



Position Description Fitness Monitor Downtown Campus

Responsibilities

- Responsible for performing duties for day-to-day activity supervision, equipment maintenance and upkeep of the Downtown Recreation Fitness Center and Group Exercise room.
- Enforce Campus Recreation policies and procedures in a fair, prudent and professional manner.
- Provide proper spotting for weight room participants.
- Assist participant in operating fitness equipment.
- Clean and maintain fitness facilities and equipment.
- Provide customer service to participants by acting as a greeter at entrance areas and answering questions at the Membership Services Desk.
- Ensure the security of participants, the facility and equipment.
- Assist with set-ups involving audio/visual equipment, event set-up with tables, chairs, stage and sound as requested.
- Operate point-of-sale terminal and perform membership and locker sales.
- Wash, dry and fold laundry.
- Perform daily cleaning as assigned during the shift.
- Assist with emergency situations and evacuations as they arise.
- Assist with resolving disputes and minor problems.
- Complete forms legibly and accurately.
- Perform basic custodial maintenance of Fitness center to include cleaning, sweeping, mopping and dusting.
- Replenish soap and paper products in restroom and locker room facilities.
- Perform other duties as assigned.

Expectations

- Present a professional appearance and attitude.
- Maintain a high standard of customer service.
- Ability to work independently and in a team.
- Demonstrate strong initiative.
- Demonstrate an understanding of diversity.
- Act an ambassador for Campus Recreation both at work and away.

Minimum Qualifications

- Must be currently enrolled at UTSA with a minimum overall GPA of 2.00.
- The ability to make professional decisions for everyday and emergency situations
- Working knowledge of the free weight, selectorized and plate-loaded machines.
- Working knowledge of cardiovascular equipment and a variety of exercise accessories (steps, exercise bands, body bars, etc.)
- First Aid, CPR and AED certified.

Working Conditions

- Maximum hours allowed per week are 19 (average 15)
- Work will take on the Downtown Campus Fitness Center.
- Work shifts include morning, afternoon, evening and weekend hours.
- Some required holiday hours.

Pay Rate

- Starting pay: \$8.00/hour