Financial Aid and Scholarships

2018-2019 Financial Aid Request for Prerequisite Coursework

Submit completed form to One Stop Enrollment Center for processing

Non-degree-seeking students are not eligible to receive federal financial aid. There is one exception: you may request financial aid for prerequisite courses for up to one academic year. This request is subject to approval by the UTSA Financial Aid and Scholarships Office. If approved, you will be awarded Federal Unsubsidized Stafford Loans based on current undergraduate loan limits.

There are 3 sections to this form. Sections I and III are to be completed by the Student. Section II must be completed by the Graduate Advisor.

SECTION I: Confirmation of Requirements (to be completed by STUDENT):

Read and initial each line to confirm the following:

____ I have been denied admission to a graduate level program.
____ I have been admitted as a Special Graduate.
____ The prerequisite courses to be taken are required for admission into a graduate program offered by UTSA.
____ I am enrolled at least half-time (6 credit hours) in these prerequisite courses.

Note: If you do not meet these conditions, you may not qualify for financial aid.

SECTION II: Academic Department Certification (to be completed by the GRADUATE ADVISOR):

Please complete the following:

Student is currently seeking entry into the ________________________________________ graduate degree program.

Anticipated Term of Admission: _______________ Total Number of Prerequisite Courses Needed: _______

The courses listed below would advance the student's competitiveness toward consideration for admission in our graduate degree program. Listed below are the courses in which the student plans to enroll for the following term(s):

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(SECTION II continues on next page)
SECTION II (continued): Academic Department Certification (to be completed by the GRADUATE ADVISOR):

**Read and initial each line to confirm the following:**

- The student is required to take classes to meet prerequisites for admission into the graduate degree program.
- The preparatory courses will **not** be used to raise the student’s GPA in order to be admitted into the program.

Graduate Advisor Name (print): ________________________________

Graduate Advisor Signature: ___________________________________  Date: ____________________

SECTION III: Student Certification Statement (to be completed by STUDENT):

Your signature on this document confirms your acknowledgement of the following:

- I certify that I have not previously received Federal Direct Loan funds for preparatory coursework required for admission into a degree program at the University of Texas at San Antonio or any other school I have attended.
- I understand that this form is **NOT** a commitment by UTSA or any department of the University to admit me as a student when the prerequisite coursework is satisfactorily completed.
- I understand I may only receive Federal Unsubsidized Stafford loans at the current undergraduate senior level (provided aggregate limits are not exceeded) for **one** consecutive 12-month period only and that this begins on the first day of the loan period.
- I understand that the period of funding may not exceed 12 consecutive months and that if I do not take classes or receive aid for any term during that 12 month period, I will not be able to receive it later.
- During peak season, processing times may be delayed.

Student Signature: __________________________________________  Date: ____________________

With a few exceptions, you are entitled on your request to be informed about the information U.T. San Antonio collects about you. Under Sections 552.021 and 552.023 of the Texas Government Code, you are entitled to receive and review this information. Under Section 559.004 of the Texas Government Code, you are entitled to have U.T. San Antonio correct information about you that is held by us and that is incorrect, in accordance with the procedures set forth in the University of Texas System Business Procedures Memorandum 32. The information that U.T. San Antonio collects will be retained and maintained as required by Texas records retention laws (Section 441.180 et seq. of the Texas Government code) and rules. Different types of information are kept for different periods of time.