

RISE Program Contract and Policies for Doctoral Students

There are a number of policies that students obtaining RISE funding are required to follow. Please read the following and sign below, to indicate that you understand them. Please return a signed copy to the RISE/MARC office and keep one for your own review.

As a RISE Doctoral student:

- I recognize that funding at a graduate level can at most be 5 years.
- I recognize that I am NOT guaranteed 5 years of funding and that continued RISE participation is based on performance and time to degree. Progress through expected degree milestones must take place in a timely fashion (see Doctoral student Review sheet)
- I recognize that I will take part in an annual evaluation to ascertain whether I will receive continued RISE funding.
- I recognize that -RISE is a year-round program, with responsibilities and expectations, and that I must:
 - Maintain standards required by your Ph.D. program:
 - Maintain a 9 hour course load
 - Maintain Good Standing with Doctoral Studies Committee requirements for your program
 - Complete any teaching requirements required by your department
 - Maintain Program Eligibility Requirements:
 - Maintain high standards of academic honesty
 - Provide current contact information to program staff (phone, cell, functional email)
 - Spend at least 20 hours per week in the laboratory performing research during the Fall and Spring semesters while completing coursework.
 - Spend at least 40 hours per week in the laboratory, performing research, during the Summer and following completion of coursework.
 - Notify -RISE program staff immediately if you are considering leaving your laboratory of record
 - Notify -RISE program staff immediately if you need to take time off from the laboratory/program
 - Notify -RISE program staff immediately if you wish to withdraw from the program
 - Fulfill RISE Program Requirements:
 - Notify the RISE program if you are having problems maintaining eligibility requirements of your Ph.D. program
 - Complete the -RISE Grant Writing course and submit a grant
 - Complete the Survival Skills for Scientists Summer Professional Development Series
 - Complete a Research Ethics course either through your department or through an associated department
 - Attend the RISE Career Path and Professional Development seminars and workshops.
 - Engage with program networking events.
 - Attend the COS Conference to support presenting RISE/MARC students.
 - Present at the COS Conference (COS majors), COLFA Conference, or Campus Engineering Conference.
 - Attend at least one national conference annually; presentations strongly recommended but not required.
 - o Split room costs at conference to minimize costs, if at all possible
 - Investigate quality postdoctoral or employment opportunities well prior to graduation
 - Follow laboratory/mentor policies regarding holiday and between-semester leave
 - Complete all required evaluation materials and activities
 - Cooperate with post-graduation evaluation and tracking activities
 - Participate in any other activities identified by program staff as “mandatory”

When a student fails to meet these standards, depending on the seriousness of the problem, the RISE program may release the student from the program or may allow the student to remain in the program on a short term *probationary* status, while efforts at compliance are made.

I agree to all of the above requirements:

Name (Printed): _____

Signature _____

Date _____

Updated 12/10/15