I intend to pursue the Graduate Certificate in

☐ I have been admitted to UTSA as a special (non-degree seeking) graduate student.

☐ I am currently enrolled in a UTSA graduate program -

Degree Program: ____________________________

Expected graduation date: __________________________

Students currently enrolled in a graduate degree program meet the requirements for admission. No additional application process is necessary. Provide proof of admission with this form.

Students not currently enrolled in a UTSA graduate degree program must apply to UTSA as a special (non-degree seeking) graduate student and indicate intent to enter this certificate program. However, admission into or completion of a certificate program does not constitute or guarantee entry into a graduate degree program. Special graduate students will not be eligible for financial aid.

Prerequisite Background Courses: The Certificate Program Coordinator may determine that a student requires prerequisite background courses to be adequately prepared for the courses included in the certificate program. This will be noted in the student’s file and the student will be notified that the prerequisite courses must be taken before enrolling in certificate program coursework.

Approvals:

Certificate Program Coordinator
Signature: ____________________________ Date: ____________________________

Name: ____________________________

Prerequisite Background Courses: Required: ________ Not Required: ________

Associate Dean of the College
Signature: ____________________________ Date: ____________________________

Name: ____________________________

NOTE: This form is for record-keeping only and does not constitute an agreement. The student must fulfill all the certificate requirements according to the official UTSA graduate program requirements. The student is also responsible for checking in with graduate program directors and advisors to be sure that he/she continues to be eligible for the certificate. Students who, at any time, decide not to pursue the certificate, should inform both the GAR and the certificate program coordinator.

______________________________ Date __________

Student Signature

CC: Graduate School upon approval