

## Spring 2012 REGISTRATION SCHEDULE

November 1, 2011 – January 6, 2012

Students may register for classes by accessing *ASAP* ([my.utsa.edu](http://my.utsa.edu)) at the times given below. If you have questions about your classification (i.e., transfer evaluation, grade change, or any other information that alters your status) please contact the Enrollment Services Center at 458-8000, or 1-800-669-0919, before attempting to register. Students in the Post Baccalaureate Teacher Certification Program with questions regarding status should contact the College of Education And Human Development Advising and Certification Center, MB 3.214, (210) 458-4424.

**Students with Texas Success Initiative (TSI) holds, who have a declared major or college, and more than 30 semester credit hours, are advised and registered by an advisor in the college advising center of the student's major. Students with Texas Success Initiative (TSI) holds, and more than 30 semester credit hours, who do not have a declared major or college, are advised and registered by an advisor in the Tomás Rivera Center.**

**HOURS:** The system is available for registration Monday–Sunday, virtually 24 hours per day. It is down briefly for backup each evening, and from 5 p.m. to 8 a.m. on registration, payment, and census deadlines.

**Students may register for, add, and drop up to 19 semester credit hours via ASAP.**

STUDENT CLASSIFICATION	REGISTRATION BEGINS	REGISTRATION ENDS
Graduate Students (degree seeking)	7:00 a.m. Nov 1	January 6
Post Baccalaureate Teacher Certificate	7:00 a.m. Nov 3	January 6
Seniors (150+ credit hours earned)	7:00 a.m. Nov 4	January 6
Seniors (130-149 credit hours earned)	7:00 a.m. Nov 7	January 6
Seniors (120-129 credit hours earned)	7:00 a.m. Nov 9	January 6
Seniors (110-119 credit hours earned)	7:00 a.m. Nov 11	January 6
Seniors (100-109 credit hours earned)	7:00 a.m. Nov 14	January 6
Seniors (90-99 credit hours earned)	7:00 a.m. Nov 16	January 6
Juniors (80-89 credit hours earned)	7:00 a.m. Nov 18	January 6
Juniors (70-79 credit hours earned)	7:00 a.m. Nov 21	January 6
Juniors (60-69 credit hours earned)	7:00 a.m. Nov 28	January 6
Sophomores (50-59 credit hours earned)	7:00 a.m. Nov 30	January 6
Sophomores (40-49 credit hours earned)	7:00 a.m. Dec 2	January 6
Sophomores (30-39 credit hours earned)	7:00 a.m. Dec 5	January 6
Freshmen (20-29 credit hours earned)	7:00 a.m. Dec 6	January 6
Freshmen (10-19 credit hours earned)	7:00 a.m. Dec 7	January 6
Freshmen (0-9 credit hours earned)	7:00 a.m. Dec 8	January 6
Special Undergraduates/Special and Non-Degree seeking Graduates	7:00 a.m. Dec 9	January 6

### [How to find Your Credit Hours in ASAP](#)

**Log onto ASAP, click on STUDENT SERVICES, click on REGISTRATION, Click on SELECT TERM, click on YOUR REGISTRATION STATUS. Look for credit hours under EARNED CREDIT; add transfer hours (if any) and institutional hours to get the total. Registration time is based on TOTAL credit hours.**

**Classroom assignments will not be available until approximately two weeks before the scheduled start of the semester. Students who register will not be given classroom information at the time of registration. Approximately two weeks before the semester begins, classroom information will be available on ASAP.**