

Important Dates

JAN 7th to 11th:
Registration closed
(Reopens Jan 12th*)

JAN 10th:
Payment Deadline

JAN 12th*:
Late Registration for
paid students

JAN 14th:
Late Registration for
all students

JAN 16th:
UTSA Holiday

JAN 17th:
First day of class

JAN 23rd: Last day to
add class on ASAP

FEB 1st:
Census date, 5:00pm

COS in Focus January 2012



beSMART



We are open

Mon - Thurs: 8am - 6pm

Friday: 8am - 5pm

Saturday: 9am - 1pm**

** Jan 7th, Feb 4th, March 3rd, &
April 14th

Appointments are available:

M, W, R: 8:30-11:00am

& 2:30-5:30pm

F: 8:30-12:00pm & 3:00-4:30pm

To better serve you, extended walk in hours are being offered in January 2012 from the 2nd to the 23rd. Appointments will be of limited availability.

Extended Walk-In Hours:

Mon, Wed, Thurs

8:30-11:30am & 1:30-5:30pm

Tuesday: 1:00-5:30pm

Friday: 8:30-11:30am

1:30-4:30pm

Regular Walk-In Hours

resume January 24th:

MWRF: 9:00am - 12:00pm &

2:00pm to 4:00pm

T: 1:00pm to 5:00pm

Announcements

SAS Students!

Advising appointments are available for SAS students throughout the extended walk-in period. Please complete the Self Assessment and SAS Contract before making an appointment!

STEM Career Expo

February 9th, 2012 ~ 9:00am-12:00pm
UC III Ballroom

Count on Science, Technology, Engineering, and Math related employers to be present!

On the flip side:

Focus on Advising: The class I need is full: The Add Form Process

Major in Focus: Pre-biology

Focus on Advising: My class is full! The Add Form Process



Download
Add Form

Registration can be frustrating. One of the major causes of student frustration is the problem of classes being full. Understanding what the advising center can, and just as importantly cannot, do for you will help reduce your stress.

Prior to the beginning of the late registration period (January 12th for paid students, January 16th for all students), your advisor will not be able to sign your add-form. To begin, [download](#) and print the add form. Fill out the add form and bring it to the advising center. The advisor will check to see if there is any physical space remaining in the class. If there is not, the advisor cannot sign the form under any circumstances. If there is space in the room beyond the current enrollment, the advisor will sign the form. After your advisor signs the form, you must then get the signatures of the professor of the course and the department chair for that subject. Whether they will sign the form or not is at their discretion. If you successfully gather their signatures your final destination will be Enrollment Services to whom you will turn in the form and you will be enrolled in the class.

The add form can also be used after online registration ends on ASAP to register for classes. Before the census date (February 1st), the process is the same as that discussed above. After census, two additional signatures are required.

Major Focus: Prebiology (PBI) Requirements and Limitations

All incoming students who selected Biology on their application to UTSA will be initially listed as Pre-Biology Students. PBI students are limited in the number of credit hours of Biology courses they can enroll in at UTSA to 15. Pre-Biology students are also unable to register for upper division Biology courses without the approval of an advisor.

Classes Required to Declare Biology:

C or better in:

BIO 1404 Biosciences I
BIO 1413 Biosciences II
CHE 1103 General Chemistry I
MAT 1193 Calculus for the Biosciences
PHY 1603 Algebra Based Physics I OR
PHY 1943 Physics for Scientists I

In order to declare Biology as your major you need to have completed the required classes, have a UTSA GPA > 2.00 and have a UTSA BIO GPA >= 2.25

For newly arrived transfer students, you can declare Biology if you transfer in with the required classes and have a cumulative GPA >= 2.25

utsa.edu/cos/advising