Grade Wiki

When you enable Wiki grading, a column is created automatically in the Grade Center. You can view all the pages a student authored and edited as you determine the grade on the Participant’s Contribution page. The grade applies to the wiki, not an individual wiki page.

You access the Participant’s Contribution page in the following ways:

- In the wikis tool, access a wiki and click Participation and Grading on the action bar. In the content frame, click a user’s name to view their page modifications and access the grading sidebar. Alternatively, in the sidebar, click All to access the drop-down list with all members who have contributed to the wiki and select a user.
- On the Needs Grading page, access a wiki’s contextual menu and select Grade All Users.
- In the Grade Center, locate the column for the wiki you want to grade and move the mouse pointer over a cell containing a needs grading icon—the exclamation mark—to access the contextual menu. Click Grade User Activity.

You can edit previously assigned grades on the wiki’s Participant’s Contribution page or in a Grade Center cell. You cannot change a graded wiki to ungraded. You need to delete the graded wiki from the Wikis listing page and the Grade Center, and create a new ungraded wiki.

The Wiki Topic Page

A. On the action bar, click Create Wiki Page to add your contribution.
B. Below the action bar, the Wiki Instructions are expanded by default. You can minimize them. Click Alignments to add alignments.
C. In the sidebar, you can expand the Wiki Details section to display information such as the type, creation date, and number of pages and comments. Click the right-pointing
arrow to collapse the sidebar for more viewing room in the content frame. Use the four arrows to view the wiki in full screen.

D. To view a summary of student activity, click Participation and Grading for graded wikis or Participation Summary for wikis with no grading.

E. In the sidebar, the wiki pages appear in alphabetical order after the home page, appearing with the house icon. The home page always appears first in the list. Click a wiki page title to view it in the content frame. Access its contextual menu to view the page history. You can view the changes made to a single page in the wiki. All versions of the page appear on the Page History page with the most recent version appearing first. From this page, you can delete versions. You might delete pages because of offensive, inaccurate, or flawed content. If you delete the latest version, then the version next in line becomes the most current version and is the page viewed in the wiki. You can delete more than one version of a wiki page, but at least one version must remain. When you delete a version, all participation history for that version is deleted.

F. To view all users who contributed to the wiki, click All to expand the drop-down list and select a member. Optionally, click Show All Members to also view users who have not contributed to the wiki.

G. For graded wikis, icons designate the status of a user’s activity. The needs grading icon—the exclamation mark—indicates that a user has met the minimum activity for grading you set for the wiki. The in progress icon appears when a user has some activity, but has not yet met the minimum number required to trigger needs grading status.

How to View the Participation Summary

On the Participation Summary page, you can view a list of all student participation for the current wiki you are viewing. The information provided can help you understand how students contributed to the overall wiki content. This information can be especially useful when determining individual grades for gradable wikis.

1. Access a wiki.
2. On the wiki topic page, click Participation and Grading for graded wikis or Participation Summary for wikis with no grading.
3. On the Participation Summary page, view participation for the students who have contributed to the wiki.
4. In the sidebar, view information about the wiki and select a user to view his or her Participant’s Contribution page.
   o Page Versions: Displays all pages created and edited by a user. This allows you to see precisely how and what content a user contributed and edited. If many pages appear, narrow what is shown using the Display Pages drop-down list on the action bar. A new version is created each time a page is edited. When you compare versions, the difference between any version and its previous version are shown on the Page Comparison page. Click the Legend tab to understand the differences in how one version was changed in comparison to the other version.
Grade Wiki Contributions

In our example, grading starts from the wikis tool.

1. Access a wiki.
2. On the wiki topic page, click Participation and Grading on the action bar.
3. On the Participation Summary page, click a student's name in the content frame or in the All drop-down list in the sidebar. In the drop-down list, students with contributions ready for grading appear with exclamation marks, the needs grading icon. Use the left- and right-pointing arrows to navigate to the previous or next student.
4. On the Participant’s Contribution page, a list of the student’s pages and page versions open in the content frame. You can also view information about the contributions. In the Page Version column, click a page’s title to review it.

5. In the grading sidebar, type a numeric grade in the Grade box. If you associated a rubric with this graded wiki, expand and complete the rubric. To edit an existing grade, click in the Grade box and change the grade.
6. Optionally, type Feedback for the student. In the Add Notes section, make notes that appear only to you and the grader role. You can use the spell check function in the bottom of each box. The icon for Click to open full content editor gives you access to all the content editor functions.
7. Click Submit to add the grade, feedback, and grading notes to the Grade Center.
Group Wiki Grading

On the Participation Summary page, the grading sidebar appears, listing all group members.

The needs grading icon appears in the All drop-down list for contributing group members. When you add a grade for a group wiki, the grade is automatically given to all the members of the group and is populated in the corresponding column in the Grade Center for each group member. All members are assigned a grade, regardless if a member did not contribute. Students can view their group wiki grades in My Grades and on their My Contribution pages.

Change an Individual Member's Grade

You can assign an individual group member a different grade than the group by editing the grade for the member. If you change a group member’s grade, and you assign a new group grade, the new group grade will not affect the individual’s new grade. Individual members only see one grade, not what each member earned. The individual’s new grade will not appear to the other group members.

On the Participation Summary page, in the grading sidebar, click the pencil icon to change the group grade for a member. Type a new grade and click the check mark icon to save it. This grade becomes an override grade.
The group grade and the individual group member’s edited grade also appear in the Grade Center. Grayed out cells appear in the group wiki column for course members who are not part of the group. You can also edit the grade from the Grade Center.

**Revert a Member’s Edited Grade**

You can revert a member’s edited grade to the original group grade, which all group members received.

On the group's **Participation Summary** page, click the pencil icon for the user with the edited grade. Click the left-pointing arrow to change the grade to the original group grade. The override icon is removed. The change also appears in the Grade Center.