

# THE UNIVERSITY OF TEXAS AT SAN ANTONIO

## SUMMARY MINUTES OF THE STAFF COUNCIL MEETING OF OCTOBER 18, 2001

The second Regular Meeting of the Staff Council for the academic year 2001-2002 was held in room 4.03.08 of the John Peace Library Building on October 18, 2001, at 3:00 p.m. with Terri Reynolds, Vice-Chair, presiding, Janice Kramer, Secretary.

### I. Call to order and taking of attendance

**Present:** Jane Armstrong, Patricia Dunn, Linda Edmundson, Craig Evans, Joyce Fox, Ray Gonzales, Fred Hample, Pat Harborth, Misty Heath, Daniel Kiley, Janice Kramer, Linda Mahoney, Deryl Martin, Mari Martinez, Glenda Norton, Sharron Pacheco, Terri Reynolds, Debbie Riley, Diana Smith, Alven Stewart, Ursula Wheeler  
**Absent:** Rita Marquez, Elaine M. Miller, Cristina Pena-Walls (excused), John Poindexter (excused), Brenda Stevens

**Total members present: 21**

**Total members absent: 5**

### II. Opening Remarks - Terri Reynolds, Vice-Chair

Ms. Reynolds reminded the Council that the Staff Recognition Awards Ceremony would be held on Tuesday, October 23, 2001, 3:30 p.m., in the Laurel Room. She encouraged everyone to attend.

Ms. Reynolds reported on the upcoming Staff Council Retreat to be held on December 19, 2001, at the Institute of Texan Cultures. The retreat will begin at 9:00 a.m. with welcome and introductions, followed by a review of the bylaws and the Council Web Site. Dr. Ricardo Romo, UTSA President, will join the Council members for lunch. The luncheon will be followed by committee discussions and an opportunity for all members to get acquainted.

III. Minutes of the September 20, 2001, Special Meeting, September 27, 2001, Regular Meeting, and October 9, 2001, Special Meeting approved.

### IV. Vice-Chair Report on Executive Board Meetings

The Staff Council Executive Board met on October 3, 2001, to discuss the Nominating Ballots and on October 16, 2001 to prepare the agenda for the October 18, 2001, meeting.

### V. Committee Reports

A. Communications Committee - Fred Hample

Mr. Hample reported that the Committee would like the Staff Council to make a statement of support for the United Way since the annual campaign was underway. He suggested that something could be posted on the Council's Web Page. He reported that that Women's Walk for Athletics would be held soon.

Mr. Hample notified the Council that a Staff Council mailer to be sent to all UTSA staff was ready to be printed. The purpose for this mailing is to notify all staff that the Staff Council elections are being held and to invite staff to attend Council meetings. He requested approval to proceed with the printing and mailing. Deryl Martin made a motion to approve the mailer, Jane Armstrong seconded. Motion passed.

#### B. Elections Committee - Debbie Riley

Ms. Riley reported that the Committee was working on correcting lists of UTSA staff and would meet the following week to prepare the electing ballots. She said that, in the future, Staff Council members will be asked to assist with maintenance of staff lists.

#### VI. Old Business

None

#### VII. New Business

A. Misty Heath reported that she had received her appointment to the new UTSA Standing Committee on Women's Issues and was awaiting notification of the first meeting.

B. Brad Parrot, UTSA Athletics Department, made a presentation on the newly organized "Blue Crew," an athletic spirit group. He distributed material that explained advantages for faculty, staff, and students to join the group, such as substantial savings on season basketball tickets and a Blue Crew t-shirt. The organization, formed to establish new traditions at UTSA, has already had a very positive impact.

C. The resignation of Eyra Perez was announced. Alven Stewart made a motion to accept the resignation, Sharron Pacheco seconded. Motion passed.

D. Discussion was held on holidays versus floating hours, especially why December 28 and December 31 are not holidays at UTSA. It was noted that the UTSA holiday schedule has been determined with input from staff.

VIII. The date and time of the next meeting were set: November 15, 2001, 3:00 p.m., Assembly Room (JPL 4.03.08).

IX. Meeting adjourned