MEMORANDUM

Date: November 10, 2011

To: Academic Deans

From: Nancy K. Martin, Associate Vice Provost
       Barbara Millis, Director, Teaching & Learning Center

Subject: Nominations for Regents’ Outstanding Teaching Award 2012

The U. T. System is seeking nominations for the Regents’ Outstanding Teaching Awards. Per David Prior, Executive Vice Chancellor for Academic Affairs, “The awards will recognize faculty who deliver the highest quality of undergraduate instruction, demonstrate their commitment to teaching, and have a history and promising future of sustained excellence with undergraduate teaching.” Tenured, tenure-track, and non-tenure-track award recipients will receive $25,000 each.

The University of Texas at San Antonio will submit the following nominees for consideration of the award: 8 tenured, 3 tenure-track, and 3 non-tenure-track/adjunct instructors for consideration for the awards. Therefore, we are asking that each college submit a maximum of the following numbers of nominees:

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<tr>
<th>Tenured Nominees</th>
<th>Tenure-Track Nominees</th>
<th>Non-Tenure Track/Adjunct</th>
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<tr>
<td>2</td>
<td>1</td>
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* Nominees must have at least three years teaching experience at the university level.

We encourage Deans to nominate strong candidates who may already have received teaching awards or teaching award nominations.

Attached you will find a timeline for submission/review process. (See attachment 1.) As you can see, our timeframe is very tight and the awards are quite large. Therefore, it is important that we adhere as closely to the timeline as possible.

The nomination process will be conducted in two phases:

Phase I: Each college should identify their nominees and email their names to Nancy Martin (nancy.martin@utsa.edu) by December 15, 2011. All nominees should submit a completed application form (attachment 2), a CV that emphasizes teaching accomplishments (maximum: 15 pages) and a written statement delineating their philosophy of teaching (maximum: 3 pages, 12 pt. font). Sample philosophy statements can be found on-line at http://www.utsa.edu/tlc (click...
on Faculty, then on Portfolio Resources). All nominees should submit their initial Phase I packets via email to Dr. Nancy Martin (nancy.martin@utsa.edu) no later than close of business on January 17, 2012.

**Phase II:** The UTSA Award Selection Committee will determine the University’s cohort of nominees. These 14 UTSA candidates will develop a full e-portfolio that will be submitted for consideration at the U.T. System level. To make all the candidates more competitive, we will provide resources on teaching portfolios and teaching philosophy statements and opportunities for classroom observations and portfolio reviews.

If the need for further information should arise, please consult the Faculty Awards web site at www.utsa.edu/facultyawards (click on Regents’ Outstanding Teaching Awards) or contact either Dr. Nancy Martin (nancy.martin@utsa.edu; X 5191) or Dr. Barbara Millis (barbara.millis@utsa.edu; X 7374).

XC: ASO's