



Position Description Head Lifeguard

Responsibilities

- Assist with day-to-day operations of the aquatics area within Campus Recreation.
- Act as the lead guard on shift.
- Respond in a professional and prudent manner during an emergency situation.
- Provide emergency care and treatment as required until the arrival of EMS.
- Assists with day-to-day operations of the Aquatics program.
- Uphold all risk management policies and procedures as outlined in the Campus Recreation and Aquatics Staff Manuals.
- Oversee customer service, patron safety, equipment check-out, equipment maintenance and routine cleaning and upkeep of the aquatics areas.
- Conduct Cl and pH chemical testing at the beginning of the shift and record results
- Prepare and legibly complete appropriate reports.
- Assign tasks to the Lifeguard Staff in order to facilitate patron safety.
- Attend all scheduled staff meetings.
- Uphold and enforce departmental and program area policies and procedures.
- Assist the Assistant Director and Student Aquatics Coordinator with in-service training sessions.
- Assist the Assistant Director and Student Aquatics Coordinator in the administration of lifeguard staff skill check and V.A.T drops.
- Assist with at least one staff evaluation/week for discussion during the weekly head guard meeting.
- Performs other duties, within the scope of the position, as assigned.

Expectations

- Presents a professional appearance and attitude.
- Maintains a high standard of customer service.
- Displays a positive attitude.
- Leads by example.
- Demonstrate strong initiative.
- Demonstrates an understanding of diversity.
- Acts an ambassador for Campus Recreation both at work and away.

Minimum Requirements

- Enrolled in classes at UTSA and a 2.25 GPA.
- Lifeguarding, CPR for the Professional Rescuer, First Aid Certifications
- Previous involvement in an aquatic facility either as lifeguard.
- Pass the UTSA Aquatics staff skills test
- The ability to be a leader
- The ability to make professional decisions for everyday and in emergency situations.

Working Conditions

- Maximum hours allowed per week are 19 (average 15).
- Work will take place at the Main Campus.
- Work shifts include morning, afternoon, evening and weekend hours.
- Some required holiday hours.

Pay Rate

- Starting pay: \$8.75/hour