

**THE UNIVERSITY OF TEXAS AT SAN ANTONIO**

**SUMMARY MINUTES OF THE STAFF COUNCIL MEETING OF  
FEBRUARY 27, 2003**

The fifth Regular Meeting of the Staff Council for the academic year 2002–2003 was held in room JPL 4.03.08, the Assembly Room on February 27, 2003, at 3:00 p.m. with Terri Reynolds, Chair, presiding, Janice Kramer, Secretary.

I. Call to order and taking of attendance

**Present:** Bill Angrove, Jane Armstrong, Alka Bhavsar, Kim Brandt, James Cosgrove, Linda Edmundson, Craig Evans, Ray Gonzales, William Hamilton, Pat Harborth, James Jinks, Daniel Kiley, Janice Kramer, Carol J. Lee, Linda Mahoney, Deryl Martin, Glenda Norton, Rita Marquez, Cindy Orth, Terri Reynolds, Rosalinda Stead

**Absent:** Kathy Calucci, Patricia Dunn, Misty Kelley, Kathi Kortz, Michelle Lopez, Cristina Pena-Walls, Debbie Riley, Brenda Stevens

**Total members present:** 21

**Total members absent:** 8

II. Minutes of the December 19, 2002, meeting were approved. There were not any minutes from the January 23, 2003 meeting as there was not a quorum.

III. Opening Remarks – Terri Reynolds

Ms. Reynolds thanked everyone for attending knowing how busy everyone is at this time.

IV. Executive Board Committee Report

The Executive Board Committee did not meet.

V. Committee Reports

A. Communications Committee – Craig Evans, Chair

Any news that needs to be disseminated to the campus community should be sent to Craig Evans for publishing.

B. Elections/Membership Committee – Debbie Riley, Chair

Debbie Riley could not attend the meeting. Terri Reynolds reported on her behalf that Ursula Wheeler's position has not been filled since August. Our next elections will need to begin in May for those newly elected members to be in place for the September meeting. A motion was made to delay the election for Ursula Wheeler's replacement until that time. Motion approved.

## C. Employee Benefits/Compensation Committee – Kathi Kortz

Kathi Kortz could not attend the meeting. Terri Reynolds reported on her behalf that the Committee did not meet. The Committee is looking into a Retiree's Committee to honor retirees in some way, that there are anywhere from 250 to 300 retirees. An email was received from Fred Hample regarding local community college employees who have employee only insurance that they will now have to pay the insurance premium on. The Committee will look into this.

## VI. Old Business

### A. Weather Emergencies

Review and discuss report at the next meeting.

### B. Summer Hours

No official decision has been made per Jerry Barloco. A newsletter from Student Affairs states they will not have summer hours.

## VII. New Business

### A. March Meeting Adjustment

Cindy Orth made a motion to move the next meeting date to April 3, 2003. Motion approved.

### B. Staff Excellence Awards

Staff Excellence Awards will be held April 15. Nomination forms are due March 7 although they have not been sent out. Ms. Reynolds will look into a possible extension of this deadline.

### C. 458-Snow

Craig Evans reported that at this time there is no access to the University website from off campus to post emergency notifications. Mr. Evans also reported that this has recently changed and will be tested soon. Ms. Reynolds will speak to Mr. Larson in regards to emergency notifications and custodial services.

### D. Other

- Mr. Larson will be invited to speak at the next meeting on April 3, 2003.
- Ms. Reynolds will continue to forward the Legislative Update.
- The EAC met with the Board of Regents and presented a Best Practice Compensation Package for Human Resources and an Employee Education Benefits package.

- Deryl Martin asked about an early retirement package being offered rumor.
- Pat Harboth asked about a follow-up to the food service contract.

VIII. Next Meeting – April 3, 2002, 3:00 p.m.

IX. Meeting adjourned.