Parking & Traffic Committee Minutes  
Campus Services, Crespa Service Center 1.01.52  
Wednesday, April 11, 2018  
10:05AM-11:50AM

Present:
- Norma Guerra   Faculty  
- Richard LeBaron  Faculty  
- Melissa Murata  Faculty  
- Gail Pizzola   Faculty  
- Laura Giacomoni  Staff  
- Jeffrey Ragsdale  Staff  
- John Shaffer   Staff Representative/Staff Council  
- Jason Vasquez  Staff  
- Kate Falconer  Student Representative  
- Rachel Jendrzej  Student Representative  
- Michael Barbosa  Student Representative  
- Burt Reynolds  Campus Services  
- Clay Haverland  Campus Services  
- Kathleen Carter-Stiggers  Human Resources  
- Maynard Galloway  Student – Non-Committee Member  
- Ben Perry   Invited Guest Speaker

Absent:
- Ricardo Beltran  Staff  
- Michael Murphy  Student  
- Justin Guerra  Student  
- Joseph Stilwill  Facilities  
- Douglas Sonego  University Police  
- Craig Saucier  Alumni Programs

1)  Call Meeting to Order – 10:05

2)  Master Plan – Benjamin Perry - Assistant VP for Facilities Planning and Development/University Architect
   - An overview of the existing master plan was given. In addition, information was provided on the pending update to the master plan and the ongoing process.

3)  Previous Meeting Minutes – disseminated for review or suggested edits, none received.

4)  Updates
   a)  Campus Services moves to Student Affairs
      •  Advised committee that effective April 1, 2018, Campus Services moved from Business Affairs to Student Affairs, reporting to Kevin Price, Sr. Associate Vice President and Dean of Students
b) Approved Permit Pricing
   • Updated committee that rates recommended by the Committee for academic year 2018-2019 in
   previous meeting were adjusted by executive leadership to coincide with the Consumer Price
   Index (CPI). This resulted in lower rates of increase than recommended. Approved rates are
   posted on Campus Services web site and available for purchase at this time.

c) East Campus Parking Lot – Schedule
   • East Campus Lot begins construction this week and should be completed prior to the fall semester
   beginning. The transit yard and building will be completed mid-fall semester.

d) Summer Parking Lot Maintenance Schedule
   • Many lots will be repainted and several will receive a new sealcoat and painting. Work will be
   staggered to minimize disruption. Appropriate notifications, both physical and electronic will be
   used to alert users to the pending changes in each area.

e) Parking Lot Consultant – Lot re-orientation
   • Campus Services engaged a consultant to review certain larger lots and determine if space
   arrangement could be more efficient, resulting in more spaces. Many lots had no increases
   available. Two lots offered the ability to add approximately 150 spaces. This is only achieved by
   relocating lighting and island spaces which are costly. Campus Services will engage UTSA Facilities
   to determine probable cost and timelines to determine feasibility.

5) Discussion

a) Executive Permit Pricing
   • Committee member suggested Executive permit pricing should be more than the normal garage
   permit price. Premium reserved parking inside the structure, ability to park in any garage, down
   park privileges to nearly any parking space on campus, and employee morale were cited as the
   rationale for the price premium. After discussion, the committee recommended a $100 price
   increase for the Executive permit. Campus Services will submit this recommendation for review
   and approval.

b) Indigent Student Assistance – The question was asked as to how Campus Services can accommodate
   students who are unable to purchase a permit due to financial hardship. Students are referred to
   Student Financial Aid for additional assistance.

6) Adjournment – 11:50