

MBRS-RISE Program Contract and Policies for Doctoral Students

There are a number of policies that students obtaining MBRS-RISE funding are required to follow. Please read the following and sign below, to indicate that you understand them. Please return a signed copy to the MBRS/MARC office and keep one for your own review.

As a MBRS-RISE Doctoral student:

- I recognize that MBRS-RISE is a year-round program, with responsibilities and expectations, and that I must:
 - Maintain standards required by your Ph.D. program:
 - Maintain a 9 hour course load
 - Maintain Good Standing with Doctoral Studies Committee requirements for your program
 - Complete any teaching requirements required by your department
 - Maintain Program Eligibility Requirements:
 - Maintain high standards of academic honesty
 - Provide current contact information to program staff (phone, cell, functional email)
 - Progress through expected degree milestones in a timely fashion (see Doctoral student Review sheet)
 - Spend at least 20 hours per week in the laboratory performing research during the Fall and Spring semesters while completing coursework.
 - Spend at least 40 hours per week in the laboratory, performing research, during the Summer and following completion of coursework.
 - Notify MBRS-RISE program staff immediately if you are considering leaving your laboratory of record
 - Notify MBRS-RISE program staff immediately if you need to take time off from the laboratory/program
 - Notify MBRS-RISE program staff immediately if you wish to withdraw from the program
 - Fulfill RISE Program Requirements:
 - Notify the RISE program if you are having problems maintaining eligibility requirements of your Ph.D. program
 - Complete the MBRS-RISE Grant Writing course
 - Complete the Survival Skills for Scientists course
 - Complete a Research Ethics course either through your department or through an associated department
 - Attend the MBRS-RISE Seminars (usually 4) each semester
 - Attend and present (if possible) at the annual MBRS-RISE/MARC U*STAR symposium
 - Attend periodic RISE workshops
 - Apply for independent Pre-doctoral Support from an outside agency (NIH/NSF/other) funding following acceptance of your thesis (Will likely do this following the RISE Writing Course).
 - Attend at least one national conference annually; abstracts strongly recommended
 - Split room costs at conference to minimize costs, if at all possible
 - Investigate quality postdoctoral opportunities prior to graduation
 - Follow laboratory/mentor policies regarding holiday and between-semester leave
 - Complete all required evaluation materials and activities
 - Cooperate with post-graduation evaluation and tracking activities
 - Participate in any other activities identified by program staff as “mandatory”
- In turn, if I follow these requirements and an active RISE grant is available, the RISE program will
 - Fund me for up to 5 years
 - Provide mentoring, professional development, supplemental course work, workshops that will assist with my development as a researcher.

When a student fails to meet these standards, depending on the seriousness of the problem, the MBRS-RISE program may release the student from the program or may allow the student to remain in the program on a short term *probationary* status, while efforts at compliance are made.

I agree to all of the above requirements:

Name (Printed): _____

Signature

Date

Updated 9/24/08