



# AGENDA

## Financial Area Representatives' Meeting

May 19, 2008 JPL Assembly Room (4.03.08)

2:00 – 3:30 p.m.

**Meeting Facilitator:** Mary Simon, Senior Director Budget Planning & Development

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2:00 p.m.

**Merit Timeline & Process**  
Budget Planning & Development:  
Mary Simon, Sr. Director  
Rosanne Gorny, Associate Director

PowerPoint will be  
made available on  
website and via  
email

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2:45 p.m.

**Floor Captain Program**  
University Police Department:  
Donovan Agans, Director, Business Continuity &  
Emergency Management

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3:05 p.m.

**Year End – Workshops, PBO Deadline,  
Travel Process**  
Lenora Chapman, University Controller  
Deby Bailey, Director Disbursements & Travel Services

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3:25 p.m.

**Future Meeting Agenda Items  
Wrap-up & Announcements**

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**June Meeting is Cancelled. Next meeting will be July 21<sup>st</sup> in BSE 2.102.**