**UPDATE:** The Child Development Center has a few enrollment changes that are occurring during the fall semester and I want to make sure our families are informed about the reason for the changes. Routine classroom transitions each fall semester usually occur in December at graduation time to become effective in January. This is when we make room for younger children in rooms where children have outgrown the age group. Also, openings occur in age groups as parents graduate and leave UTSA. This November is a little different and here’s the reason:

This is an unusual year in the area of enrollment as the CDC currently has not been able to fill the toddler classrooms. The waiting list does not have any toddlers on the list who need child care this fall—only lots and lots of infants. This has created a need for more infant spaces. Tin classroom is not at full enrollment and will be changed temporarily to an infant room on November 16th until the end of fall semester. There are a few transition plans being developed this week and next week for a few children moving to older age groups.

Please let me know if you need more information on the latest updates on classroom changes as ongoing planning for spring enrollment could affect group assignments in November or January. There is also news on November activities for families and upcoming NAEYC accreditation work, including a Family-Program Meeting for reviewing NAEYC program improvement feedback to be held on Friday, November 13, 2015 from 8:00 a.m. to 9:00 a.m.

**NOVEMBER & DECEMBER: TIME FOR PARENT CONFERENCES**

The children are all enjoying the changes in the weather now that slightly cooler temperatures are finally kicking in. They are much more comfortable as they play outside and learn about the world around them! I hope you are also enjoying this time in the early years with your children. One very important thing to set as a priority is your Parent-Teacher Conference that can be scheduled anytime between now and finals.

Plan to meet with your child’s teacher to discuss your goals for his/her development and early care and learning.

**2016 ENROLLMENT NEWS for UTSA FACULTY/STAFF**

Last fall in FY 2014-2015 the University added 10 spaces for child care for parents who work or teach at UTSA.

The original percentage of faculty-staff enrollment to student enrollment was 20% faculty-staff to 80% student enrollment. The addition of the 10 spaces provided the additional child care to raise the enrollment percentage to 30% faculty-staff.

At this time, the CDC is at 19% faculty-staff and there are no faculty-staff children on the waiting list for fall or spring semester except infants. There are 31 faculty-staff slots allocated, but only 16 faculty-staff children enrolled. Please help us get the word out that space is available for the fall.

To add two-year-olds and three-year-olds to the list, go to www.utsa.edu/cdc/ or call 458-6364 if you have a question about enrollment.
Vision Statement

UTSA Child Development Center is a safe and nurturing environment where children develop through play and real life experience and students find support for enhancing their educational experiences through learning activities designed by UTSA faculty.

Mission Statement

We provide a child-centered program for children of UTSA students, faculty, and staff in which parents, teachers, and administrators work together to benefit the whole child through developmentally appropriate programs dedicated to helping children reach their fullest potential and develop necessary life skills. An important component of the program is supporting UTSA students and families with children in our program as they work to complete their course work and graduate in four years.

Family-Program Meeting - Meet & Greet with the Director

There will be a meeting on Friday, November 13th at 8:00—9:00 a.m. for parents. The meeting is an opportunity to meet each other and learn more about NAEYC program improvement and providing feedback through completing the Family Survey to be handed out November 23rd. We looking forward to seeing you there. Parents who signed up at the Open House to join the Family Advisory Committee are encouraged to attend. Coffee, juice, and doughnuts will be provided in Room 1.108 at the center. You do not have to stay for the whole hour.

EARLY CHILDHOOD EDUCATION COORDINATORS

The Child Development Center has a shared leadership management model which helps our program provide better oversight if and when the director is away from the center.

Vicky Mirales and Sheryl Wedige are the Early Childhood Education Coordinators (ECECs).

One of the ECECs is designated as acting assistant director each month. They serve as assistant director when the director is not present at the center. In the current semester, Vicky Mirales is designated as assistant director in November. She will be filling in during my absence to attend the NAEYC Conference in Florida November 17—20, 2015.

Also, parents will notice that the ECECs are in charge in the morning before the director arrives, and any time when the director attends meetings or takes lunch break or vacation/sick leave.

The ECECs can be reached by phone at 458-6364.

Note: The Director will be attending the NAEYC Annual Conference in Orlando, Florida. Vicky Mirales will be Assistant Director from November 17-20, 2015.