

Fall 2017 Academic Calendar

Payment Deadlines

Tuesday, August 15 Payment deadline for students who registered April 3-August 11. Students who remain unpaid will be charged a \$100 late payment fee.

Wednesday, August 30 Payment deadline for students who registered August 14-30.

Students who are still unpaid by September 19 will be removed from classes.

April 2017

Monday, April 3 Fall 2017 registration begins (April 3-August 11)

August 2017

August 12-13 Registration closed.

Monday, August 14 **Late registration and add/drop**
All admitted students may register or add/drop classes via *ASAP* with appropriate approvals.

Tuesday, August 15 **Payment deadline** for students who registered April 3-August 11.
Bills are not mailed. Students who do not make a payment or payment arrangements by the this date will be assessed a **\$100** registration late payment fee.

Monday, August 21 **100% Refund Date**
Last day to withdraw from all classes and receive a 100% refund of tuition and fees.*

Tuesday, August 22 First day of Fall 2017 classes

Monday, August 28 **80% Refund Date**
Last day to withdraw from all classes and receive an 80% refund of tuition and fees.*

Tuesday, August 29 **Challenge Examination Requests**
Last day to request challenge examination from the instructor. Challenge Examination form must be turned into the One Stop Enrollment Center and the test administered by September 12.

Wednesday, August 30 **Deadline to add a class or late register** on *ASAP*.

Wednesday, August 30 **Waitlisting ends**

Wednesday, August 30 **Payment deadline** for students who registered August 14-30. *Bills are not mailed.*

September 2017

Monday, September 4 **Labor Day holiday.** University closed.

Tuesday, September 5 **70% Refund Date**
Last day to withdraw from all classes and receive a 70% refund of tuition and fees*

Thursday, September 7 **Census Date, 5 p.m.**

Late Payment Fee Assessed. Students who have not made payment or payment arrangements will be assessed a **\$100** Registration Late Payment Fee.

Last day to drop or withdraw without a grade. Last day to drop an individual course and receive a 100% refund. NOTE: If you are enrolled in only one class, or are dropping your last class, this action is NOT considered a drop. It is a withdrawal and you will be refunded according to the prorated withdrawal refund percentages given on the academic calendar and the [Fiscal Services Webpage](#).

No refunds are given for dropping an individual course after this date.

September 8 – October 24	Drop Time Frame (Automatic “W”) All students (undergraduate & graduate) may drop an individual course via <i>ASAP</i> , or withdraw (drop all classes) and receive a grade(s) of “W.” Students must see advisor to drop developmental classes.
Tuesday, September 12	50% Refund Date Last day to withdraw from all classes and receive a 50% refund of tuition and fees. *
Tuesday, September 12	Challenge Examination Requests Due Last day to submit an approved Request to Challenge Examination form to the One Stop Enrollment Center. Challenge examinations should be administered by this date.
Tuesday, September 19	25% Refund Date Last day to withdraw from all classes and receive a 25% refund of tuition and fees. *
Tuesday, September 19	Students Dropped for Non-Payment Students who do not make payment or payment arrangements will lose their registration.
Monday, September 25	Second installment payment is due for students who select the three payment plan.
October 2017	
Tuesday, October 10	Midterm Grades Due; 2 p.m. Deadline for faculty to enter midterm grades.
Tuesday, October 24	Drop Deadline Last day for all students (undergraduate and graduate) to drop an individual course via <i>ASAP</i> and receive an automatic “W”.
Tuesday, October 24	Deadline to choose credit/no credit grading option (undergraduate only).
October 25 – December 4	Withdrawal Only Time Frame (Automatic “W”) All students (undergraduate and graduate) may withdraw (drop all classes) ONLY.** A grade of “W” will be given for each class. Students must see advisor to drop developmental classes.
Monday, October 30	Final installment payment is due for students who select the three payment plan.
November 2017	
Wednesday, November 15	Deadline for Spring 2018 undergraduate degree candidates to apply for graduation. Visit the Graduation Webpage for more information.
November 23-24	Thanksgiving holiday. University closed.
December 2017	
Monday, December 4	Withdrawal/Automatic “W” Deadline** Deadline for all students to withdraw (drop all classes) ONLY and receive a grade of “W” for each class. Students must see advisor to drop developmental classes. Students receiving financial aid must submit withdrawal form in person to the One Stop Enrollment Center. Withdrawal forms are available at http://www.utsa.edu/registrar/forms.html
Wednesday, December 6	Last Day of Classes
December 7-8	Student Study Days. Classes do not meet.
December 9-15	Final Exams. No Final Exams on Sunday.
Friday, December 15	End of Term for Fall 2017 Semester
December 19	Final Grades Due; 2 p.m. Deadline for faculty to enter final grades.
TBA	Commencement Ceremonies Visit the Commencement Webpage and click desired ceremony for details.

***Drop/Withdrawal timeframe rules**

Students, both undergraduate and graduate, may drop an individual class via ASAP through the **ninth week** of classes (October 24).

****Withdrawal procedures**

After the *deadline to drop an individual course via ASAP* (October 24) students on financial aid who wish to withdraw (drop all classes) from the University must submit a paper withdrawal form to the One Stop Enrollment Center for processing. Except for student athletes and international students, only the student's signature is required on the form.

Student athletes must submit a withdrawal form, signed by an advisor in the Collegiate Athletics Department, to the One Stop Enrollment Center for processing. International students must submit a withdrawal form, signed by the Director, International Student Services or an International Student Advisor, to the One Stop Enrollment Center for processing.

After the withdrawal deadline (December 4) students may not drop courses, or withdraw, except with the approval of the course instructor and the Dean of the College in which the student is enrolled.