



Position Description

Group Exercise Class Monitor

Responsibilities

- Provide assistance to participants in group exercise classes.
- Perform duties for the day-to-day activity supervision and equipment upkeep in each studio.
- Enforce Campus Recreation policies and procedures in a fair, prudent and professional manner.
- Sign in and out for all assigned shifts.
- Clean and maintain equipment in every studio based on the daily and weekly maintenance schedules.
- Assist group exercise instructors with class preparation and cleanup.
- Provide customer service and communicate with participants and staff.
- Assist participants with minor disputes and problems.
- Complete required forms completely and legibly. (Demo sheets, cleaning lists, accident/incident reports)
- Sign biweekly timesheets in a timely manner.
- Assist with emergency situations and evacuations.
- Attendance at all mandatory meetings and trainings.
- Perform other duties as assigned

Expectations

- Demonstrate positive leadership qualities.
- Presents a professional appearance and attitude.
- Maintains a high standard of customer service.
- Demonstrate strong initiative.
- Demonstrates an understanding of diversity.
- Acts an ambassador for Campus Recreation both at work and away.

Minimum Qualifications

- Must be currently enrolled at UTSA, with a minimum GPA of 2.00.
- First Aid, CPR and AED certified.
- Promote all recreational programming.

Working Conditions

- Maximum hours allowed per week are 19.
- Work will take place at the main campus.
- Work shifts include afternoon and evening hours.
- Some required holiday hours.

Pay Rate

- Starting pay: \$8.00/hour