

J-2 Employment Authorization

To apply for J-2 work authorization, please bring the following to the Office of International Programs:

- Copies of both the J-1's and J-2's Form DS-2019
- Copies of both the J-1's and J-2's I-94 card (front and back)
- Copies of both the J-1's and J-2's visa and passport (identification and expiration date pages)
- 2 recent, passport- style photos on white background. The photos must be 2 x 2 inches; the image must be 1 inch from the hair to the chin and 1 ¼ inch from eye height to the bottom of the photo. Your name and I-94 number must be printed in pencil on the back of the photos (do not cut photos). For an example photo, see <http://www.travel.state.gov/passport/pptphotos/index.html>
- Check or money order for \$180 to: Department of Homeland Security
- J-2 Expenses Letter (included in this packet)
- Form I-765 (included in this packet)
- Copies of any previous EAD's (Employment Authorization Document)

The International Advisor will review your application for J-2 Employment before you mail it to U.S. Citizenship and Immigration Services (USCIS). **It will take approximately 90 days to process your work authorization.** You may begin working only after receiving the EAD and are allowed to work only within the specific timeframe that is printed on the EAD.

Applying for renewal of your work authorization

If you currently have J-2 work authorization and need to apply for renewal, you may apply up to 120 days before the expiration of your current EAD. If you are planning to remain with the same employer and do not want a break of employment, it is important to apply early.

Taxes

Please be aware that J-2 employees are not eligible for tax treaty benefits and will pay social security and Medicare taxes.

J-2 dependents are also required to file taxes every year.

Please see UT Austin website at: www.utexas.edu/international/taxes to read more on taxes.