



AGENDA

Financial Area Representatives' Meeting

November 18, 2009

Biotechnology, Sciences & Engineering Building (BSE), Room 2.102; 2:00 – 3:30 p.m.

Meeting Facilitator: Janet Parker, Associate Vice President, Financial Affairs

2:00 p.m.	<i>Welcome & Introductions</i> Janet Parker, Associate Vice President Financial Affairs	
2:05 p.m.	<i>Research Expenditures for FY 09</i> Carol Hollingsworth, Director, Grants & Contracts Financial Services	PowerPoint will be posted to website
2:20 p.m.	<i>Administrative Cost Ratio</i> <i>Legislative Issues</i> <i>Budget Planning Principles</i> Janet Parker, Associate Vice President Financial Affairs	PowerPoint will be posted to website
2:40 p.m.	<i>Review (draft) Budget Calendar</i> Janet Parker, Associate Vice President Financial Affairs	
2:50 p.m.	<i>HRMS Project Update</i> Human Resources Team	
3:10 p.m.	<i>Disposal of UTSA Computers</i> Gary Lott, Director, Financial Services & University Bursar	Power Point will be posted to website
3:20 p.m.	<i>Financial Affairs Forms Repository</i> Diana Valle, Business Policy Writer & Website Coordinator	
3:30 p.m.	<i>Future Meeting Agenda Items</i> <i>Wrap-up & Announcements</i>	

Next Meeting: Wed., January 20, 2010 at 2:00 in the BSE Building 2.102