Create a Survey and Add Questions

You can use tests and surveys to measure student knowledge, gauge progress, and gather information from students. You assign points to test questions for grading evaluation, but survey questions are not scored.

Survey results are anonymous, but you can see whether a student has completed a survey and view aggregate results for each survey question.

Remind your students that it is best to take surveys using a wired connection. Wireless connections are more prone to network issues. The stability of the signal depends on how long and how much bandwidth users draw, similar to 4G phone data connections.

1. On the **Control Panel**, expand the **Course Tools** section and click **Tests, Surveys, and Pools**.
2. On the **Tests, Surveys, and Pools** page, click **Surveys**.
3. On the **Tests** page, click **Build Test** on the action bar.
4. On the **Test Information** page, type a **name**. Optionally, provide a description and instructions.
5. Click **Submit**.
6. On the **Survey Canvas**, point to **Create Question** on the action bar and select a question type.
7. On the Create/Edit page, provide the necessary information to create a question.
8. Click Submit.

-OR-

You can add new questions exactly where you want them on the Survey Canvas. Click the plus sign before or after another question and choose a question type.

9. On the Survey Canvas, you can change a question's point value.
   1. Click a question's current point value.
   2. In the Update Points pop-up box, edit the points.
   3. Click Submit.

10. Continue adding questions.
11. Click OK. The test is added to the list on the Tests page and is ready to deploy in a course area.