

FINANCIAL AID OUTREACH REQUEST FORM

University of Texas San Antonio · Student Financial Aid & Enrollment Services
501 West Durango Blvd · San Antonio, Texas 78207
(office) 210.458.2802 · (fax) 210.458.2801
christopher.goldsberry@utsa.edu · www.utsa.edu/financialaid/outreach.html

Tell Us About Your Event:

Name of Event: _____

Location of Event (*physical address*): _____

School / Organization / UTSA Department Requesting Outreach: _____

Requested Event Date: _____

What type of Financial Aid Outreach best fits your needs? (click all that apply)

- Financial Aid Informational Overview (presentation)
- Financial Aid Q & A Session
- Financial Aid Information Table
- FAFSA Workshop
- Scholarship Informational Overview (presentation)
- Financial Aid Session for Spanish-speaking audience
- Other (please explain): _____

Will the event location provide technical support if needed? Yes No

If yes, please elaborate: (i.e. laptop, projector, computer, microphone, DVD) _____

How many people do you expect to attend this event? _____

Please describe the audience: _____

Contact & Site Information:

Contact Name: _____

Phone Number: _____

E-mail: _____

Arrival Time: _____ Begin Time: _____ End Time: _____

Where should our staff park? _____

Where should our staff report? _____

**** Please return form by fax or email to Christopher Goldsberry, Outreach Specialist
(e-mail address and fax number below)**

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