MEMORANDUM

Date: September 14, 2010

To: Academic Deans

From: Nancy K. Martin, Associate Vice Provost
Barbara Millis, Director, Teaching & Learning Center

Subject: Nominations for Piper Professor Award 2011

The Minnie Stevens Piper Foundation will once again honor a total of 15 professors from across the state for their dedication to the teaching profession as well as outstanding academic, scientific, and scholarly achievement. The University of Texas at San Antonio will submit one nominee for consideration by the Foundation. Each award recipient will receive a $5,000 honorarium, a certificate, and a gold commemorative pin. All full-time instructors (whether tenured, tenure-track, or non-tenure track) are eligible for consideration of the award. Former nominees may be re-submitted or new candidates identified. The identification of UTSA’s nominee will be a two-step process as follows:

1. FORMATION OF AWARD SELECTION COMMITTEE: The Selection Committee will be created by the Provost and consist of one representative from each college. No later than close of business Thursday, September 30 please nominate two faculty members from your college for this committee, preferably individuals who have won teaching awards or been nominated for them. Please email recommendations to Nancy Martin (nancy.martin@utsa.edu).

2. IDENTIFICATION OF AWARD NOMINEE: Each college should identify one nominee and submit a completed application form (attached) no later than close of business Thursday, October 14 (via email to Dr. Nancy Martin). Please keep in mind that the award criteria emphasizes teaching but also take into account academic, scientific, and scholarly contributions. Further, in determining the final nominee, the Piper Professor Award Selection Committee will consider internal UTSA selection procedures. Therefore, wide departmental and college participation is recommended in the selection of candidates. College nominees should be agreeable to classroom observation/evaluation of their instruction. To that end, it is important that the teaching schedule included on the attached application form is accurate and complete. Each nomination packet must be submitted electronically to nancy.martin@utsa.edu and consist of:
   (1) Completed nomination form
   (2) Current semester’s course syllabi
   (3) Nominee’s current vita

If you need further information, please contact either Dr. Nancy Martin (nancy.martin@utsa.edu; X 5187) or Dr. Barbara Millis (barbara.millis@utsa.edu; X 7374).

XC: ASOs