Lenora Chapman, Associate Vice President for Financial Affairs, opened the meeting.

Financial Aid Programs and Services Available to Students: Lisa Blazer and Diana Martinez presented on programs and services.

Question from Student: UTSA is the only school in the state that does not provide scholarships for band students. Are there any plans on possibly added a scholarship program for them?

Response from Lisa Blazer: I’m not sure if there are any specific plans for that. We have talked about that quite a bit.

Response from Sam Gonzales: We do provide funding to the band from the “Student Affairs pot”, so to speak to help support them. It’s around $145,000. Now, the band does not report to Student Affairs and scholarship monies would not come out of the fees, but the idea of supporting that is a good one and it would have to run up the chain-of-command in Academic Affairs. But we can take that idea to them and then follow up.

Question from Student: I have also received a concern about cheerleading scholarships as well.

Athletic Fee: Lynn Hickey presented.

Question from Student: How soon would you need the referendum?
Reply from Lynn Hickey: We’ve talked about the timing, and there would have to be a lot of conversations and some building of a political process. So I don’t know if we are looking to doing anything prior to 2017.

Reply from Sam Gonzales: Fall of 2017 because this would not be effective until FY 2018. So this would not be something that is going to happen tomorrow. As was said, we will probably include this in a referendum for any other fees that require a referendum. We’re not going to want to hold separate referendums, so we would probably hold one referendum where students can see all the fees that are there. So that will probably happen next fall.

Reply from Lynn Hickey: It’s quite a process, and we’ve probably not had a referendum during your tenure, have we?

Reply from Student: We had one for the conceal carry law last semester.

Reply from Lynn Hickey: It’s quite a process and it takes a lot of coordination, but it is a very good educational process for students to go through.

Question from Student: Just to clarify: this increase would allow for funds to be allocated for full scholarships for cheerleading?

Reply from Lynn Hickey: Yeah. First of all, there is not a university in the nation who has 60 cheerleaders on full scholarship. So it would be some kind of program where it would be some type of progression. But yes, this would allow us to address something like this.

Comment from Lenora Chapman: The proposal that we are working on right now is due to UT System the first week in December.

Medical Services Fee: Dr. Beth Wichman presented.

Question from Student: With the additional $1.30 increase for 2017-18 be added on top?

Reply from Dr. Wichman: Yes, it would. This would allow to have a full time provider in the first year, and then a full time assistant after that.

Question from Student: Would the opportunity of hiring medical assistants be available to students?

Reply from Dr. Wichman: It would be open to anyone who could apply to the position. We will have certain requirements in terms of licensure that would be necessary and certain skill levels. It would depend on whether their actual training and skills met the needs of our position.

Question from Student: Can you speak a little bit about the volume of appointments you get now? How underserved/understaffed are you?

Reply from Dr. Wichman: We were able to serve anywhere between 4000-4500 in our last calendar year. Keep in mind that during that period of time, for seven months of that, we lost one of our full-time physicians. So I, along with a part-time nurse practitioner and a full-time physician’s assistant saw that
number of patients. We expect that to be increased by a minimum of 30% because we’ve improved our efficiency by web-based appointments and by having our nurses cross rotate to help the physician.

**Question from Student:** I know that some colleges actually require students to provide proof of medical insurance. Does UTSA do that? And if you refer a student out to a specialist, and they don’t have medical insurance, what happens

**Reply from Dr. Wichman:** International students are required to have insurance. There are no other insurance requirements for any other students at the University. This is an important factor, because if they are required to have health insurance, that could bring in a revenue stream that we do not have right now. Referrals, we work quite closely with University hospitals. For indigent and those without insurance, there is a family center over at University hospitals. We also have one of our nurses working on updating resources for our students in the community and we have looked at very inexpensive services such as the Hope Center and similar areas where they can get free care.

**Question from Student:** What avenues are you utilizing to make students aware of all the services you offer?

**Reply from Dr. Wichman:** We send a lot of burst emails out. Since we just began the Mymed portal in October, we envision that we are going to be highly promoting that once the spring semester starts. About 90% of all of our flu vaccine appointments were made online, and we anticipate that happening with web-based appointments as well.

**Question from Student:** How do you feel about your location on campus?

**Reply from Dr. Wichman:** I personally started working for Health Services when we were in the tunnel, so the current location was a huge move up for me. I believe that the growth of the university is going to continue to go out and beyond those fields and beyond the parking lot on the hill behind us, so in the future I think we will be located more in the mainstream than it appears right now.

**Question from Student:** What services do you feel that students are underutilizing?

**Reply from Dr. Wichman:** I truly believe that our women’s services are underutilized. I’m not sure why that is, but I think it might be because we can’t aggressively promote women’s services more because we need an additional provider. They tend to be booked out for weeks in advance. The need for women’s health services is markedly necessary here, and I believe we will be able to promote and utilize that service more if we can get another provider.

**Comment from Student:** I think that is a really great idea, and I think that when that happens a burst email educating young women about annual check-ups for STDs and cancer because young students may not know

**Reply from Dr. Wichman:** We follow all of the American OBGYN practices here in regards to that. We have a new vaccine, for example, that our students could be making use of if we could get this in. We also have on site HIV testing and we work with the San Antonio AIDS foundation who comes on site to provide HIV and syphilis testing
Question from Student: What are your current goals for this year in terms of services and making students aware? Because in my view, Student Health Services offers a lot, but students don’t know.

Reply from Dr. Wichman: I agree with that, and we are really vamping up our social media to the students. I’d like to get a little more press in the Paisano, for example. Our health education department provides in reach consults and extensive outreach programs. And now that we are fully staffed in our health education department, I think they will give us a real promotional edge.

Question from Student: In terms of outreach, is there an orientation that is given to incoming freshmen?

Reply from Dr. Wichman: We are very heavily involved with that. With the Meningitis legislation of 2012, we personally go out to all orientations student health does.

Response from Sam Gonzales: I’d like to add to that that we have not had in the past a required orientation for transfer students. We had a voluntary one, but we think there is a huge gap there. However, we are now requiring the orientation of transfer students. So we think that will help a lot with getting information out.

Question from Student: Have you tried reaching out to various groups?

Reply from Dr. Wichman: We have individuals in our department who go out and speak to various groups and talk about becoming medical providers. So I think we try to get the word out, but we need to get it out more.

Question from Student: Can you speak about your outreach to students who live off campus?

Reply from Dr. Wichman: Our health education is heavily involved in outreach programs. They actually go to Housing and give talks and one of our favorites is our “Sex in the Dark” series. We get a lot of feedback on that. We are fortunate to have drug stores located close to campus as well as transportation to WalMart, where students can go and pick up medical supplies. For emergently ill students, we do offer a taxi service to and from.

Question from Student: How many years have you been at Student Health Services?

Reply from Dr. Wichman: All together I have 22 years in Student Health.

Question from Student: Is there an inflation in providing services?

Reply from Dr. Wichman: In terms of our annual budget, which is about $1.8 million, $1.4 million of that are salaries. In terms of that skeleton structure, we are functioning very well with that, but there is no question that we need to increase the number of available appointments. It is very difficult to advertise to students that they can get in relatively quickly if you do not have a provider to see them. That is one of our major impediments right now. We have had no increase in our health fee for at least seven years.

Comment from Student: I just want to thank you for what you are doing for the university. I am very impressed with all the services you are providing. I know you and your staff are working very hard.
**Question from Student:** Are there any services right now that you aren’t providing?

**Reply from Dr. Wichman:** One of the services we are not providing are x-ray services. We get a lot of questions about that. If we were to look at the average number of students we send out for x-rays, it would average out to about one student per day. In order to put up an x-ray facility, you are looking at a minimum of a quarter of a million dollar investment. We have very good relationships with multiple x-ray facilities in the area who see our students. So we have been able to set up referral services that are meeting that need right now.

**University Publication Charge and Student Data Management Fee:** Lisa Blazer presented.

**Comment from Student:** Thank you for explaining both the fees. The transcript request process is a great benefit to students.

**Question from Student:** Regarding outside IT contractors, do we not have people at UTSA who we could utilize?

**Reply from Lisa Blazer:** We do have people who could, but right now we have a technology team for all of the enrollment services areas, but we are still trying to get enough programmers to complete projects. There are so many IT projects going on right now. Sometimes we run out of resources on campus. When we have a lot of ongoing projects going on, we do some outsourcing.

**Recreation Center Fee:** Laura Munroe and Mark Munguia presented.

**Question from Student:** Are there any plans to add more squat racks?

**Reply from Mark Munguia:** There is some space that we are looking at to renovate to add more squat racks.

**Question from Student:** How much growth have you seen in the outdoor pursuits? And if you were to expand in that area, how would you like to expand?

**Reply from Mark Munguia:** The growth has been in the climbing piece. It was thought it would not be a hugely popular thing, but it has been. So that is an area we have gladly seen increases in. But expansion-wise we are limited in what we can do in that area. Our trip program has also seen expansion in that we are now traveling into remote areas. That has grown in popularity, and we would like to expand that area.

**Reply from Laura Munroe:** We would like to get some paddle boards and more kayaks.

**Question from Student:** When do you expect to have the pool finished?

**Reply from Laura Munroe:** It should be open for late night at the rec.

**Question from Student:** Would you describe the pool?

**Reply from Laura Munroe:** It will have an eight lane lap pool. It will be 4.5’ to 9’ deep so you can do a flip turn on both ends. It will also have a 4’ deep leisure pool.
**Question from Student:** How popular are the demo kitchens? Is there any outreach to HEB to do things together?

**Reply from Mark Munguia:** HEB does sponsor the demo kitchen. We used to operate on a cook shelf and now we have our own kitchen. It is highly popular, and the RSVP’s are usually sold out pretty quickly. We have a registered dietician who is also in the room, and we are cooking on a budget. We do three a month, and student organizations are now requesting space and requesting demonstrations.

**Student Services Fee:** Sam Gonzales presented.

**Question from Student:** What is the reasoning behind the incremental increase between FY 17 and 18?

**Reply from Sam Gonzales:** We really don’t think that, politically, putting all those things together in one shot, it would go down with our student body or Board of Regents. We have to do it in a way that will have a chance of getting this done. The request is a two-year request.

**University Center Fee:** Herb Ganey presented.

**Question from Student:** Would the fee increase benefit the downtown students in any way?

**Reply from Herb Ganey:** Specifically, no. A portion of the UC budget is allocated toward downtown. We are looking at ways to make the services available downtown a little bit more robust. We are working with Student Activities to provide more video games. The Durango building is an academic building so we really don’t have the jurisdiction to change much.

**International Education Fee:** Rene Zenteno presented.

**Question from Student:** How will I be able to pay for study abroad?

UTSA has funds for which you can apply for various study abroad programs.

**Discussion Q&A, Wrap-up:**

**Comment from Sam Gonzales:** We want to make sure that students are aware of the conversations we are having. These meetings were posted as public forums. My concern is that whatever we do here and later, we may hear, “I didn’t know, nobody told me.” We are thinking about having an additional public forum/overview. Are there any thoughts about that? You do want to make sure fellow classmates are informed, right? Should we do that?

Question from Student: How would we reach out to the Graduate Students?

Response from Student: Student Government does do that.

Response from Student: I think that would be appropriate, and maybe the University can send out blast emails.
Comment from Sam Gonzales: I just don’t want to end up where we go through all these meetings and then we are criticized because students claim they didn’t know about it.

Comment from Lenora Chapman: It is critical for each of you to engage your group, your college and certainly we will do an open forum next week. But as you have your meetings and activities, let students know about the website. Let them ask you questions. Bring back concerns or questions that others may have.

Comment from Student: Most departments at UTSA have some sort of social media page. Maybe we can announce the meeting there.

Comment from Student: I know the most effective way for me is an email.

Comment from Sam Gonzales: It’s not that everybody has to come to the open forum; but we want everyone to be aware. We do not want a closed, contained situation.

Comment from Student: Make everyone’s presentation available on-line.

Comment from Lenora Chapman: They are available on-line, as well as the agendas and minutes.

Question: Is there a way to put that link someplace that is more visible to students?

Comment from Sam Gonzales: That is a good idea. We will look into it.

Lenora Chapman concluded the meeting at 11:30 a.m. and reminded everyone of the next Committee meeting on November 18, 2015 in the Travis Room.

Tuition and Fee Committee Website: http://www.utsa.edu/financialaffairs/TuitionFees/proposals.html

November 4, 2015 meeting presentations can be accessed at: http://www.utsa.edu/financialaffairs/tuitionfees/committee/agendas.html