

Proposed Charge

03-11-09

Laboratory Safety Committee

Charge

The Laboratory Safety Committee (LSC) shall review compliance with established regulatory and institutional policy and shall oversee matters pertaining to safety in areas within the Committee's purview. The LSC has the authority to take binding, corrective action for violation of safety policies and procedures by any individual Principal Investigator, faculty member, research group, other institutional unit, or individual associated with UTSA found to be in non-compliance with federal, state or local regulations, institutional policy, or mandated safety training. The LSC shall review, approve and adopt institutional policies supporting good laboratory practices and use of laboratory equipment, all in accordance with established law and regulations, including policies and required practices relative to the safe receipt, use, storage, and disposal of hazardous biological, chemical, radioactive materials or radiation producing machines, toxic and controlled substances, and other safety and security practices in UTSA laboratories. The LSC serves in an advisory capacity to the Vice President for Business Affairs; the Provost and Vice President for Academic Affairs; and the Vice President for Research regarding laboratory safety matters and laboratory facilities.

Scope

The scope of LSC oversight includes research and teaching laboratories and other academic areas where hazardous materials are used or stored, or where hazardous activities are conducted, on UTSA owned or leased property. The LSC acts in advisory capacity for off-site areas where UTSA-funded activities may occur. The LSC may review results from Environmental Health Safety and Risk Management's laboratory evaluation program, Compliance/Internal Audit functions, or recommendations from the Institutional Biosafety Committee, Radiation Safety Committee, Chemical Safety Committee, Institutional Animal Care and Use Committee, Risk Management, or any other relevant source of information, in determining overall institutional laboratory safety policies and compliance. LSC shall meet at least quarterly, normally in September, December, March, and June. Additional meetings may be scheduled as needed. To the extent of any conflict between an action taken by the LSC and the action taken by the Institutional Biosafety Committee, the Chemical Safety Committee, the Radiation Safety Committee, or another safety committee (which shall not include the Institutional Animal Care and Use Committee or the Institutional Review Board), and unless otherwise provided by relevant law or regulations, the action of the LSC will control.

Committee Composition

LSC shall be composed of the following voting members (one member may fill more than one position, and each member will have one vote, regardless of the number of positions held) and four ex-officio non-voting members. Voting members on the committee shall include the:

1. Associate Vice President for Administration, Office of the Vice President for Business Affairs
2. Sr. Associate VP for Research Administration, Office of the Vice President for Research
3. Executive Vice Provost or designee

4. Committee Chairs
 - a. Chair of the Institutional Animal Care and Use Committee (IACUC)
 - b. Chair of the Institutional Biosafety Committee (IBC)
 - c. Chair of the Chemical Safety Committee (CSC)
 - d. Chair of the Radiation Safety Committee (RSC)
5. Director, IACUC and IBC, Office of Research Integrity and Compliance, Office of the Senior Associate Vice President for Research
6. Director of the Lab Animal Resources Center, Office of the Senior Associate Vice President for Research
7. Deans
 - a. College of Sciences
 - b. College of Engineering
 - c. College of Liberal and Fine Arts
 - d. Others as may be designated by the Provost from time to time
8. A faculty representative specifically representing the interests of teaching laboratories designated by the Provost
9. Laboratory Safety Officer, Environmental Health, Safety and Risk Management
10. Associate Vice President for Facilities, Office of the Vice President for Business Affairs, or designee
11. Chief of Police & Director of Public Safety, Vice President for Business Affairs, or designee

Non-voting Members: [4 Non-faculty]

1. Director, Environmental Health, Safety and Risk Management
2. Director of Facilities Operations & Maintenance, Facilities, Office of the Vice President for Business Affairs
3. Radiation Safety Officer (Laser Safety Officer), Environmental Health, Safety and Risk Management
4. Secretary: Administrative Associate , Environmental Health, Safety and Risk Management

The Chair of LSC shall be the Associate Vice President for Administration, Office of the Vice President for Business Affairs.

Committee Rules:

The committee will establish its own procedural rules. A quorum is 8 voting members. An affirmative vote of a majority of voting members present at any regular or called meeting of the committee at which a quorum is present shall constitute a final action of the committee.