UTSA PD. The check will go toward purchasing drunk and drugged googles to help more students experience the effects of alcohol and drugs on their ability to function.

Thanks to UTSA PD for helping to keep the UTSA community safe!

Detectives Recognized for Returning Stolen Property

On March 26, the UTSA Police Department was notified that a burglary may have occurred at the Physical Education Building on Main Campus. A large amount of UTSA football equipment was missing. Based on a video taken by one of the suspects while committing the crime, the UTSAPD Investigations Section immediately launched an investigation. Using good, old-fashioned police work, the detectives were able to positively identify two juveniles who were responsible for the crime.

The investigators recovered more than $5,000 worth of stolen property from the suspects’ residences, which they returned to the football team on March 29.

"We are extremely grateful for the phenomenal job the UTSA Police Department did in quickly solving this crime and ensuring the safe return of all of our stolen equipment," said UTSA Vice President for Intercollegiate Athletics Dr. Lisa Campos. “Our law enforcement officers have been an incredible campus partner, and this is just one example of the outstanding service they provide year round to help keep UTSA safe.”

Associate Vice President of Public Safety and Chief of Police Gerald Lewis recognized the exemplary efforts in the case by awarding the UTSA Police Commendation Award to the following detectives:

Detective Sergeant Allan Crocker
Corporal Armando Gonzalez
Corporal Jacob Criswell

Thank you for your service to UTSA and public safety!

Who Loves Ya, Baby? Getting Bald to Help Kids

On April 27, Sargent Joseph LoBrutto from UTSA Police Department joined fellow Roadrunners in taking a stand against cancer. The UTSA Honors College hosted its second St. Baldrick’s Day to support children living with cancer. The first UTSA St. Baldrick’s Day event, in spring 2017, raised $10,000 for pediatric cancer research. This year’s event kicked the festivities up a notch with a photo station, games, and live music.

Sgt. LoBrutto had just learned of this event that day and readily decided to shave off his full head of hair. He reported that his head was shaved twice before: 20 years ago for Air Force Boot Camp and 10 years ago for the police academy. His wife supported his decision, but his kids were in for a surprise that night!

The St. Baldrick's Foundation is a volunteer-powered charity committed to funding the most promising research to find cures for childhood cancers and to give survivors healthy lives. You can still donate to the cause as a salute to Sgt. LoBrutto.
Preparing for the Future

Beat the Heat!

Summer + Texas = Extreme HEAT!

It's starting to heat up outside, so let's understand what can happen to you. During periods of high heat and humidity, evaporation is slowed and the body must work extra hard to maintain a normal temperature. Most heat disorders occur because a person has been overexposed to heat or has over-exerted themselves in these conditions. Older adults, children, and those who may be ill or are sensitive to environmental conditions may succumb to extreme heat.

Additionally, conditions that can induce heat-related illnesses include stagnant atmospheric conditions and poor air quality. Consequently, people living in urban areas, like San Antonio, may be at greater risk from the effects of a prolonged heat wave than those living in rural areas. Asphalt and concrete store heat longer and gradually release heat at night, which can produce higher night-time temperatures known as the "urban heat island effect."

To prepare for extreme heat, you should stay aware of upcoming temperature changes, identify persons around you who may be vulnerable to excessive heat and check on them often, and most importantly stay hydrated. Never leave children or pets alone in closed vehicles, stay indoors as much as possible to limit exposure to the sun, eat a well-balanced diet, drink plenty of water even if you do not feel thirsty (avoid caffeine/alcohol), dress in loose-fitting and lightweight clothing, apply sunscreen, and do not over exert yourself.

With a little planning, you can beat the heat and have a safe and fun summer! For more information, contact the UTSA Office of Emergency Management at BePrepared@utsa.edu or visit the UTSA Campus Alerts website at www.alerts.utsa.edu.

President Eighmy’s Town Halls Help Move Downtown Development Plans Forward

You can be a part of developing UTSA’s Downtown Campus!

Dr. Eighmy reached out to students, staff, and faculty in April to advance his vision of a vibrant, active, urban academic enclave that provides a fully realized living/learning experience for students...one that serves as an intellectual gateway to San Antonio’s near west side and downtown.

In three town hall meetings, President Eighmy discussed locating to the Downtown Campus academic programs with the greatest potential to affect our city’s prosperity.

He launched the Presidential Initiative and Task Force on the Downtown Campus.

The action plan includes three major components: Curriculum, Housing, and Student Experience. Learn more.

Sheri Hardison, CPA, to Serve as Interim Associate Vice President for Financial Affairs

VPBA Kathryn Funk-Baxter has appointed Sheri Hardison to serve as Interim Associate Vice President for Financial Affairs and University Controller.

Sheri will be responsible for overseeing all areas of UTSA’s Office of Financial Affairs, including the positions of Assistant Controller, Director of Accounting and Financial Reporting, Associate Director of Accounting, Director of Financial Services and Bursar, Financial Affairs Communication Manager and Senior Director of Financial Information Systems.
Disbursements & Travel Services (DTS) worked hard last fiscal year to process employee reimbursements within 10 days or less. This past fiscal year, the implementation of travel workflow increased the efficiency and speed of the process.

This resulted in DTS completing 96 percent of requests within 10 days or less — an improvement from 72 percent the year before. Because they worked together to ensure a significant improvement in processing, the DTS team was awarded “Partner to Deliver Excellent Service” Guiding Principle Collector Cards.

Rosa Casas, Payroll Accountant, put in a tremendous amount of time and effort to correct errors in the new TRS system. She worked with SIS and Accounting to fix inaccuracies and process inefficiencies affecting all of UTShare.

Financial Affairs celebrated Fiesta with a potluck on April 25.
Diabetes Self-Management Program
Register now for classes starting June 5

Learn how to self-manage symptoms and medications, set weekly goals, problem-solve effectively, improve communication, relaxation exercises, dealing with difficult emotions, eating well and how to exercise safely. Take control of your life!

Where: UTSA
- Main Campus: Every Tuesday for 6 weeks
- Downtown Campus: Every Thursday for 6 weeks

When: June 5 through July 12, 2017
11 a.m.—1:30 p.m. (each week)
Lunch is provided

Who: UTSA faculty and staff diagnosed with diabetes as well as the family members or caregivers of individuals diagnosed with diabetes. Those diagnosed with prediabetes are also welcome.

CORPORATE CUP

It’s that time of the year again! Your favorite event is here!

All UTSA faculty and staff are invited to the San Antonio Sports Corporate Cup!

Saturday, June 2, 2018
7:15 am to 1:00 pm

University of the Incarnate Word
This event combines friendly competition, employee camaraderie, wellness, athletic skills and charitable giving to produce Corporate Cup Champions. Basically, it’s a field day for big kids!

Recycling Runners Rank Third in Texas in International Competition
UTSA placed 3rd among 15 Texas universities participating in RecycleMania, an eight-week intercollegiate competition. The competition started on February 4 and ended March 31, 2018. UTSA placed 51st out of the 228 colleges competing across the United States and Canada to recycle more as a percentage of overall waste.

UTSA collected 373,000 pounds of recyclables. We placed 16th on paper recycling, 25th on cardboard, and 7th on bottles and cans. As a grand total, the college finished with 13,262 lbs. per capita of recyclable material, 64% of our overall waste. EHSRM has been the backbone of this competition, and their efforts help our campus maintain a strong focus on recycling all year long. With the support of student organizations, UTSA has participated in this competition for 11 years and plans to continue this tradition. “We aim to get into the top 10% of participating schools,” said Richard Garza, Environmental and Construction Safety Manager in EHSRM. “We’ve got our sights set on surpassing UTMB and UT Austin soon.”

Business Affairs thanks the EHSRM team along with UTSA faculty, staff, and students who have been strong allies during this campaign. We are proud that the Roadrunner community continues to demonstrate its commitment to a culture of sustainability.

Learn more about how YOU can Recycle at UTSA.

Keep UT System Active Announces Leaders

Business Affairs turned out in force to walk, hydrate, and sleep our way through April. Results for our division:

Top Team: Quasars
Andrew Goodenough – Facilities
Javier Martinez – Financial Affairs
Melissa May – Business Affairs
Kaye Steinhour – Financial Services and University Bursar
Ernesto Valdez – Campus Services

Top Males:
Felix Abattam – Fiscal Services
Andrew Goodenough – Facilities
Javier Martinez – Financial Affairs

Top Females:
Min Ren – Accounting Services
Kathryn Pennywell – Financial Affairs
Caroline Schneider – Fiscal Services

Congratulations BA Runners!
Heavy Duty Collaboration

UTSA SECC BBQ Lunch Raises $2500 for South Texans
SECC volunteers brought in $2,500 for United Way at the April 25 BBQ

Dozens of staff members and student employees—and 400+ eaters—pitched in to help our South Texas neighbors.

Three student employees from the Supplemental Instruction team at the Tomás Rivera Center for Student Success—Mosinmiloluwa Akindele, Jalynn Bonner, and Kristen Baker—joined Assistant Director Supplemental Instruction Tiffany Sullivan to help at the BBQ. Some students participated in the food assembly line, and others directed members of the campus community toward the North Paseo Building to eat and help the United Way.

"The event is such a worthy cause and a great opportunity for our student employees to collaborate with other members of the campus community," said Tiffany, who is a member of the SECC President’s Advisory Committee.

Dogs weren’t just on the grill on this beautiful day. Samantha Lee of the Animal Defense League brought her English bulldog Rubble to join in the festivities. She explained how this United Way agency helps people adopt or foster pets. A United Way representative was on hand to explain the organization’s efforts to improve the lives of people—and animals—in South Texas.

Find more information about: UTSA’s SECC campaign: utsa.edu/secc
SECC: www.sectexas.org and United Way: www.unitedwaysatx.org

As part of Human Resources’ commitment to providing innovative and efficient HR solutions across the university, they have teamed up with Business Information Services (BIS), Financial Affairs and the Office of Budget and Financial Planning to introduce eForms. This new tool will aid the campus community by enhancing our current PeopleSoft HR/Payroll system. eForms will be used to communicate various Human Resource/Financial actions from the departments to HR and Payroll. Read more.

Tricentennial…what about the Tree-centennial?

As part of San Antonio’s Founders Day recognition, UTSA hosted the Historic Futures—A Taste of Folklife Festival.

To commemorate this milestone, Facilities planted two trees at the Roadrunner Memorial Garden. These trees were the first of the 75 trees that will be planted on UTSA’s campus by the end of 2018.

The San Antonio Parks and Recreation Department is donating 300 trees to higher education institutions around the city to enhance the city’s green spaces and tree canopy.

Hope you enjoyed all the festivities and this lovely addition to our memorial garden.

A HUB of Opportunity

Join the UTSA HUB Program for the annual Historically Underutilized Business (HUB) Vendor Fair on Thursday, June 7 (Downtown Campus) and Friday, June 8 (Main Campus) from 10 a.m. – 2 p.m. This event gives vendors a way to market their products and services to UTSA faculty, staff and students. The UTSA HUB program is aimed at ensuring that underutilized businesses can participate in all purchasing and contracting opportunities.

Your department can meet vendors from various industries offering products and services such as medical equipment and supply, computer equipment, consultant services, office supply, travel, software, catering, promotional merchandising, and much more!

All faculty, staff and students are welcome to attend. Bring your business cards to begin building relationships with new vendors and for a chance to win a door prize. Refreshments will be served.

Learn more about UTSA’s HUB program.
Facilities’ Andrew Goodenough Finishes the 2018 Boston Marathon

Harsh New England temperatures did not deter Andrew Goodenough, Facilities Project Coordinator and 2018 SECC Coordinator, from realizing his goal of running in the Boston Marathon. On Monday, April 16, amid temperatures in the upper 30s and heavy rains with wind gusts of more than 20 miles per hour, Andrew completed one of the oldest and best-known races, the Boston Marathon.

Unlike other marathons, runners must first meet qualifying standards that include running in certified Boston Marathon qualifiers and meeting acceptable qualification times.

Andrew has competed in many races, but his qualifier was the Houston Marathon, which he ran in under three hours and 30 minutes. When asked how he did in Boston and what he thought about the experience, he said, “I did well. I finished in 3 hours and 57 seconds. It was like one big family with fans lined up from start to mile marker 26...It was great!” Congratulations Andrew!

Arms raised, Andrew crosses the finish line in Boston

Housekeepers’ Cookbooks Added to UTSA Libraries Special Collection

Members of UTSA Housekeeping and Facilities staff’s Erlinda’s Wish Program have created a collection of cookbooks filled with recipes, “dichos,” home remedies, and stories, including family and regional recipes handed down from generation to generation. On May 2, the contributors to the collection were presented to the UTSA community. Guests sampled recipes from their cookbooks prepared by the people who submitted them. The event celebrated the newest addition to the UTSA Libraries Special Collections’ Mexican Cookbook Collection, titled “El Rincon de lo Antojos.”

This wonderful gathering was hosted by Ilna Colemere, Instructional Technology Coordinator of COEHD, in conjunction with UTSA Libraries. COLFA student guitarist Abram Fernandez provided the music. The event was covered by KENS5 News.

We salute the Facilities staff members involved in this outstanding program.
- Erlinda Castillo ~ Mexican Enchiladas
- Sofia Nieto ~ Pollo en achiote
- Zoraida Brady ~ Chicken Adobo
- Willie Stamps ~ Sweet Potato Pie
- Maria Guadalupe Tolentino ~ Pollo Almendrado Torrejas
- Rosa DeLeon ~ Enchiladas Verde de Pollo en Cilantro
- Marcella Duran ~ Picadillo
- Rosalinda Rodriguez ~ Fruit Salad
- Patricia Palacios ~ Flan de Nuez
- Aida Flores ~ Pollo en Galleta
- Johnny Boccanegra ~ Vienna Sausage with Toast
- Marielena Godinez ~ Tinga de Pollo
- Fermin Reynaga ~ Arroz con leche
- Graciela Espinoza ~ Salsa Verde Nacho Chips
- Evangelina Rivera ~ Simple Nutella Cake

Read more on the VPBA website.
Helping Campus Constituents

Financial Affairs and Controller Office Present Year-End Workshops

Mark Your Calendars for Year-End Workshops

Financial Affairs will present a fiscal year-end financial workshop (PS0209.01) four times in June. Faculty and staff can register for the workshop through MyTraining.

This year, our workshops are targeted for specific audiences – new employees and employees who attended our workshops in the past.

**New Employee Workshops**

- **June 15**: 9–11 a.m. UC Retama 2.02.02 Main Campus
- **June 21**: 9–11 a.m. BV 1.338 Downtown Campus

**Refresher Workshops**

- **June 20**: 2–4 p.m. MH 2.01.06 Main Campus
- **June 22**: 9–11 a.m. UC Retama 2.02.02 Main Campus

The workshop PowerPoint presentation and year-end calendar will be available June 11 for download from the Controller’s website.

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Welcome to Business Affairs!

**Human Resources**

- Jeffrey Thomas
  - Compensation Analyst II

**Financial Affairs**

- Robert Herrera
  - Fiscal Accounts Specialist I

**Business Contracts**

- Todd Cheslock
  - Contracts Specialist II

**Budget & Financial Planning**

- Paula Pierson
  - Director, Budget & Financial Planning

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GPCCs to Facilities’ Paul Lozano and Byron Reeder

For quickly collaborating with Simplex to address the fire panel failure at LV building. Paul, with Byron’s assistance, quickly coordinated and partnered with Simplex to acquire parts, schedule the work, and support Simplex with the repairs and testing of the fire panel. They worked into the evening to restore the fire panel to normal operation the same day. This was a major repair in which the entire guts of the fire panel had to be replaced along with significant testing to ensure the system was operating properly. Their efforts prevented the major disruption that would have occurred, preventing the students from having to be moved to a different building. Thank you for Creating Positive Change!

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GPCCs to Facilities’ Joe Alderete and Fred Wiedner

Nominated by Rosanne Gorny for the quick relocation of furniture from the President’s Office to the Vice President of Business Affairs’ Office. The move had been scheduled for a Monday. It required existing furniture to be removed for the incoming items. Staff was contacted on the Friday before to advise them of the change in plans and the need to move as quickly as possible. This also required disassembly of furniture. Facilities collaborated with Surplus to assist the VPBA Office with the employee relocation.

Thank you for partnering to deliver excellent service!