PUBLIC SAFETY

Brought to you by The UTSA Police Department and the Office of Environmental Health, Safety and Risk Management.

The estimated time to review this lesson is 20 minutes.
The University of Texas at San Antonio takes the safety of our university community seriously. While we hope that you never face an active shooter situation, we believe that preparation and awareness can make a huge difference on your personal response to a critical incident.

The videos below depict active shooter scenarios. Two videos are available to view - one focused on an office setting and one focused on a classroom setting. Click on the button below to select the video you wish to view. (You may view both if desired.)

Please have your headphones or speakers ready for audio.

Run Hide Fight (Office Setting)  Shots Fired (Classroom Setting)

Disclaimer: These videos may contain graphic images for some viewers. If at any time you wish to stop the video, please press the pause button at the bottom of the media player and then the next button to continue with the course.
The UTSA Police Department is a full-service Police Department. Officers are certified and licensed Texas Peace Officers and possess full arrest authority like all other Texas Law Enforcement Agencies.

The UTSA Police Department houses the Office of Emergency Management that coordinates emergency preparedness, response, recovery, and mitigation programs for university emergency incidents or situations.

The UTSA Police Department operates

- **24 hours-a-day**
- **7 days-a-week**
- **365 days-a-year**
EMERGENCY COMMUNICATIONS

In the event of an emergency, UTSA will notify students, faculty and staff through the following methods.

Click on each button below to learn more.
Employees registered in the UTSA Emergency Notification System will receive an email, text or voice message in the event of a university-wide emergency.
Giant Voice is a mass notification system designed to interface with the fire alarm system and provide specific and tailored instructions for different types of emergency situations, including any protective actions for the UTSA community.

Main Campus (only) is equipped with eight (8) outdoor siren towers to alert the UTSA community of an emergency situation. Many Main Campus facilities are equipped with indoor Giant Voice speakers as well.
UTSA CAMPUS ALERTS WEBSITE

To get updates on the status of UTSA operations, visit this website
http://alerts.utsa.edu/
UTSA WEATHER INFORMATION LINE

Dial 458-7669 (SNOW) for information during inclement weather.
SOCIAL MEDIA

Facebook -
www.facebook.com/UTSAPoliceDepartment

Twitter - @UTSA_police
DIGITAL SIGNAGE

Many buildings at all three campuses are equipped with digital display boards (TV's) which will broadcast emergency alerts as determined by the UTSA Office of Emergency Management.
Many UTSA computers have “Emergency 911 Panic Buttons” installed on the desktop (yellow icon/red button) and on your taskbar.

Visit the UTSA Campus Alerts website www.alerts.utsa.edu for details and Q&A's.
During a campus crisis, UTSA may scroll emergency notifications across your computer screen with important life safety information.
Hover over each box below for information about UTSA's role in an emergency.

EMERGENCY RESPONSE TEAM (ERT)

PRESIDENT’S EMERGENCY ADVISORY COUNCIL (PEAC)

INCIDENT COMMANDERS
What's your role in an emergency?

- Being prepared to direct students to safe assembly areas in the event of an emergency.
- Being familiar with applicable emergency plans, procedures and evacuation routes.
- Having a personal emergency preparedness plan for your workplace.
- Securing work areas in the event of an emergency.
- Assisting with accountability of students after an evacuation. All faculty members should point out their building emergency evacuation routes and emergency procedures to students at the beginning of each semester.
Encourage staff and faculty to join the Floor Captain Safety Liaison (FCSL) program. The FCSL program trains staff and faculty how to assist building occupants in safely evacuating in an emergency, how to shelter-in-place, fire safety, emergency preparedness, and serve as the eyes and ears of our campuses to make us more resilient to disasters and local emergencies.

Contact the UTSA Office of Emergency Management at (210) 458-6851 to learn who your Floor Captain is or to join the program.
What’s your role in an emergency?

- Faculty and Staff Responsibilities
- Floor Captain Safety Liaison program
- Preparedness Checklist

Click on the link provided below to view the UTSA Preparedness Checklist:
http://alerts.utsa.edu/community-emergency-preparedness/

Training opportunities are posted in the HR Training & Development catalog under class SA 457-Emergency Preparedness.
FOR EMERGENCIES:
Dial **4911** from a campus phone to reach the UTSA Police Dispatcher, allowing first responders to arrive at the scene quickly.

FOR NON-EMERGENCY:
Dial **458-4242** or **4242** from a campus phone, which goes to the UTSA Police Department’s Mainline.

OTHER PHONES:
Dial **4242** for a security escort.

Blue courtesy phones are located in campus parking lots and along walkways.

CLICK HERE TO SEE LOCATIONS.
LOCATIONS

**MAIN CAMPUS:**
Bosque Street Building 1.106

**DOWNTOWN CAMPUS:**
Buena Vista Building 1.303

**INSTITUTE OF TEXAN CULTURES:**
Security Desk on the first floor by loading dock.
UT System’s Environmental Health and Safety Policy (UTS174), which is applicable to UTSA and all other UT System institutions, states that UT System is committed to providing a safe and healthy educational and working environment. As such, UTSA is committed to providing a safe and healthy environment for all employees, students and campus visitors. All UTSA employees should perform their duties in compliance with all applicable institutional policies, federal, state and local laws, and standards relating to the environment and protection of worker health and safety.
WORKPLACE HEALTH AND SAFETY

Each employee should become familiar with and understand how these laws, standards and policies apply to their specific job responsibilities and seek advice from their supervisor and/or the UTSA Office of Environmental Health, Safety and Risk Management (EHSRM), as needed. Specialized training in office ergonomics, construction safety and laboratory/art studio/shop safety are offered by EHSRM, with many courses available online at the Human Resources Training & Development website.

Click here for UT System's UTS174 - Environmental Health and Safety

Click here for UTSA's Office of Environmental Health, Safety and Risk Management (EHSRM) website.

Click here for UTSA's HOP 9.05 - Occupational Safety and Health and HOP 9.06 - Compliance with the Texas Hazard Communication Act
EHSRM staff members are also available to conduct job hazard assessments for new processes and equipment. Employees are responsible for advising their supervisor or EHSRM of any serious workplace injury or any situation presenting a danger of injury so that timely corrective action may be taken. A Worker's Compensation Insurance online course (SA 542) is also available and is strongly advised for all supervisory personnel to understand their responsibilities in reporting workplace injuries or exposures.
I accidentally cut my finger on a paper cutter and will most likely need stitches. Do I need to report this to anyone?

Yes. You should always report any job-related injury, no matter how small, to your supervisor who will contact EHSRM. Your supervisor or department should complete the required Workers Compensation Insurance first report of injury / illness forms available on the EHSRM website.

- Yes, you must report all injuries to your health care provider and insurance company.
- No, there is no reason to report an injuries unless a hospital stay is required.
YOU’RE RIGHT.

Yes. You should always report any job-related injury, no matter how small, to your supervisor who will contact EHSRM. Your supervisor or department should complete the required Workers Compensation Insurance first report of injury / illness forms available on the EHSRM website.
HAZARDOUS WASTE MANAGEMENT PROGRAM

The UTSA Hazardous Waste Management Program is administered by EHSRM. Each member of the University community, however, is responsible for the proper management of hazardous materials or wastes used or generated by that individual. This responsibility includes compliance with all applicable laws and regulations, including proper identification and labeling of all hazardous materials.

In addition to administering the Hazardous Waste Management Program, EHSRM also provides training for the proper handling of hazardous waste, and is responsible for regular pickup and disposal services of chemical, biological and radioactive waste that is generated by UTSA.
ENIRONMENTAL PROTECTION

EHSRM provides training courses via classroom or online at the Human Resources Training & Development website regarding the management and handling of chemical, radioactive, biological and other hazardous waste. Many activities impacting our environment are regulated by federal and state law, as well as by permit and local/institutional policies and procedures. In addition to management of hazardous waste, EHSRM manages an active program for recycling used materials and also the collection and disposal of certain light bulbs and batteries regulated as universal waste (e.g., CFL bulbs). For guidance regarding your responsibilities or to report an activity that seems inconsistent with policy, please contact EHSRM.
HELPFUL LINKS

UTSA's Office of Environmental Health, Safety and Risk Management (EHSRM) website

UTSA's HOF 9.25 - Hazardous Waste Management Program

UT System's UTS174 - Environmental Health and Safety

UT System's UTS161 - Environmental Review for Acquisition of Real Property
May I pour waste chemicals down the sink drain if I feel that they are non-hazardous?

- Yes, if you believe the chemical to be non-hazardous you may pour it down the drain.
  
  No, chemical waste should not be poured down the drain. EHSRM provides training for handling hazardous waste, as well as provides regular pickup and disposal services for chemical, biological and radioactive waste that is generated by UTSA. Contact EHSRM if you have any questions regarding this service.

- No, you should contact Housekeeping to determine whether or not the chemical is hazardous.
YOU’RE RIGHT.

Chemical waste should not be poured down the drain. EHSRM provides training for handling hazardous waste, as well as provides regular pickup and disposal services for chemical, biological and radioactive waste that is generated by UTSA. Contact EHSRM if you have any questions regarding this service.
Drug Free Workplace

- UTSA is committed to having a campus that is free of the illegal or abusive use of drugs and alcohol. As such, the University will maintain a workplace free from the unlawful manufacture, distribution, dispensation, possession or use of a controlled substance and/or alcohol.

- The use of intoxicating beverages is prohibited in classroom buildings, laboratories, auditoriums, library buildings, museums, faculty and administrative offices, intercollegiate and intramural athletic facilities and all other public campus areas. However, the President may waive this prohibition with respect to any event sponsored by the University.

- Violations of UTSA’s policies related to the use of drugs or alcoholic beverages will be subject to appropriate disciplinary action, up to and including termination of employment or mandatory participation in an approved drug assistance or rehabilitation program.

For more information please visit:

- 9.16 - Use of Alcoholic Beverages
- 9.18 - Drugs and Alcohol
As of August 1, 2016, Texas law allows individuals with a License to Carry (LTC) permit to carry concealed handguns on public university campuses with some exclusion zones as designated by the university.

- LTC permit holders wishing to carry their handguns on campus must comply with all applicable laws, as well as the provisions of UTSA Hot Policy 9.48.
- To learn more about the Campus Carry law and UTSA’s policy, please go to www.utsa.edu/campuscarry.
- For a list of Exclusion Zones, please go to http://www.utsa.edu/campuscarry/policy.html.

If you have any questions regarding Campus Carry, please contact the UTSA Police Department at 210-458-4242.
You have completed the Public Safety lesson. What would you like to do next?

- e-mail UTSA Police Department
- Review lesson

Scroll up and click the orange EXIT ACTIVITY button above this lesson to return to the course homepage and click on the SERVICE ANIMALS lesson.