

SPRING 2012 ACADEMIC CALENDAR

SPRING 2012 REGISTRATION	November 1, 2011 – January 6, 2012	Registration according to student classification.
Christmas Holiday (Closed)	December 26 (Monday)	University Closed
Winter Holiday (Limited Services)	December 27–30	
LAST DAY TO PAY TUITION AND FEES for students who registered November 1, 2011–January 6, 2012	January 10 (Tuesday)	BILLS ARE NOT MAILED. ANYONE WHO HAS NOT PAID BY THIS DATE WILL LOSE THEIR REGISTRATION AND MUST REGISTER DURING THE NEXT SPECIFIED REGISTRATION PERIOD.
Late Registration and add/drop for paid students only.	January 12–13 (Thursday–Friday)	Only paid students may make schedule changes.
Late registration and add/drop.	January 14–23	All admitted students may register or add/drop classes via <i>ASAP</i> with appropriate approvals.
100% Tuition and Fees Refund *	January 16 (Monday)	Last day to withdraw from all classes and receive a 100% refund of tuition and fees. *
Martin Luther King, Jr. Birthday Holiday	January 16 (Monday)	University closed.
First Day of Class	January 17 (Tuesday)	Classes begin for the Spring 2012 Semester.
Deadline to add a class or late register ON ASAP	January 23 (Monday)	Last day to add a class or late register via <i>ASAP</i> . Last day to withdraw from all classes and receive an 80% refund of tuition and fees. *
80% Tuition and Fees Refund	January 23 (Monday)	
Drop/Withdraw only begins	January 24 (Tuesday)	Classes dropped/withdrawn on, or before, Census (February 1) will not receive a grade and will not appear on the student's transcript.
Challenge Examination Requests	January 24 (Tuesday)	Last day to request challenge examination from the instructor. Challenge Examination should be administered by February 6.
LAST DAY TO PAY TUITION AND FEES FOR STUDENTS WHO REGISTERED January 12–23	January 26 (Thursday)	
70% Tuition and Fees Refund	January 30 (Monday)	Last day to withdraw from all classes and receive a 70% refund of tuition and fees*
CENSUS DATE, 5 P.M. NO REFUNDS GIVEN FOR DROPPING AN INDIVIDUAL COURSE AFTER THIS DATE.	February 1 (Wednesday, 5 p.m.)	Last day to drop or withdraw without a grade . Last day to drop an individual course and receive a 100% refund. * NO REFUNDS GIVEN FOR DROPPING AN INDIVIDUAL COURSE AFTER THIS DATE.
Undergraduate Drop/Withdrawal (Automatic "W") Time Frame	February 2 – April 30	February 2 – April 30, Undergraduates may drop an individual course via <i>ASAP</i> OR withdraw* from all classes and receive an automatic grade of "W". ** Must see advisor to drop developmental classes
Graduate Drop/ Withdrawal (Automatic "W") Time Frames	February 2– March 26 March 27– April 30	February 2– March 26, Graduate students may drop an individual course via <i>ASAP</i> OR withdraw* from all classes and receive a grade of "W." ** March 27–April 30, Graduate students may withdraw* (drop all classes) ONLY. A grade of "W" will be given for each class.**
Challenge Examination Requests Due	February 6 (Monday)	Last day for students to submit an approved Request to Challenge Examination form to the Enrollment Services Center. Challenge examinations should be administered by this date.
50% Tuition and Fees Refund	February 6 (Monday)	Last day for students to withdraw from all classes and receive a 50% refund of tuition and fees. *

25% Tuition and Fees Refund	February 13 (Monday)	Last day to withdraw from all classes and receive a 25% refund of tuition and fees. *
Spring 2012 Graduation Application Deadline (Graduate Level) 2012–2013 General Scholarship Application Deadline	February 15 (Wednesday)	Deadline for Spring 2012 Master's and Doctoral degree candidates to apply for graduation. Visit the Graduation Web page for more information.
Second Payment Due	February 21 (Tuesday)	Second installment payment is due for students who select the three payment plan.
Promissory Notes Due	March 6 (Tuesday)	Deadline for students on the installment payment plan to have a promissory note on file in the Fiscal Services Office.
Spring Break	March 12–17 (Monday–Sunday)	Classes do not meet. University open.
University Spring Holiday (Limited Services)	March 15–16 (Thursday–Friday)	
Credit/No Credit Option Due	March 26 (Monday)	Deadline to choose credit/no credit grading option (undergraduate only).
Graduate students: Last day to drop an individual course via <i>ASAP</i> . Graduate students: Withdraw Only begins	March 26 (Monday) March 27 (Tuesday)	Deadline for Graduate students to drop an individual course via <i>ASAP</i> , and receive an automatic "W" March 27–April 30, Graduate students may withdraw (drop all classes) ONLY.* A grade of "W" will be given for each class.**
Final Installment Payment Due	March 27 (Tuesday)	
Graduation Application Deadline (Undergraduate)	April 15 (Sunday)	Deadline for Fall undergraduate degree candidates to apply for graduation. Visit the Graduation Web page for more information.
Undergraduates: Last day to drop an individual course via <i>ASAP</i> . WITHDRAWAL/AUTOMATIC "W" DEADLINE ** (all students)	April 30 (Monday) April 30 (Monday)	must see advisor to drop developmental classes Student Athletes and International Students: Withdrawal forms are available online * http://www.utsa.edu/registrar/forms.html
Student Study Days	May 3–4 (Thursday–Friday)	Classes do not meet
Final Exams	May 5–11 (Saturday–Friday)	No Final Exams on Sunday.
Commencement Ceremonies	May 10–12 (Thursday–Saturday)	Visit University Calendar and click desired ceremony for details
End of Term	May 12 (Saturday)	Spring 2012 semester closes

*With the exception of student athletes and international students, a student may drop all classes and withdraw from the University online via *ASAP*. This is done by selecting **Register for classes, add/drop classes, withdraw from university** under *Student Services>Registration*. Prior to withdrawal, the student must indicate awareness of the potential academic and financial consequences of withdrawing from the University.

Student athletes and International students. Student athletes must complete a withdrawal form, and have it signed by an advisor in the Collegiate Athletics department and then bring it to the Enrollment Services Center for processing. International students must submit a withdrawal form signed by the Director, International Student Services or an International Student Advisor, then bring it to the Enrollment Services Center for processing.

**After the automatic "W" date students may not drop courses, or withdraw, except with the approval of the course instructor and the Dean of the College in which the student is enrolled.