

Bubble Blowing Society Constitution

Article I – Name

This organization is to be known as Bubble Blowing Society.

Article II – Purpose

The purpose of this organization is to bring together those that enjoy blowing bubbles, either with gum or with a bubble solution.

Article III – Officers

- A. The officers of the organization shall be:
 - 1. President
 - 2. Vice President Programming
 - 3. Vice President Recruitment
 - 4. Secretary
 - 5. Treasurer
- B. The collection of these officers shall be known as the Executive Board.
- C. Election of officers shall take place in April every year. Officer tenure is from May 1st to April 30th.
- D. Those seeking positions must plan on being student during the entire term of office.
- E. The process of elections shall be:
 - 1. Applications are submitted by established deadline.
 - 2. Grades will be checked. Any candidate for an officer position must have a UTSA cumulative GPA of at least a 2.25.
 - 3. The outgoing officers, not seeking reelection, the advisor and at least one community or University member, will conduct interviews.
 - 4. A slate will be presented to the membership.
 - 5. Voting will take place on the slate. If the slate does not pass. Nominations will come from the floor. Each candidate will have a maximum of two minutes to speak. Voting will be by secret ballot. The order of the election will be according to the list outlined in Constitution Article II.
 - A.
- F. Should a position become vacant during the year, the following process will be followed:
 - 1. Notice will be given to the membership that there is an open position and voting will take place at the next scheduled meeting.
 - 2. Nominations will come from the floor. Each candidate will have a maximum of two minutes to speak. Voting will be by secret ballot.

Article IV – Membership

- A. To be eligible for membership, candidates must be regularly enrolled, full-time undergraduate students at the UTSA.
- B. An overall average of a 2.00 is required for membership (3.0 for Graduate Students).
- C. Honorary members shall have demonstrated outstanding service to the bubble blowing community and support the purpose of the organization.

- D. Honorary members shall have all the privileges of membership with the exception of voting and holding offices.
- E. Bubble Blowing Society will not deny membership on any basis prohibited by law, including but not limited to race, color, national origin, age, religion, disability, veteran's status, or sexual orientation.

Article V – Meetings

- A. There will be a minimum of four meetings per semester.
- B. Meetings shall be governed by Roberts Rules of Order.
- C. Decisions affecting the membership will be voted on by the membership.
- D. Three-fourth (3/4) of active membership shall constitute a quorum. Simple majority of the active membership is needed to pass any motion, not an amendment to the Constitution or Bylaws. The President votes only in a tie.
- E. The Executive Bard can call a Special or Emergency meeting, if the membership is given a minimum of 48 hours notice. A member may appeal to the Executive Board to schedule an emergency meeting.

Article VI – Finances

- A. A per semester fee of \$15 will collected by the second meeting of the semester.
- B. No fees shall be levied upon honorary members.
- C. Should Bubble Blowing Society close, the assets of the organization will be given to the Bubble Blowing Society Foundation.

Article VII – Governance

The organization and all its members agree to abide by University policies and all federal, state, local laws.

Article VIII – Amendments

This constitution and its bylaws can be amended by a two-thirds (2/3) vote of the active members of the Bubble Blowing Society.

Bubble Blowing Society Bylaws

Section I – Executive Board Duties

- A. The entire Executive Board duties and power of control:
 - 1. The Executive Board can set procedures for the organization that do not infringe upon the rights of the members.
 - 2. The Executive Board shall meet prior to every meeting of the organization to set the agenda and discuss any issues.
 - 3. At the Executive Board meetings, a quorum of 3/5 is necessary to conduct business.
- B. President
 - 1. Will be the public voice of the organization.
 - 2. Authorized to enter into contracts on behalf of the organization.
- C. Vice President Programming

1. May adjust committee membership as needed to maintain balance and continuity within the organization
 2. Will collaborate and sign transactions along with Treasurer for checks and balances
- D. Vice President Recruitment
1. Plans all recruitment events
 2. Conducts an orientation will all new members
- E. Secretary
1. Maintains minutes of the executive board meetings and general meetings
 2. Takes role at all meetings
 3. Creates all official correspondence
- F. Treasurer
1. Maintain finances
 2. Reports monthly to the executive board all transactions – including copies of bank statements
 3. Authorized to enter into contracts on behalf of the organization.

Section II – Committees

- A. Standing Committees
1. Recruitment Committee
 - a. Consists of a minimum of three and maximum of 10 active members.
 - b. Assist Vice President of Recruitment in fulfilling his/her duties
 2. Programming Committee
 - a. Consists of a minimum of three and maximum of 10 active members.
 - b. Assist Vice President of Programming in fulfilling his/her duties
- B. Ad Hoc Committees
1. Special Events Committee – If the membership votes to have a special event of any sort, the President may call for available membership to convene to fulfill the responsibilities and objectives of the event.
 2. Special Task Force – Should the Officers determine that an issue needs to be further reviewed, this committee will be created to execute the responsibilities and objectives given by the Officers.

Section III – Advisor

- A. The faculty or staff member that serves as the advisor needs to be voted on by the membership every semester, prior to the start of the registration period.
- B. An alumni or community member advisor can be obtained in addition to the faculty or staff advisor. Their election and tenure would run the same schedule as the officers, as outlined in Article III.

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