Change an Individual Student’s Grade for an Group Assignment

You can assign an individual group member a different grade than the group by editing the grade for the member in the Grade Center. If a group member’s grade is changed and a new group grade is given, the new group grade does not affect the individual’s new grade. The individual’s new grade does not appear to the other group members.

1. In the Grade Center, access the member’s Grade Details page.
2. On the Grade Details page, click Edit User Grade. Click Grade Group Attempt to review the submission before changing the grade.
   o Click Allow Additional Group Attempt so you can add a grade and feedback and allow the group to refine and improve their grade with another attempt.
   o Click Delete User Attempt to remove that attempt from the current member’s cell.
   o Ignore Attempt will not include the attempt’s score in that student’s grade calculations and will not count the submission against the maximum number of attempts. Ignoring an attempt applies only to an individual student, not to the entire group.
3. On the group member’s Grade Details page, type a new grade in the Current Grade Value text box.
4. Type optional Feedback to User. Optionally, use the content editor functions to format the text and include files, images, external links, multimedia, and mashups to your feedback.
5. Type optional Grading Notes, only available to you.
6. Click Save.

The new grade for the group member appears on the member’s Grade Details page and in the member’s cell in the Grade Center. The member’s grade is designated as an overridden grade.
How to Revert a Member’s Edited Grade

You can revert a member’s edited grade to the original group grade that all group members received.

1. In the Grade Center, access the member’s Grade Details page.
2. After you edit a member’s group grade, you can access the Revert To Group Grade function.
3. Click OK. The member’s grade is changed to the original group grade.
4. Click Return to Grade Center to return to the Grade Center page and view the grades.