Petition to Re-Register Student Organizations
The University of Texas at San Antonio

Petition Deadlines: Organizations can submit a petition up to one month after census date.

UT System policy requires students to re-register their student organization by census date of the fall and spring semester. The petition must be filled out and submitted by the organization’s President with the advisor’s signature for approval. The form must be submitted for final approval to Student Activities if the deadline is missed and can only be submitted up until one month following census date.

By submitting this petition, the organization acknowledges and agrees to the following:

- The student failed to apply for re-registration by the deadline
- Registration approval is not guaranteed by petitioning and is reviewed on a case by case basis
- The organization will not miss the deadline for re-registration again
- The organization agrees to attend State Mandated Risk Mandated Training and to submit compliance packet by the deadline

Student Organization: __________________________________________________________

President: ___________________________________________ Student ID __________

Last First M.

Telephone: (_____) __________________________ Email: _____________________________

To appeal, attach a one page typed, double spaced statement explaining the following:

- Reason you missed the application deadline
- Extenuating circumstances that you feel warrant being re-registered for the current semester
- Any other information you feel would be beneficial to your case

Student Signature__________________________________________________________ Date: ________________

Advisor Signature ______________________________________________ Date: ________________

Submit form in person to The Student Activities Office.

[ ] Approved [ ] Denied

Authorized UTSA Signature _____________________________________________