@ _____ UTSA ID

_____ Student's Last Name

_____ Student's First Name

2011-2012 UTSA Request for Financial Aid as a Special Graduate

Office of Student Financial Aid and Enrollment Services (SFAES)
University of Texas at San Antonio, One UTSA Circle, San Antonio, Texas 78249-0687
1-800-669-0919 Fax (210) 458-4638 financialaid@utsa.edu www.utsa.edu/financialaid

Non-degree seeking students are not eligible to receive federal financial aid, but you may appeal your financial aid status via an allowable exception in the financial aid regulations [Code of Federal Regulations 668.32(a)(1)(ii)]. This is an appeal subject to approval by SFAES. If approved, you will be classified as a Special Graduate student and awarded financial aid with the stipulations listed below.

STEP 1. STUDENT CERTIFICATION (please check the appropriate box)

____ I am enrolled at least half-time in anticipation of being unconditionally admitted to the following UTSA graduate degree program:_____	____ I have been accepted into a graduate program but still have undergraduate leveling courses to take as prerequisites and will not be enrolling in at least in half-time graduate credits.

1. I understand this form is NOT a commitment by UTSA or any department of the University to admit me as a student when this course of study is satisfactorily completed.
2. I understand I may only receive Federal Stafford Loans at the undergraduate senior level (provided I have not exceeded my undergraduate aggregate limits), alternative loans and Federal Parent PLUS Loan (if dependent) funds, for only one consecutive 12-month period beginning on the first day of the loan period.
3. I understand I may only receive federal funds once for preparatory coursework either at UTSA or at another school during my academic career. All standard eligibility requirements still apply.

Student Signature _____ Date _____

STEP 2. COURSE CERTIFICATION (YOU MUST COMPLETE EITHER A OR B)

A. ATTACH DEAN'S CONDITION SHEET: If you have a detailed Dean's Condition Sheet indicating the required courses, conditions and terms for your admittance to graduate school, please attach it to this sheet. You do not need to complete the remainder of this form if you have this document. Be sure to include your name and Banner ID on any attached sheets.

B. TO BE COMPLETED BY GRADUATE ADVISOR OF RECORD: If you do not have a Dean's Condition Sheet, your Graduate Advisor of Record must complete this section.

_____ Future Plan/Major

_____ Degree Sought (Master's or Doctoral)

_____ Anticipated Term of Admission

The courses listed below would advance the student's competitiveness toward consideration for admission in our graduate degree program. Listed below are the courses that the student plans to enroll in for the (circle)

Fall 20____ term	Spring 20____ term	Summer 20____ term:
_____	_____	_____
_____	_____	_____
_____	_____	_____

Or other requirements: _____

I certify that this student (a) has a Special Graduate admit status, (b) is required to enroll in prerequisite courses, and (c) has **completed** the graduate application for a future term.

_____ Advisor of Record (Print)

_____ Title

_____ Advisor of Record Signature

PRIVACY NOTICE

With a few exceptions, you are entitled to be informed about the information U.T. San Antonio collects about you. Under Sections 552.021 and 552.023 of the Texas Government Code, you are entitled to receive and review this information. Under Section 559.004 of the Texas Government Code, you are entitled to have U.T. San Antonio correct information about you that is held by us and that is incorrect, in accordance with the procedures set forth in the University of Texas System Business Procedures Memorandum 32. The information that U.T. San Antonio collects will be retained and maintained as required by Texas records retention laws (Section 441.180 et. seq. of the Texas Government code) and rules. Different types of information are kept for different periods of time.

RRAAREQ Code: SPEC-G
Revised on 6/28/2011

OFFICE USE ONLY
Date Received in SFAES: _____
Entered on RRAAREQ by: _____
Processed by: _____

Webx Code: FA_SPEC_G