

How to Apply to UTSA as an International Student

Step 1: Applying

Submit an application to the admissions office. Admissions offices are responsible for admitting all new and returning international students to UTSA. The Office of International Programs does not admit students to UTSA. You must submit your application and supporting documents to either the Intensive English program, Undergraduate Admissions for students seeking an undergraduate/bachelors degree, or the Graduate School for students seeking a masters or doctoral degree. If you meet the admissions and are admitted to the University, the admissions office will mail the admission letter to you and forward your documents to our office for further processing.

Students who would like to attend the **Intensive English Program**, please visit <http://www.iep.utsa.edu/admissioninfo.htm> for more information and to print out the application needed for admission into the Intensive English Program.

Undergraduate students, please visit <http://www.utsa.edu/Admissions/international.htm> to obtain information and to apply online to an undergraduate/bachelors program.

Graduate students, please visit <http://www.utsa.edu/graduate/index.html> to obtain information and to apply online for masters and doctorate programs.

For specific questions about the admission process please contact the admission office of your chosen program.

Step 2: Processing visa documents (if required)

Students whose visa is other than F1 will receive a welcome letter and an e-mail from our office explaining the orientation process for the upcoming semester.

F-1 visa students who have met the financial guarantee requirement will be issued I-20 Form (Certificate of Eligibility) needed to request an F-1 student visa at the US Embassy. Processing times for students who have submitted all required documents is generally 1 to 2 weeks excluding mailing time. Once the I-20 is completed your I-20 will be mailed to the address provided on your application. Our office will mail the welcome letter explaining the orientation process for the upcoming semester, the I-20 Form, and instruction on how to pay the \$200.00 SEVIS fee (as of October 29, 2008).

To view financial guarantee requirement go to: <http://www.utsa.edu/intprograms/CFR.cfm>

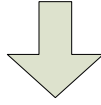
Step 3 Requesting visa at the US Embassy

Make a visa appointment at the nearest US Consulate or US Embassy in your home country. <http://www.usembassy.gov/>. Follow the instructions for F-1 visa (or other visa) applicants.

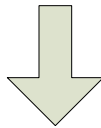
Helpful Links: <http://www.utsa.edu/intprograms/beforeyouleave.cfm>
http://www.ice.gov/sevis/travel/faq_f.htm

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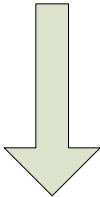
Submit your Application and supporting documents:
Intensive English Program (IEP)
Bachelor's Degree
Master's/Doctoral Degree



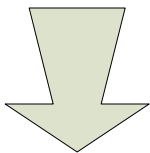
Once admitted, the admissions Office forwards your acceptance letter and application to the Office of International Programs (OIP)



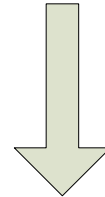
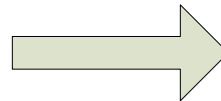
The OIP reviews your documents and process your file.



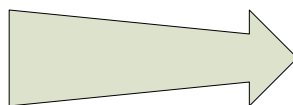
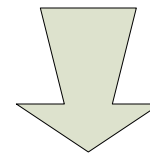
F1 Visa Students:
If you have met the requirements of financial guarantee, the I-20 will be issued. You will then be mailed the welcome packet with orientation information. Your I-20 and instructions on how to pay the SEVIS fee.



Make your Visa appointment
<http://www.usembassy.gov/>
pay your SEVIS fee, and prepare for visa interview.



Other Visa Holders:
For Students holding a visa other than F1, you do not need the I-20; therefore you will be mailed our welcome letter with orientation information.



Report to UTSA for International Student Orientation