



## **ADVISOR AGREEMENT FORM:**

Student Organization: \_\_\_\_\_

*This agreement is designed to enhance the relationship between the advisor and the members of the Student Organization. This document should be reviewed periodically for the benefit of both parties. Re-negotiation of any area should occur whenever one or both parties deem it appropriate.*

### ***Student Organization Advisor Requirements***

The Student Organization must have a faculty or staff advisor who is employed by the University at least one-half time. The advisor serves as the link between the Student Organization and the University. Although there are no requirements regarding Student Organization's advisors (excluding Sponsored Student Organization Advisors), the advisor should follow these guidelines to be most useful. The advisor should...

- provide expert knowledge and advice
- suggest and encourage new program ideas
- help members apply principles and skills learned in and out of the classroom
- point out new directions and options
- provide insight into the group's problems and successes
- teach leadership techniques and develop new leadership
- assist in maintaining high standards of programming and individual performance
- provide continuity with the history and tradition of past years
- be knowledgeable of University policies and procedures
- assist in the development of procedures and plans of action

In return for his/her support, the advisor should expect that he/she be consulted regularly by the officers concerning their plans for group activities or programs. The advisors should know what events are being planned and should offer ideas and suggestions freely, but not dominate the program planning process.

If not being consulted, the advisor should insist that the group do so. At the same time, the advisor should avoid becoming involved in clearing or approving every detail. For assistance in defining officer-advisor relationships, contact Student Activities for advice and resource materials.

Unless it states otherwise in their position description on file with human resources, faculty and staff may only advise two student organizations.

***I have read and understand the Student Organization Advisor Requirements as stated above.***

Printed Name of Faculty/Staff Advisor: \_\_\_\_\_

Signature of Faculty/Staff Advisor: \_\_\_\_\_