Letter of Recommendation for Teaching Assistantship

UT San Antonio

Environmental Science Academic Program

Teaching assistants for the Environmental Science Academic Program serve a very important role. We depend on the teaching assistants to help us reach those students who are low performing, and working with them to help them be successful in the classroom. In some cases, they will be teaching a laboratory under the supervision of a faculty member; in other cases they may be helping with a lecture course under the supervision of the faculty member who teaches the course. We expect all teaching assistants to actively engage the students in the courses they are assigned to. They are expected to monitor student progress, and reach-out to students who are not performing at an acceptable level (<C). Please use this form to indicate your thoughts on the applicant’s ability to be teaching assistant. If you would also like to include a letter, please do so. Please send the recommendation to shandra.bigler@utsa.edu.

Applicants Name:

Reference Name:

Department:

University:

How long have you known the applicant:

It what capacity:

The applicant has served a teaching assistant under my supervision in the past: No

Please indicate the applicant’s communication skills/strengths in relation to the teaching assistantship.

Interpersonal: [ ] Excellent [ ] Good [ ] Average [ ] Poor [ ] Not observed

Presentational: [ ] Excellent [ ] Good [ ] Average [ ] Poor [ ] Not observed

Listening: [ ] Excellent [ ] Good [ ] Average [ ] Poor [ ] Not observed

Writing: [ ] Excellent [ ] Good [ ] Average [ ] Poor [ ] Not observed
Please explain potential weaknesses of the student in relation to the teaching assistantship:

Please indicate the student’s overall suitability as a representative of the Program:

Attitude:  □ Excellent  □ Good  □ Average  □ Poor  □ Not observed
Appearance: □ Excellent  □ Good  □ Average  □ Poor  □ Not observed
Maturity:   □ Excellent  □ Good  □ Average  □ Poor  □ Not observed
Leadership: □ Excellent  □ Good  □ Average  □ Poor  □ Not observed
Professionalism: □ Excellent  □ Good  □ Average  □ Poor  □ Not observed
Dependability: □ Excellent  □ Good  □ Average  □ Poor  □ Not observed
Knowledge of the field: □ Excellent  □ Good  □ Average  □ Poor  □ Not observed

Additional comments. You may type or paste into the field; or attach an additional letter if you wish.

If you were hiring teaching assistants, would you hire the applicant?  ❌No

Overall, indicate if you would recommend this individual for a teaching assistantship: ❌Do not recommend

Signature:

Date: