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UTSA ID

Student's Last Name

Student's First Name

Summer 2009 UTSA Parent PLUS Request Form

Office of Student Financial Aid and Enrollment Services (SFAES)
University of Texas at San Antonio, One UTSA Circle, San Antonio, Texas 78249-0687
1-800-669-0919 financialaid@utsa.edu www.utsa.edu/financialaid

DOCUMENTATION SUBMITTED BY FAX OR EMAIL WILL NOT BE ACCEPTED

All Parent PLUS Loans are processed through and funds received from the U.S. Department of Education's William D. Ford Federal Direct Loan Program. Additional documentation may be required.

STEP 1: FILING REQUIREMENTS (please check <u>one</u>)

☐ My student has submitted the 2008-2009 FAFSA and my information, as the parent borrower, is included on that FAFSA. **Continue and complete steps 2, 4, 5 and 7.**

☐ My student has submitted the 2008-2009 FAFSA and my information, as the parent borrower, is **NOT** included on that FAFSA. **Continue and complete steps 2, 3, 4, 5 and 7.**

☐ My student has **NOT** completed the 2008-2009 FAFSA. **Continue and complete ALL remaining steps (2, 3, 4, 5, 6 and 7).**

STEP 2: PARENT BORROWER INFORMATION

Last Name: _____ First Name:_____

Address: _____

City: _____ State: _____ Zip: _____

Date of Birth: _____ Home Phone:(_____)_____ Email Address: _____

Parent's Driver's License Number & State: _____

Relationship to student: (check one) ☐ Mother ☐ Father ☐ Step-Mother ☐ Step-Father

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STEP 3: ADDITIONAL PARENT BORROWER INFORMATION

Parent Borrower US Citizenship Status (Please check one):

A. ☐ US citizen or national (**A copy of your SSN card is required to verify eligibility)**

B. ☐ Permanent resident alien or eligible non-citizen. (**Copy of both sides of card required**)
Alien Registration Number A_____

Disclosure of your social security number (SSN) is requested from you in order for The University of Texas at San Antonio to access your student records. No statute or other authority requires that you disclose your SSN for that purpose. Failure to provide your SSN, however, may result in a delay in accessing your student record. Further disclosure of your SSN is governed by the Public Information Act (Chapter 552 of the Texas Government Code) and other applicable law.

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STEP 4: LOAN INFORMATION

Please indicate loan amount requested.

❑ Summer (05/11/09 – 08/08/09) $_____

Are you in default on any Federal Parent/Student Loans or do you owe a repayment on a federal grant?
☐ Yes ☐ No **If yes, you are not eligible for the loan.**

Disbursement:

Per Federal Regulations applicable to the Direct Loan Program, the Parent PLUS Loan disbursement will be applied to the student's billing account. Any refund generated will be delivered as you specify below:

_____ Send refund to the student

_____ Send refund to the parent (Note: the refund check, if applicable, will be mailed to the address in Step 1 of this Request Form)

I understand that I am indicating my interest in a Parent (PLUS) Loan and this form is intended for the collection of certification and disbursement information only.

STEP 5: LOAN DENIAL FOLLOW-UP INFORMATION

Parent, please mark <u>one</u> of the following options:

☐ If I am denied the Parent PLUS Loan, I <u>will appeal the decision</u> and/or <u>obtain a credit eligible endorser</u>.

☐ If I am denied the Parent PLUS Loan, <u>please award</u> my student the Direct Unsubsidized Stafford Loan. I understand the annual funding amount available to the student is <u>$4,000 for a freshman or sophomore and $5,000 for a junior or senior.</u>

Consent to Obtain Credit Report:

I consent to the U.S. Department of Education and its agents obtaining a report of my credit record and using the information from that report in determining whether to grant a Direct PLUS Loan to me. I understand that I will be notified in writing of the results of the credit check with respect to my loan application.

Parent Signature: _____ Date:_____ _____

PRIVACY NOTICE

With a few exceptions, you are entitled to be informed about the information U.T. San Antonio collects about you. Under Sections 552.021 and 552.023 of the Texas Government Code, you are entitled to receive and review this information. Under Section 559.004 of the Texas Government Code, you are entitled to have U.T. San Antonio correct information about you that is held by us and that is incorrect, in accordance with the procedures set forth in the University of Texas System Business Procedures Memorandum 32. The information that U.T. San Antonio collects will be retained and maintained as required by Texas records retention laws (Section 441.180 et. seq. of the Texas Government code) and rules. Different types of information are kept for different periods of time.

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STEP 6: ADDITIONAL STUDENT INFORMATION

Is/will the student be in default on any Federal Student Loans or owe a repayment on a federal grant? If yes, not eligible for the loan.
☐ Yes ☐ No

Student US Citizenship Status (Please check one):

A. ☐ US citizen or national (**A copy of your SSN card is required to verify eligibility)**

B. ☐ Permanent resident alien or eligible non-citizen. (**Copy of both sides of card required**)
Alien Registration Number A_____

Disclosure of your social security number (SSN) is requested from you in order for The University of Texas at San Antonio to access your student records. No statute or other authority requires that you disclose your SSN for that purpose. Failure to provide your SSN, however, may result in a delay in accessing your student record. Further disclosure of your SSN is governed by the Public Information Act (Chapter 552 of the Texas Government Code) and other applicable law.

Student Certification Statement
I certify by signing below that:

- I have never been convicted for the possession or sale of illegal drugs for an offense that occurred while receiving Federal student aid.
- I am registered with the Selective Service or am not required to be registered with the Selective Service because (check one):
  - ☐ I am female.
  - ☐ I am in the Armed Services on active duty. (Note: this does not apply to members of the reserves and national guard who are not on active duty).
  - ☐ I have not reached my 18th birthday.
  - ☐ I am a resident of the Federate States of Micronesia or the Martial Islands or a permanent resident of the Trust Territory of the Pacific Islands (Palau).

Student Signature: _____ Date: _____

STEP 7: CERTIFICATION AND SIGNATURES:

Student: If your parent marked the second option in step five above, please complete the following statement:

____ I am interested in receiving additional unsubsidized Stafford loans in the amount of $_____. You may say "full award."

We, the student and parent, certify by signing below that:

- The information submitted for review is true and correct to the best of our knowledge.
- Federal student aid will be used only to pay the cost of attending an institution of higher education.
- We are not in default on a federal student or parent loan or have made satisfactory arrangements to repay it.
- We do not owe money back on a Federal student grant or have made satisfactory arrangements to repay it.
- We will notify UTSA's SFAES if we default on a federal student or parent loan.
- During peak seasons, there may be a four week processing time for the request.

Student Signature: _____ Date: _____

Parent Signature: _____ Date: _____

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