

## ITA Meeting Agenda October 2009

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### Purpose:

1. **Communication:** This includes project briefings, information on new initiatives, security information, updates and/or policies.
2. **Feedback:** This includes iterative evaluation of the meeting itself, addressing questions and concerns, problem solving as well as eliciting targeted feedback on projects, procedures and processes.
3. **Information and Updates:** Update ITAs on projects, procedures and developments.

**Attendees:** ITAs, OIT Content Experts

**Location:** UC III, Travis Room 2.202

**Date and Time:** Thursday, October 1, 2009 1:30pm – 2:30pm

Agenda Items	Presenter	Time Allotted
Campus Hardware Recommendations	Group Discussion	25 min
Printing at UTSA	Group Discussion	15 min
OIT Project Updates	Carolyn Ellis	15 min
Announcements / Q & A	Carolyn Ellis	5 min