

THE UNIVERSITY OF TEXAS AT SAN ANTONIO

SUMMARY MINUTES OF THE STAFF COUNCIL MEETING OF AUGUST 22, 2002

The twelfth Regular Meeting of the Staff Council for the academic year 2001-2002 was held in the JPL Building, Room 4.03.08 on August 22, 2002, at 3:00 p.m. with Terri Reynolds, Chair, presiding, Janice Kramer, secretary.

I. Call to order and taking of attendance

Present: Jane Armstrong, Alka Bhavsar, Patti Dunn, Linda Edmundson, Ray Gonzales, William Hamilton, Pat Harborth, Misty Kelley, Daniel Kiley, Janice Kramer, Kathi Kortz, Michelle Lopez, Linda Mahoney, Cindy Orth, Terri Reynolds, Debbie Riley, Ursula Wheeler

Absent: Bill Angrove, Kathy Calucci (excused), James Cosgrove (excused), Craig Evans (excused), James Jinks (excused), CJ Lee (excused), Rita Marquez, Deryl Martin (excused), Glenda Norton, Christina Pena-Walls (excused), Rosalinda Stead (excused), Brenda Stevens

Total members present: 17

Total members absent: 12

II. Minutes of the July 25, 2002, meeting were approved.

III. Opening Remarks

Terri Reynolds introduced guest speakers from Campus Recreation: Suzy Gray, Director and Bob Miller, Assistant Director. Ms. Gray provided an overview of the recreation center currently under construction. The U-shaped center will have a Texas Hill Country Look consistent with the UTSA Master Plan. A UTSA identification card will be needed to enter the secured building. Facilities will include fully equipped locker rooms, activity rooms with extensive fitness equipment, aerobics studios, and a demonstration kitchen. Fitness advisors will be available to assist on some of the equipment. Faculty and staff are especially encouraged to participate. Mr. Miller explained that there will be three categories and two levels of membership, with extra charges for specialty items. Membership fees are expected to be \$20 per month for persons with an income of \$24,999 or less and \$26 per month for those with incomes of \$25,000 or more. Fees can be paid by credit card or payroll deduction. Weekday hours of operation are scheduled to be Monday-Thursday, 6:00 a.m. to 12:00 midnight and 6:00 a.m. to 10:00 p.m. on Friday; weekend hours are still under discussion. Members can bring up to two guests per day at a cost of \$10 per guest/per visit. Campus Recreation personnel are very excited about this new facility and look forward to working with staff when the building opens.

IV. Report of Executive Board Activities - N/A

V. Committee Reports

A. Communications Committee - Craig Evans, Chair

On behalf of Mr. Evans, Ms. Reynolds reported that the Administrative Calendar is now on-line.

B. Elections/Membership Committee - Debbie Riley, Chair

Debbie Riley reported that there had been a tie for the election of a replacement member in the Office of the Vice President for Business Affairs. A run-off election will be conducted to finalize the election process. Cindy Orth is working on updating the list of Administrative and Professional Staff. When this process is completed, an election will be held to replace Ursula Wheeler.

C. Employee Benefits/Compensation Committee - Kathi Kortz

Kathi Kortz reported the committee had met to regroup. Committee members feel the biggest issue to be pursued is the educational benefit and the possibility of extending this benefit to immediate family members. They will work on this and report back to the Council at future meetings. Ms. Kortz said that the UTSA Employment Development Web site has links to interesting Web pages. The Benefits Subcommittee recommends that a representative from the Teacher Retirement System and the Employee Retirement System of Texas visit the campus to explain the similarities and differences of the two systems.

VI. Old Business

A. Future Staff Council Projects - Terri Reynolds

Ms. Reynolds stated the Council would contact the President's Office regarding the Staff Excellence Awards to be presented in Spring 2003.

Ms. Reynolds said this year's salary compression exercise was the last year of a four-year process. Cindy Orth said it would be a good idea to recommend to administration that this process continue. Ms. Reynolds said the Executive Board would draft a memorandum to President Romo through Vice President Larson. Ms. Orth reported that salary letters are expected to be sent by September 13th.

B. Misty Kelley reported that UTSA does have a contract with the Via Bus System, which specifies (provides?) _____

VII. New Business

A. Pat Harborth asked if UTSA has a club for retirees. The response was that it did not but that this would be a morale booster for employees.

B. Pat Harborth expressed concern that nothing is being done about mold in campus offices. Ursula Wheeler suggested a recommendation be sent to the Vice President for Business Affairs. Ms. Reynolds said the Executive Board would request a meeting with David Larson to discuss how to approach problems such as this in working areas.

C. Jane Armstrong recommended that job postings should state the location of the workplace. Since UTSA has multiple outlying locations and mileage is not paid for travel to the mail campuses, this should be a part of the job description.

VIII. Next Meeting - September 26, 2002, 3:00 p.m., University Center Oak Room.

IX. Meeting adjourned.