

UNIVERSITY OF TEXAS AT SAN ANTONIO INTERFRATERNITY RECRUITMENT BYLAWS

Section 1. Purpose

- A. To eliminate the serving of alcohol.
- B. To adhere to local, state, federal and national rules regarding alcohol.
- C. To promote and strengthen the membership programs of the member fraternities.
- D. To move the emphasis in recruitment from alcohol to the **Prospective Member**.
- E. To move the emphasis from the Formal **Recruitment** setting to the year round recruitment model.

Section 2. Definitions

- A. **Recruitment** is hereby defined as a process of mutual selection during an activity, or period of activities, in which an IFC member fraternity promotes its organization to influence and gain the membership of enrolled undergraduate students at the University of Texas at San Antonio.
- B. Formal **Recruitment** is hereby defined as the period during which all IFC member fraternities participate in recruitment activities as coordinated by the Interfraternity Council.
- C. Informal **Recruitment** is hereby defined as any activity by an individual fraternity to influence and gain membership of admitted or registered students of UTSA during periods of time other than Formal **Recruitment**.
- D. A **Prospective Member (PM)** is hereby defined as any currently enrolled or admitted male student at UTSA who is not an initiated member of any National Interfraternity Conference member fraternity, participating in any Formal or Informal **Recruitment** function.
- E. "Fraternity" is to be defined to include the actions of members and associate/pledge members, alumni and mother's/father's clubs.
- F. "Alcohol" is to be defined as any intoxicating spirit, including beer, and so called "Non-Alcoholic" beers.
- G. "No contact period" is to be defined as a period of time in which no fraternity, fraternity member or agent of a fraternity may contact **PM**.
- H. "Full Time" enrollment is here by defined by the University of Texas at San Antonio as 12 credit hours. Anything below 12 hours is considered "Part Time" enrollment.
- I. "New member" is hereby defined as a **PM** who has signed a Bid and a Grade Card Release Form.
- J. "Hot Boxing" is hereby defined as any intentional act or situation created to prevent a prospective member attending a recruitment function from leaving that function or attending another fraternity's function.
- K. A "bid" is hereby defined as any oral or written invitation to join an IFC member fraternity at the local or national level.
- L. The STEPS Program is to generate some spirit and enthusiasm and to make the new pledges/associates/members feel special. Alcohol is prohibited and all fraternity members should make an attempt to be present with their Bid Day presents for the pledges/associates/new members.

Section 3. Dates of Formal **Recruitment**

- A. The period of Fall Formal **Recruitment** shall be **determined the prior semester; no later four week before the prior the semester ends.**
- B. The period of Spring Formal Rush shall begin on the second Sunday after the first full week of school each spring semester and shall extend through the final day of formal bid signing.

Section 4. Summer **and Winter** Recruitment

- A. **Bids may not be extended during summer and winter breaks.**

Section 5. **Prospective Member** Eligibility Requirements

- A. Attendance at Formal and Informal **Recruitment** functions, bid acceptance, and fraternity membership is strictly limited to at least part time enrolled attending students, alumni and members in good standing with both the chapter and UTSA.
- B. All **PM** must complete the IFC Recruitment **registration on ICS** before a bid will be extended. The application must be submitted prior to the day of bid signing.
- C. **All PM should have attained at least a cumulative 2.5 college GPA if they have completed more than 6 college hours and a 2.5 high school if they have less than 6 hours of college credit. If it is discovered that a PM has signed a Bid and Grade Card Release Form and he does not have at least the required cumulative 2.5 GPA, then that new member is automatically disassociated/depledged. No provisional students may become new members until they are in good standing with the University.**
- D. During Formal **Recruitment**, **PM** must be registered by each fraternity extending a bid to the **PM** no later than 9AM, typed, in alphabetical order, the day of bid signing. This registration must be **received in the Greek Council Office**. Failure to do so could result in a fine not to exceed ten(10) dollars per **PM** not registered.

Section 6. Formal **Recruitment** Activities

- A. Formal **Recruitment** activities shall consist of, but are not limited to the following activities:
 - 1. Fraternity Orientation
 - 2. Individual chapter recruitment events during the period of IFC Formal **Recruitment**
 - 3. Any event held during formal **recruitment** week shall be considered a formal **recruitment** event.
 - 4. A **Recruitment** event shall consist of any event with more than 20% of a chapter's membership present
 - 5. STEPS Program (Fall Only)
 - 6. All IFC member fraternities are required to participate in all aspects of the Formal **Recruitment** Activities as coordinated by the IFC. Chapters who do not participate in all IFC Sponsored Formal **Recruitment** activities can face disciplinary action through the Fraternity Review Board.

Section 7. Individual Chapter Recruitment Regulations

- A. All IFC member fraternities must submit a complete list of Formal **Recruitment** events, with dates, times and locations. These events will be submitted using the IFC Recruitment Event Form.
- B. All Formal and Informal Recruitment functions must be held in accordance with each fraternity's respective risk management policies.
- C. IFC member fraternities are limited to six (6) Formal **Recruitment** events during the fall Formal **Recruitment** period, and five (5) Formal **Recruitment** events during the spring Formal **Recruitment** period.
- D. Alcohol may not be served or purchased by a fraternity, its members or **PM** at any Formal or Informal **Recruitment** function.
- E. Recruitment events held at restaurants where alcohol is consumed or served shall be allowed, but no alcohol may be purchased or consumed by any participant in the recruitment.
- F. Fraternities must notify the IFC at least one week prior to any organized **recruitment** event. Any Fraternity that fails to notify the IFC executive board of any organized rush event prior to one week will result in a \$50 fine per rush event.
 - 1. Failure to submit a complete list shall result in a fine of \$50 per rush event.
 - 2. The IFC **Recruitment** Coordinator must approve any changes to the rush schedule at least 24 hours prior to the event. Failure to do so will result in a \$50 fine per rush event.
 - 3. Formal **Recruitment** Events may not be scheduled at any location over 30 miles from any UTSA campus.

G. No fraternity members shall talk negatively about or commit any discriminating action towards any other fraternity, in any manner whatsoever, at any time with a **PM**.

H. The IFC Treasurer, if imposed, will charge said fine, to the violating chapter.

I. All chapter rush functions must end by 12:00 midnight everyday. Sunday is the final day of **Recruitment**.

J. There is to be a period of **NO FORMAL CONTACT** between fraternity members or its agents between 12 midnight and the following day at the beginning of the **STEPS** program.

K. Adult entertainment (Female Dancer, pornographic material, or movies) is not allowed at any Formal or Informal **Recruitment** function.

L. Any individual chapter's poster, T-shirts, themes, and flyers shall be done in good taste (i.e. No Alcohol or Tobacco logos.)

M. No women shall be permitted to attend any Formal **Recruitment** function; excluding patrons not associated with the Fraternity Formal **Recruitment** event and employees of the establishment.

Section 8. Bid Signing Regulations.

A. A bid or invitation during the formal **recruitment** period to membership is considered **INVALID** until it is registered with the IFC at 9AM, the day of bid signing.

B. Bids must be enclosed in individual envelopes, which display the name of both the fraternity and rushee. The bid cards must also be accompanied by a typed alphabetized list of prospects to whom bids have been extended.

C. At the time of grade card signing, a **\$30** grade card fee will be collected per person signing who did not attend the fraternity orientation otherwise a **\$15** grade card fee will be collected per person signing. Each new member each semester must pay this fee. Any holdovers must pay this fee again.

D. All chapters must participate in the **STEPS** program for affiliation of new members. Chapters failing to participate in the **STEPS** program could face suspension from participation in IFC Intramural competition for a period not to exceed one (1) long term semester (fall only).

E. **PM's** accepting a bid will appear on that fraternities membership roster. It is the responsibility of each fraternity to ensure all new members appear on their roster. It is also the individual fraternity's responsibility to remove new members' names from their rosters in the event of a depledging/disassociation.

F. No IFC member fraternity may pledge/associate any new member in the period from the first day of classes each fall or spring semester to the conclusion of the bid signing that same semester.

Section 9. **Recruitment** Monitor Rules

A. **Recruitment** Monitors are required to arrive at their assigned location 30 minutes prior to each **recruitment** function and **sign in with the** chapter rush chair or president. **Recruitment** monitors must be familiar with and enforce all **recruitment** rules and regulations. Alleged violations must be reported to both the chapter president and chapter **recruitment** chair or the two highest-ranking chapter officers, immediately. The violation must also be reported to the IFC Executive board via the IFC Vice President of Judicial Affairs immediately by completing an Complaint Form.

B. **Recruitment** Monitors are required to stay at their assigned **recruitment** function location until the function is over and all prospective members have left. The time may not be split with another fraternity member or **recruitment** monitor. **Recruitment** Monitors are not allowed to disclose their fraternal affiliation to the **PM** and may not wear or display letters, symbols, badges or other paraphernalia of their affiliation during the period of Formal **Recruitment**.

C. **Recruitment** Monitors are required to wear nice jeans or slacks and a button down shirt to rush events.

D. **Recruitment** Monitors may be fined up to \$50 per incident by the IFC Executive board

upon recommendation of the **IFC Vice President of Judicial Affairs** for failure to execute his duties. Said fine, if imposed, will be charged to the chapter by the IFC Treasurer.

E. Each Chapter is required to select two active initiated members per semester to serve as **IFC Recruitment** Monitors by deadline set by the **IFC Recruitment Coordinator**.

F. If the Chapter fails to turn in **Recruitment** Monitor application by set deadline, the chapter will be assessed a \$50.00 fine per application by the IFC Treasurer, and are suspended from participation in all IFC sponsored events until the applications are received.

G. **IFC Recruitment Coordinator** shall train and set the schedule for each recruitment monitor.

H. Recruitment Monitors must wear a nametag stating their position as Recruitment Monitor.

Section 10. **Recruitment** Violations

A. Violations of dry **Recruitment** are considered major rush infractions subject to investigation by the Fraternity Review Board.

B. **Recruitment** infractions may result in, but are not limited to the following sanctions:

1. Social suspension
2. Intramural and activities suspension
3. IFC Probation with conditions.
4. Educational requirements
5. Fines to be determined by the Executive Board of IFC

C. Any fraternity or individual fraternity member, who believes a **recruitment** infraction to have occurred, is responsible for completing a complaint form located in the **IFC desk in the Greek Council Office**. This form must be completed and turned into the **IFC Vice President of Judicial Affairs** no later than 15 days after formal **recruitment**.

D. Any alleged violation must be time and date stamped by the Greek advisor at the time of filing.

E. Any alleged violation occurring between May 1st and August 1st shall require the complaint to be filed no more than 120 days.

F. Any alleged violation occurring between August 2nd and April 30th shall require the complaint to be filed no more than 30 days

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