Group Journal Grading

You grade a group journal using the same steps as for individuals. When the entries are submitted, all group members' names appear with the exclamation mark, the needs grading icon.

When you add a grade for a group journal, the grade is automatically given to all the members of the group and is populated in the corresponding column in the Grade Center for each group member. All members are assigned the same grade, even if a member did not contribute, although you can change this grade.

On the journal topic page, you can read all the entries for a group journal and add one grade. Users with entries that need grading are indicated with the needs grading icon—the exclamation mark—in the Grade Center and on the journal topic page in the All Group Members drop-down list. In addition, the group journal is listed on the Needs Grading page.

Students can view their group journal grades in My Grades and on the group journal topic page by selecting their names.

Change an Individual Member’s Group Grade

You can assign an individual group member a different grade than the group by editing the member's grade. If you change a group member’s grade, and you assign a new group grade, the new group grade will not affect the individual’s new grade. Individual members only see one grade, not what each member earned. The individual’s new grade will not appear to the other group members.
In the grading sidebar, click the pencil icon to change the group grade for a member. Type a new grade and click the check mark icon to save it. This grade becomes an override grade.

The group grade and the individual group member’s edited grade also appear in the Grade Center. Grayed out cells appear in the group journal column for course members who are not part of the group.

**Revert a Member’s Edited Grade**

You can revert a member’s edited grade to the original group grade, which all group members received.

In the grading sidebar, click the pencil icon for the user with the edited grade. Click the left-pointing arrow to change the grade to the original group grade. The override icon is removed. The change also appears in the Grade Center.