The University of Texas at San Antonio Handbook of Operating Procedures (HOP) Committee is comprised of the following members: Ms. Elvira Leal, Dr. Jesse Zapata, Mr. Gary Lott, Ms. Barbara Centeno, Ms. Becky Anderson, Ms. Christine Moeller, Dr. Michelle Stevenson, Mr. Kevin Price, Ms. Ginnifer Cie Gee, Ms. Margaret Floyd, Dr. Emily Bonner, Ms. Elisa Perkins, Ms. Brittany Garcia. The committee chair is James R. Weaver.

Meetings
The Committee met three times during fiscal year 2018-2019. All meetings were held in the Office of Institutional Compliance and Risk Services conference room in NPB 5.180.

Policy Amendments
The following policies were reviewed and amended:

- 2.03 Emeritus Academic Titles
- 2.11 Annual Faculty Performance Evaluation for Merit Consideration
- 2.14 Faculty Workload and Minimum Faculty Teaching Requirement
- 2.21 Academic Program Assessment
- 2.35 Substantive Change Procedures Required to Obtain Southern Association of Colleges and Schools Commission on Colleges Approval
- 2.39 Academic Program Review
- 3.03 Discipline and Dismissal of Personnel
- 4.20 Authorized Leave
- 5.18 Travel or Events that Involve Students and Other Non-Employee Participants
- 7.01 Athletic Program
- 7.02 Investigating Potential NCAA Violations
- 8.02 Property Accounting Responsibilities
- 8.06 Special Use Facilities
- 9.01 Nondiscrimination
- 9.03 Handbook of Operating Procedures Amendment Approval Process
- 9.25 Hazardous Waste Management Program
- 9.37 Peaceful Public Assembly

New Policies
The following policies were added to the HOP:

- 2.43 Educational Programs and Courses Offered Through Collaborative Academic Arrangements
- 8.22 Cloud Computing
Changes in Membership and additional VP areas
October 2018
- VPBA – Annette Rabago replaced Barbara Centeno
April 2019
- VPAA – Dr. Heather Shipley replace Dr. Jesse Zapata (retired)
May 2019
- VPSS and VPSE were removed as leadership areas and reorganized under VPAA
  - New Committee representation in VPAA – Dr. Tammy Wyatt and Dr. Steve Wilkerson replaced Ginnifer Cie Gee and Margaret Floyd
June 2019
- VPSA is no longer a VP area due to a leadership reorganization. Mr. Herb Ganey has replaced Mr. Kevin Price as a Student Affairs area Committee Member
- VP Inclusive Excellence and VP Information Management and Technology have been added as Executive Leadership areas and we have added new members for representation.
  - Dr. Myron Anderson represents VP Inclusive Excellence
  - Dr. Vanessa Kenon and Mr. Ben Garcia represent VP Information Management and Technology